

SCHOOL BOARD MEETING

Wednesday, February 3, 2016

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, February 3, 2016 at 4:00 pm in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Douglas C. Morrison, Kate Parker, and President Kent Alberty. Absent: Carly Reiter and Vice President Todd Thoelke. Jeffrey Holcomb, President of Southeast Tech, and Rich Kluin, Vice President of Finance and Operations, were also present.

Action ST00102

A motion was made by Doug Morrison and seconded by Kate Parker, three (3) votes “yes” on roll call, **approving the minutes of a meeting** held on January 6, 2016, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00103

A motion was made by Kate Parker and seconded by Doug Morrison, three (3) votes “yes” on roll call, **approving the agenda** as presented.

Action ST00104

A motion was made by Doug Morrison and seconded by Kate Parker, three (3) votes “yes” on roll call, **approving Item A through E on the consent agenda**, as follows:

A. Approving the Authorizations and Ratifications, as follows:

A1. Supplemental Appropriation

Adopting a resolution, as follows:

RESOLUTION

LET IT BE RESOLVED that the School Board of the Sioux Falls School District 49-5, in accordance with SDCL 13-11.3.2, hereby approves and adopts the following supplemental budget for 2015-16 to recognize additional state funding from the Governor’s Office of Economic

A1. Supplemental Appropriation (continued)

Development and the Health and Education Facilities Authority for the purchase of equipment and construction of a campus building, as follows:

a. Post-Secondary Vocational Fund

Revenues:

Other State Revenue-GOED	\$ 1,026,300
Other State Revenue-HEFA	\$ 16,825,229

Expenditures:

Post-Secondary Programs-Equip.	\$ 1,026,300
Post-Secondary Programs-Construction	\$ 16,825,229

B. Accepting the **Consolidated Report of Trust and Agency Funds** of January 6, 2016 and stating for the record that as of December 31, 2015, receipts total \$22,946,122.26 and disbursements total \$22,424,294.39 (see MRF #ST87).

C. Approving the **Vice President of Finance and Operation’s Report** of January 6, 2016 in accordance with the SDCL §13-8-35 (see MRF #ST88) and directing that detailed statement of receipts and balances on hand, as of December 31, 2015, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Approving financial transactions** of Southeast Tech – December 2015 (see MRF #ST89).

E. **Accepting the Southeast Tech Personnel Report**, as follows:

E1. **Change in Employment Status.** Accepting the change in employment status, as of the effective date indicated, of the personnel identified below who were previously employed by Board Action:

<u>Name</u>	<u>Effective Date</u>
Instructor, full-time	
Hummel, Timothy *	06/30/16
Instructor, part-time	
Kent, Katherine	05/29/15

* Early Retirement, 403(b) Benefit

E1. **Change in Employment Status** (continued)

<u>Name</u>	<u>Effective Date</u>
Other Help, part-time Heath, Lori	12/11/15

E2. Salary Adjustment

<u>Name</u>	<u>Current</u>	<u>Proposed</u>
Other Help, part-time, per hour Storms, Destiney	TAACCCT3 Grant, Mentor Stipend, \$500.00	TAACCCT3 Grant, Mentor Stipend, \$750.00 Eff. 04/29/16

E3. Employment Recommendations

<u>Name</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Federal Work Study, part-time, per hour		
Muhl, Danica	01/18/16	\$10.00
Sachen, Krista	01/25/16	10.00
Skidmore, Dalton	01/25/16	10.00
Instructor, part-time, per hour		
Gibson, Allen	03/14/16	\$35.00
Hietpas, Megan	02/01/16	25.00
Instructor, Substitute, Curriculum Development, per hour		
Kruse, Joanna	02/01/16	\$35.00/\$20.90
Other Help, part-time, per hour		
Brick, Emily	01/11/16	\$35.00
Spring, 2016, Adjunct Instructor Budget, lump sum		
Ahrendt, Sarah	01/12/16	\$15,320.00
Bennett, Elizabeth	01/07/16	3,302.70
Blok, Kelly	01/07/16	11,222.70
Cavin, Georgina	01/11/16	8,280.00
Cleland, Nicholas	01/11/16	3,240.00
Cox, Bryan	01/11/16	10,440.00
Cummings, Debborah	01/11/16	900.00
Cuppy, Tanya	01/08/16	7,805.80
Curtis-Cramer, Sherry	01/11/16	2,700.00

