

SCHOOL BOARD MEETING

Wednesday, April 6, 2016

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, April 6, 2016 at 4:20 pm in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Douglas C. Morrison, Kate Parker, Carly Reiter, and President Kent Alberty. Absent: Todd Thoenke. Jeffrey Holcomb, President of Southeast Tech, and Rich Kluin, Vice President of Finance and Operations, were also present.

Action ST00117

A motion was made by Kate Parker and seconded by Carly Reiter, four (4) votes “yes” on roll call, **approving the minutes of a meeting** held on March 2, 2016, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00118

A motion was made by Carly Reiter and seconded by Kate Parker, four (4) votes “yes” on roll call, **approving the agenda** as presented.

Action ST00119

A motion was made by Carly Reiter and seconded by Doug Morrison, four (4) votes “yes” on roll call, **approving Item A through E on the consent agenda**, as follows:

A. Approving the Authorizations and Ratifications, as follows:

**A1. Disposal of School District Property**

Authorizing the disposal of surplus property to sell at private sale, public auction, sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	8 – Mac Pro Desktop (Model Year 2011)	Southeast	Amanda Bormann Kelly Molstad Keith Wagner	\$500 / unit	2016-ST0031

B. Accepting the **Consolidated Report of Trust and Agency Funds** of April 6, 2016 and stating for the record that as of February 29, 2016, receipts total \$36,519,268.12 and disbursements total \$33,599,945.45 (see MRF #ST100).

- C. Approving the **Vice President of Finance and Operation's Report** of April 6, 2016 in accordance with the SDCL §13-8-35 (see MRF #ST101) and directing that detailed statement of receipts and balances on hand, as of February 29, 2016, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. **Approving financial transactions** of Southeast Tech – February 2016 (see MRF #ST102).
- E. **Accepting the Southeast Tech Personnel Report**, as follows:

E1. **Salary Adjustment**

<u>Name</u>	<u>Current</u>	<u>Proposed</u>
<b>Employment Contract, 12 Months</b>		
Mekelburg, Erin	Business Admin, Adjunct Instructor	TAACCCT 3 Grant, Retention and Liaison Coor, 1.0 FTE, 88 Days Prorated, \$18,944.48 Eff. 03/01/16
<b>Instructor, Adjunct, Spring 2016 Session, Addendum to Budget, lump sum</b>		
Brekke, Ryan	Phlebotomy, Orig Budget, \$0.00	Phlebotomy, Add Courses, \$1,620.00 Eff. 01/11/16
Cuppy, Tanya	LPN, Orig Budget, \$7,805.80	LPN, Add Courses, \$10,883.80 Eff. 3/22/16
Jaskulka, Ashton	LPN, Orig Budget, \$6,505.00	LPN, Add Courses, \$12,575.40 Eff. 3/14/16
Krause, Amanda	LPN, Orig Budget, \$5,190.10	LPN, Add Courses, \$8,225.30 Eff. 3/14/16
McCabe, Sarah	LPN, Orig Budget, \$5,672.80	LPN, Add Courses, \$10,289.80 Eff. 3/15/16
Taylor, Abbey	LPN, Orig Budget, \$9,234.00	LPN, Eliminate Courses, \$6,925.50 Eff. 3/24/16
Werkmeister, Myra	LPN, Orig Budget, \$8,404.10	LPN, Add Courses, \$11,439.30 Eff. 3/23/16

**E2. Employment Recommendations**

<u>Name</u>	<u>Effective Date</u>	<u>Pay</u>
<b>Instructor, part-time, per hour</b>		
Brenner, Nichole	02/25/16	\$25.00
Peters-Walters, Stacy	02/01/16	\$20.90
Stueven, Rebecca	02/01/16	\$35.00
<b>Instructor, part-time, curriculum development, per hour</b>		
Carlson, April	04/01/16	\$35.00/\$20.90
Landry, London	04/01/16	\$35.00/\$20.90
<b>Student Tutor, part-time, per hour</b>		
Dew, Eric	03/01/16	\$10.00

Action ST00120

Jennifer Keyes, Southeast Tech Adult Education and Literacy Program Coordinator provided information on the Hovland Learning Center, its purpose, and the potential for the Center to future partner with Southeast Tech to provide opportunities for Hovland students to pursue a Southeast Tech degree while completing their GED. (see MRF #ST103)

The Hovland Learning Center is a state-funded program providing education on basic skills (mathematics, reading and writing), GED preparation, and English as a Second language (ESL) for adult learners. The programs are free to the participants. The Center is the largest program the state supports with over 375 participants each year. Currently, the Center partners with Southeast Tech to provide educational opportunities for students unable to meet program entrance requirements so they can build their skills to the necessary level. The Center's GED program is also a feeder program for Southeast Tech programs. With 6% to 8% of the institute's population completing their GED, this population is very important to the success of the institute.

The potential for a new partnership is now being explored at Southeast Tech. Recently, the federal government reinstated the Ability to Benefit Clause to financial aid funding for students dually enrolled in Adult Education and Literacy programs and qualifying post-secondary institutions through a Career Pathways program. In the past only students who had completed their GED or received their high school diploma could receive aid. While this new opportunity is exciting, the institute wants to assure the success of these students and is therefore developing a Career Pathways program to provide these students with the services and assistance they will need to be successful, as well as establishing specific entrance requirements that must be met. The Hovland Center and Southeast Tech are planning a Fall 2016 launch for the new program.

Following general discussion, a motion was made by Kate Parker and seconded by Doug Morrison, four (4) votes "yes" on roll call, **acknowledging the Hovland Learning Center Report.**

Action ST00121

Southeast Tech Academic instructors, Ruby Castardo, Jean Rose and Karen Winter presented Southeast Tech’s upcoming Higher Learning Commission (HLC) Annual Conference Presentation on “Hosting a Successful On-Campus Strategy Forum”. (see MRF #ST104)

As part of Southeast Tech’s accreditation requirements, institute employees and a Board member must attend an HLC-hosted strategy forum twice in every eight year accreditation cycle. After attending one of these forums, Southeast Tech recognized their value and two of the faculty participants, Jean Rose and Debi Nowak, facilitated our first internal strategy forum. Southeast Tech has now held three internal forums, each on a different topic area. This April, Southeast Tech has been invited by the Higher Learning Commission to share our experiences on hosting internal strategy forums at the HLC Annual Conference in Chicago. The presentation is a glimpse of what will be presented at the conference later this month. The presentation provides concrete steps colleges and universities can use to implement and assure the success of their own internal strategy forums.

Following general discussion, a motion was made by Doug Morrison and seconded by Carly Reiter, four (4) votes “yes” on roll call, **acknowledging Strategy Forum HLC Presentation Report.**

Action ST00122

Jeff Holcomb, Southeast Tech President, presented the Southeast Tech Council Bylaw Revision Report.(see MRF #ST105) The Southeast Tech Council has changed the bylaws to expand council membership. Additional members will be added to the council from business and industry to better represent the industry partners of the region. The concept provides a proportional addition of people from corresponding program areas within Southeast Tech. Those programs with the highest student enrollment will have the larger number of council representatives. Also faculty and staff from Southeast Tech will be added to the board.

Following general discussion, a motion was made by Doug Morrison and seconded by Carly Reiter, four (4) votes “yes” on roll call, acknowledging the **Southeast Tech Council Bylaw Revision Report.**

Action ST00123

On motion by Carly Reiter and seconded by Kate Parker, four (4) votes “yes” on roll call, the School board **adjourned** at 4:51 pm.

KENT ALBERTY  
Presiding Officer

TODD VIK  
Business Manager