

SCHOOL BOARD MEETING

Wednesday, January 4, 2017

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, January 4, 2017 at 4:00 pm in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Kent Alberty, Douglas C. Morrison, Carly R. Reiter, Vice President Kate Parker and President Todd Thaelke. Absent: None.

Action ST00174

A motion was made by Doug Morrison and seconded by Carly Reiter, five (5) votes "yes" on roll call, **approving the minutes of a meeting** held on December 7, 2016, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00175

A motion was made by Kent Alberty and seconded by Carly Reiter, five (5) votes "yes" on roll call, **approving the agenda** as presented.

* * * * *

President Thaelke asked about any conflicts of interest. None were brought forward.

Action ST00176

A motion was made by Kate Parker and seconded by Kent Alberty, five (5) votes "yes" on roll call, **approving Item A through D on the consent agenda**, as follows:

A. Approving the Authorizations and Ratifications as follows:

A.1. Acknowledgement of Addition to Southeast Technical Institute Council Membership

Acknowledging the appointment of Southeast Tech employees, Kristie Vortherms (staff) and Jackie Pommer (faculty) to the Southeast Technical Council as non-voting members.

A.2 Grant Application

Authorizing the administration to execute any and all documents for applications for grants(s), for and on behalf of the District, as follows:

A \$50,000 South Dakota Department of Labor and Regulation Registered Apprenticeships grant. The grant funds will be used to create and offer an apprenticeship program in the construction trades to develop a skilled workforce. The contact person for this grant is Lon Hird.

B. Accepting the **Consolidated Report of Trust and Agency Funds** of January 4, 2017 and stating for the record that as of January 4, 2017, receipts total \$20,684,357.34 and disbursements total \$17,682,698.58 (see MRF #ST151).

C. Approving the **Vice President of Finance and Operation’s Report** of January 4, 2017 in accordance with the SDCL §13-8-35 (see MRF #ST152) and directing that detailed statement of receipts and balances on hand, as of November 30, 2016, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **RESIGNATIONS.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> |
|--------------------------------------|--------------------------|-----------------------|
| Federal Work Study, part-time | | |
| Reyna, LaTanya | Scarbrough Center | 12-09-16 |
| Uhing, Jennie | Foundation | 12-09-16 |
| Wamstad, Jaden | Library | 12-09-16 |
| Instructor, adjunct | | |
| Cleland, Nicholas | CIS | 05-05-16 |
| Merchant, Joshua | CIS Networking | 05-07-15 |
| Schuttloffel, Dennis | Electronics Networking | 12-11-15 |
| Other Help, part-time | | |
| Haight, Andrew | Food Service | 12-06-16 |
| Student Help, part-time | | |
| Reich, Alexis | CNA | 11-05-16 |
| Reyna, LaTanya | Scarbrough Center | 12-09-16 |
| Young, Julie | Scarbrough Center | 12-02-16 |

D2. EMPLOYMENT RECOMMENDATIONS

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u> |
|---|--------------------------|-----------------------|---------------|
| Federal Work Study, part-time | | | |
| Smith, Kelly | Library | 01-09-17 | \$10.00 |
| Other Help, part-time, per hour | | | |
| Reich, Alexis | CNA | 11-06-16 | \$15.00 |
| Reyna, LaTanya | Scarborough Center | 12-19-16 | \$11.00 |
| Young, Julie | Scarborough Center | 12-19-16 | \$11.00 |
| Student Help, part-time, per hour | | | |
| Lopes, Hannah | Admissions | 12-12-16 | \$10.00 |
| Student Tutor, part-time, per hour | | | |
| Alexander, Robert | System Admin & Netwrkg | 01-13-17 | \$10.00 |
| Instructor Stipend, FY2017, South Dakota HB 1182, lump sum | | | |
| Armstrong, Misty | ENDT | 07-01-16 | \$4,236.00 |
| Berry, Vincent | Plumbing | 07-01-16 | 2,662.00 |
| Bezdichek, Michael | Electrician | 07-01-16 | 3,849.00 |
| Cox, Bryan | Mechatronics | 07-01-16 | 7,977.00 |
| Gillis, Sara | Gen Ed, English | 07-01-16 | 1,284.00 |
| Hoier, Patrick | Cardiovascular | 07-01-16 | 4,236.00 |
| Hunking, Debra | Gen Ed, English | 07-01-16 | 10,074.00 |
| Johnson, Shaina | Welding | 07-01-16 | 4,407.00 |
| Kassing, Elizabeth | Civil Engineering | 07-01-16 | 5,519.00 |
| Kavanagh, David | Gen Ed, Sociology | 07-01-16 | 7,986.00 |
| Morris, Roger | CIS | 07-01-16 | 5,233.00 |
| Olson, Curtis | Electronics | 07-01-16 | 3,965.00 |
| Pepper, Merrel | CIS | 07-01-16 | 433.00 |
| Roller, Cynthia | CIS | 07-01-16 | 1,222.00 |
| Schaffer, Kenneth | CIS | 07-01-16 | 3,142.00 |
| Schlepp, Jeffrey | Architectural Eng | 07-01-16 | 14,397.00 |
| Schneider, Terry | Welding | 07-01-16 | 5,703.00 |
| Schroeder, Johnnie | Mechanical Eng | 07-01-16 | 4,640.00 |
| Talbot, Jeffrey | Law Enforcement | 07-01-16 | 2,860.00 |
| VanOverbeke, Jeffrey | Gen Ed, Speech | 07-01-16 | 648.00 |
| Whalen, Lindsey | Electrician | 07-01-16 | 2,040.00 |
| Wohlwend, Bruce Todd | CIS | 07-01-16 | 7,204.00 |