E3. **Employment Recommendations** (continued)

<u>Name</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Spring, 2016, Adjunct Instructor Budget, lump sum (continued)		
Davis, Chris	03/14/16	\$ 3,240.00
Entringer, Stephanie	01/11/16	4,140.00
Erickson, Tami	01/07/16	11,942.70
Forster, Robert	01/11/16	1,800.00
Foster, Fenecia	01/11/16	2,700.00
Gillis, Sara	01/11/16	5,040.00
Gregory, Peter	01/07/16	2,762.70
Hayashi, Jenny	01/11/16	2,593.60
Hitzemann, Leonard	01/07/16	2,553.50
Horan, Steven	01/07/16	4,202.70
Hoss, Sherri	01/11/16	4,500.00
Hoyt, Jodi	01/07/16	9,242.70
Hunking, Debra	01/11/16	8,100.00
Jacobs, Karle	01/08/16	9,552.80
Jaskulka, Ashton	01/08/16	6,505.00
Jones, Kristoffer	01/07/16	9,814.05
Kaardal, Ivar	01/11/16	9,540.00
Kampmann, David	01/11/16	3,240.00
Kappenman, Gary	01/07/16	11,222.70
Kramer, Jaclyn	01/11/16	5,367.20
Krause, Amanda	02/09/16	5,190.10
Lang, Sarah	01/23/16	3,027.20
Larsen, Kristin	01/11/16	9,000.00
Lassegard, Darcy	01/07/16	2,762.70
Lyle, Nancy	01/12/16	6,632.40
Marcotte, Mitchell	01/11/16	3,240.00
Marsh, Cathy	01/07/16	9,602.70
Marvel, Rhonda	02/04/16	3,538.80
McCabe, Sarah	01/08/16	5,672.80
McGee, Patricia	01/11/16	4,140.00
McManus, Stacy	01/11/16	2,700.00
Mekelburg, Erin	01/07/16	6,002.70
Michels, John	01/07/16	11,702.70
Miller, Breck	01/07/16	5,462.70
Millman, Paul	01/07/16	2,762.70
Moore, Sharon	01/07/16	2,402.70
Morris, Roger	01/11/16	7,020.00
Nielsen, Amanda	01/11/16	2,340.00
Nowak, Deborah	01/11/16	7,920.00
Olson, Curtis	01/11/16	10,080.00
Pastrano, Xavier	01/11/16	5,040.00
Pepper, Dustin	01/11/16	900.00

E3. **Employment Recommendations** (continued)

<u>Name</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Spring, 2016, Adjunct Instructor Budget, lump sum (continued)		
Pepper, Merrel	01/11/16	\$ 9,360.00
Peters, Dennis	01/11/16	2,700.00
Pommer, Jacqueline	03/14/16	3,240.00
Pospichil, Amanda	04/02/16	2,728.00
Prouty, Jessica	02/02/16	9,514.00
Roller, Cynthia	01/11/16	6,480.00
Rose, Jean	01/11/16	4,140.00
Russell, Dennis	01/11/16	2,700.00
Saugstad, Jeanette	03/14/16	1,800.00
Schaffer, Kenneth	01/11/16	4,680.00
Schoenfelder, Tonya	01/07/16	5,822.70
Schwartz, Colette	01/12/16	9,234.00
Stahl, Janet	01/07/16	3,334.05
Stephan, David	01/07/16	2,762.70
Stevens, Cynthia	03/15/16	2,881.60
Stueven, Rebecca	01/07/16	15,123.60
Suhr, Lori	01/11/16	7,311.60
Taylor, Abbey	01/12/16	9,234.00
Taylor, Eugene	01/07/16	2,402.70
VanOverbeke, Jeffrey	01/11/16	8,100.00
Weihe, Kimberly	01/11/16	6,480.00
Wellnitz, Kristin	01/11/16	5,400.00
Werkmeister, Myra	01/15/16	8,404.10
Williams, Brian	01/11/16	3,240.00
Wohlwend, Bruce	01/11/16	4,680.00
Wolff, Dana	01/11/16	3,240.00

