Federal Workstudy
Job Opening

Department: Financial Aid

Supervisor: Lynette Grabowska

Phone number: 367-7867

Building: Mickelson

Needs workstudy assistance for:

Spring Term Only

10-15 hours per week

Duties and Responsibilities:
Filing, mailing out award letters, labels, maintain files, copying, and other duties as requested by the Financial Aid department.

Skills / Requirements:
Must be reliable, self-starter, handle multiple tasks at one time and keep confidentiality.

Contact Financial Aid for eligibility information:
Financial Aid Office
Mickelson Building
Office 202