D3. RECLASSIFICATION

| <u>Name</u> | <u>Location/Position</u> | <u>From</u> | <u>To</u> |
|--|---|---|---|
| Instructor, 186 Day Shotkoski, Kevin | Diesel Tech | Specialist, 10 Mo, Full-time, 1.0 FTE, Level N, Step 8, \$25.25 per hour | Instructor 186 Day, Full-time, 1.0 FTE, Lane 5, Step 10, 93 Days prorated, \$29,085.00 per yr, Effec. 01-01-17 |
| Specialist, 12 Month Eklund, Anne | AEL Center, AEFL WIOA, Title II Grant | Empl Contract, Part-time, \$18.50 per hour | Specialist, 12 Mo, Level K, Step 9, \$18.64 per hour, Effec. 01-01-17 |

D4. PAY RATE ADJUSTMENT

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Current Pay</u> | <u>Proposed Pay</u> |
|---|--------------------------|-----------------------|--------------------|---------------------|
| Other Help, per hour Stephens, Connie | Bookstore | 12-07-16 | \$11.00 | \$12.00 |

Action ST00177

Romy Klessen - Layout, Print, Media Writing Instructor, Rick Warkenthien - Web Design and Photography Instructor, Tony Conrad - Design Instructor, and Nick Schneider - Digital Media Instructor presented the Media Design Technology and Digital Media Production overview (see MRF #ST153). The Digital Media Production Technology and Media Design Technology programs offer two-year Associate of Applied Science degrees. The first-year curriculum is evolving to be similar in the two degrees. In the second year, students would complete one degree or the other. Those who double major may be able to complete both degrees in three academic years. In both majors, strong communication skills, project planning, time management, and efficient teamwork are critical – working with clients on all types of media.

Media Design careers include: Graphic Designer, Production Artist/Printing Specialist, Web Designer/Developer, Designer/Producer of Signage, Commercial Photographer and Video Production Tech/Editor. Digital Media Production careers include: Motion Graphic Designer/Broadcast Artist, 2D & 3D Animator/3D Modeler, Video Production Tech, Video Editor/Sound Editor and Storyboard Artist/Concept Artist.

Following general discussion, a motion was made by Kent Alberty and seconded by Carly Reiter, five (5) votes “yes” on roll call, **acknowledging the Academic Program – Media Design Technology and Digital Media Production – Overview Report.**

Action ST00178

Jim Rokusek, Director of Students, presented an update on the preliminary enrollment figures for the Spring 2017 semester. An unknown number of additional new program students, dual credit students, New Tech High students and a number of returning students have yet to register. Final semester enrollment numbers will not be available until approximately three weeks into the semester. Southeast Tech has also been working with an admissions consultant to assist in improving the recruitment and admissions processes.

Following general discussion, a motion was made by Carly Reiter and seconded by Kent Alberty, five (5) votes “yes” on roll call, **acknowledging the Spring 2017 Preliminary Enrollment Report.**

Action ST00179

Craig Peters, Director of Academics, provided the Strategic Plan – Implementation Structure Report. (MRF ST#154). The Southeast Tech committee/team structure supports the strategic plan and provides professional development opportunities in leadership for employees. Each section of the strategic plan has been assigned to a specific institutional committee/team for implementation. The futures team has the primary responsibility for the strategic plan implementation and HLC accreditation. The team also oversees all other committees/teams and assures connectivity. Southeast Tech committees include: Curriculum, Credential, Campus Technology, In-Service, JumpStart, Safety, Scholarship, ELL/ESL/Placement, Online Excellence and Module Managers. Teams include: Futures, Education Design & Delivery, Celebrating Learning, Student Success, Campus Climate and External Stakeholder Relationships.

Following general discussion, a motion was made by Carly Reiter and seconded by Doug Morrison, five (5) votes “yes” on roll call, **acknowledging the Strategic Plan – Implementation Structure Report.**

* * * * *

President Griggs updated the board on the Southeast Tech Emergency Operations Plan. A review of the current EOP is being done. With the addition of the new HUB building on campus, updates are necessary. Southeast Tech will also be working with the Sioux Falls Police Department to arrange a table top exercise.

Following general discussion, a motion was made by Doug Morrison and seconded by Carly Reiter, five (5) votes “yes” on roll call, **acknowledging the Southeast Tech Emergency Operations Plan Update.**

continued

Wednesday, January 4, 2017

Action ST00180

On motion by Kent Alberty and seconded by Kate Parker, five (5) votes "yes" on roll call, the School board **adjourned** at 4:58 pm.

TODD THOELKE

Presiding Officer

TODD VIK

Business Manager