

SCHOOL BOARD MEETING

Wednesday, September 2, 2015

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, September 2, 2015 at 4:08 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Douglas C. Morrison, Kate Parker, Carly Reiter, Vice President Todd Thoelke and President Kent Alberty. Absent: None. Jeffrey Holcomb, President of Southeast Tech, and Rich Kluin, Vice President of Finance and Operations, were also present.

Action ST00063

A motion was made by Kate Parker and seconded by Doug Morrison, five (5) votes “yes” on roll call, **approving the minutes of a meeting** held on August 5, 2015, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00064

A motion was made by Todd Thoelke and seconded by Carly Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

Action ST00065

A motion was made by Todd Thoelke and seconded by Kate Parker, five (5) votes “yes” on roll call, **approving Item A through H on the consent agenda**, as follows:

A. Authorizations and Ratifications

1. **Approval of Contracts**

Authorizing the President and Business Manager to enter into and execute contracts, for and on behalf of Southeast Tech, as follows:

<u>CONTRACT NUMBER</u>	<u>CONTRACTOR</u>	<u>PROJECT</u>	<u>COST</u>
15-101	Market Street	Strategic Plan for Southeast Tech (see MRF #49)	\$50,000.00

2. **New Member of Southeast Tech Housing Foundation Board of Directors**

Acknowledging for the record the completion of Joy Smolinsky’s term on the Southeast Technical Institute Housing Foundation Board of Directors and further acknowledging the appointment of Debbie Riter to the Southeast Technical Institute Housing Foundation Board of Directors.

- B. Accepting the **Consolidated Report of Trust and Agency Funds** of September 2, 2015 and stating for the record that as of June 30, 2015, receipts total \$48,092,122.11 and disbursements total \$48,413,662.00 (see MRF #ST50).
- C. Accepting the **Consolidated Report of Trust and Agency Funds** of September 2, 2015 and stating for the record that as of July 31, 2015, receipts total \$2,159,688.99 and disbursements total \$206,914.84 (see MRF #ST51).
- D. Approving the **Vice President of Finance and Operation’s Report** of September 2, 2015, in accordance with the SDCL §13-8-35 (see MRF #ST52) and directing that detailed statement of receipts and balances on hand, as of June 30, 2015, be published as part of these minutes, in accordance with SDCL §13-8-3.
- E. Approving the **Vice President of Finance and Operation’s Report** of September 2, 2015, in accordance with SDCL §13-8-35 (see MRF #ST53) and directing that detailed statement of receipts and balances on hand, as of July 31, 2015, be published as part of these minutes, in accordance with SDCL §130-8-3.
- F. **Approving financial transactions** of Southeast Tech - June 2015 (see MRF #ST54).
- G. **Approving financial transactions** of Southeast Tech – July 2015 (see MRF #ST55).
- H. Accepting the **Southeast Tech Personnel Report**, as follows:
- H1. **CHANGE IN EMPLOYMENT STATUS.** Accepting the change in employment status, as of the effective date indicated, of the personnel identified below who were previously employed by Board Action:

<u>Name</u>	<u>Effective Date</u>
<b>Clerical, full-time</b> Weber, Laura	08/21/15
<b>Instructor, part-time</b> Kruse, Jane	08/04/15
<b>Other Help, part-time</b> Olson, Robert	05/30/14

H2. **SALARY ADJUSTMENT**

<u>Name</u>	<u>Current</u>	<u>Proposed</u>
<b>Instructor, full-time, per annual</b> Lunde, Lloyd	Academics, Mechatronics Grant Coord, Empl Contr, 12 Mo, 1.0 FTE, Level G, Step 3, 22 days prorated, \$3,740.35	Academics, Instructor, Mech Eng Tech, 186 Days, 1.0 FTE, Lane 8, Step 10, \$64,187.00, Eff. 08/03/15

H3. **EMPLOYMENT RECOMMENDATION**

<u>Name</u>	<u>Effective Date</u>	<u>Actual Pay</u>
<b>Employment Contract, full-time, per annual</b> Skiff, Jason	08/17/15	\$48,788.23
<b>Federal Work Study, part-time, per hour</b> Bertelsen, Tori	08/24/15	\$10.00

Action ST00066

President Jeff Holcomb provided an overview of the 2015-2016 Southeast Tech Goals and Strategies. Southeast Tech creates strategic goals around six priority areas:

- Branding Technical Education
- Educational Opportunities
- Excellence in Academics
- Governance and Organizational Structures
- Optimizing Resources
- Valuing Stakeholders

The Southeast Tech Council has reviewed and offered additions to the Goals and Strategies on August 27, 2015. The Southeast Tech Council recommends approval. (see MRF #ST56)

Following general discussion, a motion was made by Todd Thaelke and seconded by Doug Morrison, five (5) votes “yes” on roll call, **acknowledging the Southeast Tech Goals and Strategies Report.**

Action ST00067

President Jeff Holcomb provided an overview of the SD Department of Education Statewide Goals for Postsecondary Technical Education. The South Dakota Department of Education developed a strategic plan with the four technical institute presidents. (see MRF #ST57)

The plan contains three priority areas:

- Product – Students and Programs
- People – Faculty and Staff
- Plant – Facilities and Equipment

The object of the plan includes requests for resources to:

- Promote technical education and career pathways
- Lower cost to the student to make it more affordable
- Maintain facilities and equipment

Following general discussion, a motion was made by Kate Parker and seconded by Carly Reiter, five (5) votes “yes” on roll call, **acknowledging the SD DOE Statewide Goals for Postsecondary Technical Education Report.**

Action ST00068

Rich Kluin, Vice President of Finance and Operations, presented the FY15 Financial Wrap Up (see MRF #ST58 and Action 36989, adopted 8-25-2014). Mr. Kluin reported that the Post-Secondary Vocational Fund ending balance was higher than anticipated and less fund balance reserves were used than projected. Mr. Kluin reported the Post-Secondary Bookstore Fund ended the year balanced with a minor use of reserves. The Post-Secondary Childcare Fund ended the year with a negative balance. Mr. Kluin explained measures implemented to correct the budget imbalance. The Post-Secondary Training Solutions Institute Fund ended the year with a revenue shortfall. Mr. Kluin explained, due to significant changes in programming and economic conditions, Training Solution Institute is looking for sustainable change to improve revenue outcomes. Following general discussion, a motion was made by Todd Thaelke and seconded by Doug Morrison, five (5) votes “yes” on roll call, **acknowledging the FY 15 Financial Wrap Up** as presented.

Action ST00069

On motion by Kate Parker and seconded by Todd Thaelke, five (5) votes “yes” on roll call, the School board **adjourned** at 4:47 p.m.

KENT ALBERTY  
Presiding Officer

TODD VIK  
Business Manager