Action ST00105

Rich Kluin, Vice President of Finance/Operations, presented the FY16 Second Quarter Financials.

The FY16 Second Quarter Financials for the Post-Secondary Vocational, Bookstore, Training Solutions Institute and Childcare funds were reviewed. (see MRF #ST90) A FY16 Second Quarter comparison was also provided.

Following general discussion, a motion was made by Doug Morrison and seconded by Kate Parker, three (3) votes "yes" on roll call, **acknowledging the FY16 Second Quarter Financials Report.**

Action ST00106

Kristie Vortherms, Southeast Tech Registrar, and Erica Strouth, Southeast Tech Registrar Assistant, presented a Transfer Equivalency Report. (see MRF #ST91)

The student population at Southeast Tech is approximately 40% transfer students. These students “shop” for post-secondary schools to transfer to dependent on what credits will transfer from their previous post-secondary school. Prior to the implementation of the transfer equivalency calculator, these students had to e-mail or call Southeast Tech to find out what will be accepted to transfer. To better serve the student, a transfer equivalency calculator was created and is located on the public website. The site provides 24/7 access to transfer information for prospective students. It also serves as a recruiting tool for admission counselors who can meet with prospective students and tentatively inform the students what courses will transfer in. If a course or post-secondary school is not listed within the calculator, the prospective student can contact Southeast Tech’s Registrar’s office directly from the site. Additional transfer credit information will continually be added.

Following general discussion, a motion was made by Doug Morrison and seconded by Kate Parker, three (3) votes “yes” on roll call, **acknowledging the Transfer Equivalency Report.**

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Jeff Holcomb, Southeast Tech President, presented the draft of the strategic vision plan. (see MRF #ST92) The draft explains the process as well as a draft plan. The process included Strategic Assessment with two principal sections – Strategic Activity and Qualitative Themes and Analysis – leading to a Strategic Structure with an integrated program of work. The general themes are: Institutional Management, Marketing and Promotion, Programs and Partnerships and Resource Sustainability. A clarified Mission and Vision are being finalized over the next 30 days.

Action ST00107

Jeff Holcomb, Southeast Tech President, reviewed 2016 pending legislation. Senate Bill 8 is the only bill currently under consideration for the technical institutes. The bill allows the technical institutes to manage their own credentialing of instructors with a required background check through fingerprinting. The instructors will not be required to send information to Pierre or pay for the credentialing process. The individual technical institutes will credential instructors with the guidance of the higher learning commission. This process will save money and time. The bill has been offered on behalf of the governor and the Department of Education. It has a first hearing in Senate Education with a 5-0 vote passing out of committee as amended. Minor changes to wording were made in the amendment to clarify it applies to instructors who are first time employees. It has passed the Senate 35 – 0 and is on to the House. No further legislation has been offered to the Legislature and currently none is expected. The Southeast Tech Council recommended no position on this legislation.

Following general discussion, the Board has voted to take no position on Senate Bill 8. A motion was made by Doug Morrison and seconded by Kate Parker, three (3) votes “yes” on roll call, **approving the position on 2016 pending legislation.**

continued

February 3, 2016

Action ST00108

On motion by Kate Parker and seconded by Doug Morrison, three (3) votes "yes" on roll call, the School board **adjourned** at 4:35 pm.

KENT ALBERTY
Presiding Officer

TODD VIK
Business Manager