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* Required

CARES Emergency Fund Summary

Southeast Technical Institute

CARES Emergency Fund Application

Students must meet all the following eligibility requirements:

Classify as a Southeast Tech student taking the majority of classes at the physical Southeast Tech campus. This includes students whose on-campus classes transitioned to remote instruction due to COVID-19.

Must be enrolled in and complete the Spring 2020 semester.

Must be a diploma or degree seeking student.

Must have incurred additional expenses for food, housing, technology, healthcare, or childcare due to the disruption of the COVID-19 pandemic.

For the purpose of Title IV eligibility, be in good academic standing and maintaining satisfactory academic progress at Southeast Tech.

Be otherwise eligible for Title IV aid as required by the CARES Act, which is determined by filing a Free Application for Federal Student Aid (FAFSA). If you have not yet filed a Free Application for Federal Student Aid (FAFSA), Southeast Tech will need you to file a FAFSA in order to verify eligibility.

-The FAFSA can be completed online at <https://studentaid.gov/h/apply-for-aid/fafsa>.

-The school code for Southeast Technical Institute is 008285.

-To be eligible for CARES you must complete your FAFSA by the May 18, 2020 deadline.

Students who are not eligible for CARES funding include:

Enrolled in a non-diploma or non-degree program **OR**

Enrolled in a dual enrollment course(s) **OR**

Enrolled in an Online Program on or before March 20, 2020 **OR**

Not in good standing with Federal Financial Aid **OR**

Did not incur additional expenses as a result of the COVID-19 pandemic.

To be considered for the funds you must:

Complete an Application for CARES Emergency funds **AND**

Verify student name, program, and student identification number **AND**

Indicate the area(s) where the student incurred additional expenses related to the disruption of campus operations due to the COVID-19 pandemic AND for each area selected provide a brief description on how the student has been impacted **AND**

Provide the student's estimated total financial impact due to additional expenses related to COVID-19. (This amount most likely exceeds the maximum amount of \$500 which students may be eligible to receive).

Southeast Tech will verify student responses upon application submission. Applications must be submitted by May 18, 2020 to be considered. Funds are limited and priority will be given to those who complete their application by the deadline. Qualifying students/families may receive up to a maximum grant of \$500 per student.

Funds will be distributed through the Jenzabar Student Account system by printed check and mailed through the United States Postal Service. It is anticipated that checks will be mailed the week of June 1, 2020.

To receive your CARES Emergency Fund grant via direct deposit you may sign up for eRefund. You can access eRefund enrollment through the Business Office page found within STINet.

https://stinet.southeasttech.edu/ICS/Student/Student_Finances/Business_Office/.

1. Access the Business Office page within the STINet.
2. In the My Account Info area, "Click On" the Make a Payment or Create a Payment Plan using CASHNet.
3. Select the "Click Here" to enroll in eRefund.
4. Follow the instructions to enter your bank routing and account information.

To **edit/change** a bank account, you need to first withdraw from the eRefund and re-enroll in eFunds as described above.

1. Select Edit and Withdraw from eRefund.
2. After withdrawing you can delete a bank account from the saved account section of CASHNet.
3. After deleting an existing bank account, you would then re-enroll in eRefunds.

Note: The eRefund enrollment process may take several business days to complete. Bank account information is verified by our 3rd party processor (CASHNet/Transact). Cashnet/Transact will send you e-mail confirmations as you enroll, edit or withdraw from an eRefund authorization. eRefund authorizations will remain in effect until withdrawn by you.

Student Confirmation of Understanding

I have read the CARES Emergency Fund Summary (above) and understand the criteria to qualify for funding. I believe that I meet all listed criteria and wish to complete the CARES Emergency Fund Application for Southeast Tech.

I Agree

Questions? Contact CARES@southeasttech.edu