



Southeast Technical Institute Code of Conduct

Due to Section 487 of the 2008 Higher Education Opportunity Act, Southeast Technical Institute (STI) has implemented a Code of Conduct to participate in the Title IV program. STI prohibits conflicts of interest for its financial aid personnel. STI's officers and all other employees are required to comply with the Code of Conduct listed below:

1. Neither Southeast Technical Institute as an institute nor any individual officer or employee shall enter into any revenue-sharing arrangements with any lender.
2. No officer or employee of Southeast Technical Institute who is employed in the Financial Aid Office or who otherwise has responsibilities with respect to education loans, or representatives of lenders, or any of their family members, shall solicit or accept any gift from a lender, guarantor or servicer of education loans. The term "gift" means any gratuity, favor, discount, entertainment, hospitality, loan or other items with monetary value.
3. No officer or employee of Southeast Technical Institute who is employed in the Financial Aid Office or who has responsibilities with respect to education loans or representative of lenders or affiliate, shall accept any fee, payment, or other financial benefit, including the opportunity to purchase stock, as compensation for any type of consulting arrangement or other contract to provide services to a lender or on behalf of a lender relating to education loans.
4. Southeast Technical Institute shall not:
 - a. assign, through award packaging or other methods, the borrower's loan to a particular lender or
 - b. refuse to certify, or delay certification of any loan based on a borrower's selection of a particular lender or guarantee agency.
5. Southeast Technical Institute shall not request or accept from any lender or lender representative, any offer of funds to be used for private education loans to students in exchange for the institution providing concessions or promises providing lenders with any of the following:
 - a. a specified number of loans made, insured, or guaranteed under Title IV;
 - b. a specified loan volume;
 - c. a preferred lender arrangement for such loans.
6. Southeast Technical Institute shall not request or accept from any lender or lender representative, any assistance with call center staffing or financial aid staffing.
7. Any employee who is employed in the Financial Aid Office, or who has responsibilities with respect to education loans or other student financial aid, and who serves on an advisory board, commission, or group established by a lender, guarantor, or group of lenders or guarantors, shall be prohibited from receiving anything of value from lender, guarantor, or a group of lenders or guarantors, except the employee may be reimbursed for reasonable expenses incurred in serving on advisory board, commission or group.