

SCHOOL BOARD MEETING

Wednesday, October 4, 2017

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into session for the annual meeting, pursuant to due notice, on Wednesday, October 4, 2017 at 4:10 pm in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Cynthia H. Mickelson, Carly R. Reiter, Todd Thielke, Vice President Kent Alberty, and President Kate Parker. Absent: None.

Action ST00242

A motion was made by Cynthia H. Mickelson and seconded by Todd Thielke, five (5) votes “yes” on roll call, **approving the minutes of a meeting** held on September 6, 2017 which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00243

A motion was made by Kent Alberty and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Parker asked about any conflicts of interest. None were brought forward.

Action ST00244

A motion was made by Todd Thielke and seconded by Kent Alberty, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorizations and Ratifications, as follows:**
- A1. **Supplemental Appropriation**

Adopting a Resolution as follows:

RESOLUTION

LET IT BE RESOLVED that the School Board of the Sioux Falls School District 49-5, in accordance with SDCL 13-11.3.2, hereby approves and adopts the following supplemental budget for 2017-18 to recognize additional state funding from the Governor’s Office of Economic Development for the purchase of equipment as follows:

A1. **Supplemental Appropriation** (continued)

a. Post-Secondary Vocational Fund

Revenues:

Other State Revenue – GOED \$169,900

Expenditures:

Post-Secondary Programs – Equip. \$169,900

B. Accepting the **Consolidated Report of Trust and Agency Funds** of October 4, 2017 and stating for the record that as of August 31 2017, receipts total \$6,853,208.54 and disbursements total \$5,295,649.72 (see MRF #ST196).

C. Approving the **Vice President of Finance and Operation’s Report** of October 4, 2017 in accordance with the SDCL §13-8-35 (see MRF #ST197) and directing that detailed statement of receipts and balances on hand, as of August 31, 2017, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **RESIGNATIONS.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Effective Location/Position</u>	<u>Date</u>
Instructor, part-time		
Kruse-Thornton, Renae	Gen Ed	12-11-15
Other Help, part-time		
Bertelsen, Tori	Scarborough Center	09-22-17
Huerkamp, Virginia	Food Service	09-20-17
Jungemann, Shaunna	Food Service	10-06-17
Miller, Darwin	Food Service	09-28-17
Student Help, part-time		
Burggraff, Katelyn	Scarborough Center	05-31-17
Currie, Catlin	Admissions	05-31-17
Dunn, Beverly	Scarborough Center	05-31-17
Fick, Meranda	Scarborough Center	12-29-16
Gaukel, Jade	Scarborough Center	05-31-17

D1. **RESIGNATIONS** (continued)

<u>Name</u>	<u>Effective Location/Position</u>	<u>Date</u>
Student Help, part-time		
Gerriets, Alexandra	Scarborough Center	05-31-17
Muhl, Danica	Library	05-31-17
Student Tutor, part-time		
Alexander, Robert	System Admin and Networking	04-28-17
Dew, Eric	CIS, Programming	05-02-17
Kerkvliet, Stephanie	Health and Math	05-03-17
Lund, Jera	Math and Science	07-25-17

D2. **CHANGE OF STATUS**

<u>Name</u>	<u>Delete</u>	<u>Add</u>
Custodial/Maintenance, 12 Month, full-time, per hour		
Piskic, Hajrudin	LHS Custodian, 1.0 FTE, Lvl F, Stp 4, \$13.96 per hr, Shift Diff, \$0.50 per hr	SE Tech Custodian, 1.0 FTE, Lvl I, Stp 4, 15.69 per hr, Shift Diff, \$0.50 per hr Effec. 09-05-17
Employment Contract, 12 Month, full-time, per annual		
Furth, Shannon	Admissions Rep, 1.0 FTE, Lvl G, Stp 1, 65 Days Prorated, \$11,466.78 per annual	Admissions Prcs Coord, 1.0 FTE, Lvl G, Stp 1, 195 Days Prorated, \$34,400.34 per annual, Effec. 10-01-17

D3. **PAY ADJUSTMENT**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Other Help, part-time				
Ramsbey, Tyler	Library	08-07-17	\$11.00	\$12.00

D4. **EMPLOYMENT RECOMMENDATIONS**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Custodial/Maintenance, 12 Month, full-time, per hour			
Buxton, Craig	Custodian, Lvl I, Stp 1, Shift Diff, \$0.50 per hr	09-11-17	\$15.19

D4. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Effective Location/Position</u>	<u>Actual Date</u>	<u>Pay</u>
Custodial/Maintenance, 12 Month, full-time per hour			
Miranowski, Devin	Groundskeeper, Lvl K, Stp 1	10-02-17	\$17.25
Sauer, Dennis	Custodian, Lvl I, Stp 1, Shift Diff, \$0.50 per hr	09-11-17	15.19
Employment Contract, part-time, per hour			
Possehl, Kristin	T3 Grant, LPN Pgm Summary	09-11-17	\$35.00
Federal Work Study, per hour			
Araiza, Heather	Admissions	09-25-17	\$10.00
Chan, Sarah	Bookstore	09-20-17	10.00
Pullen, Macy	Scarborough Center	09-12-17	10.00
Sylvester, Lyndsay	Scarborough Center	09-05-17	10.00
Vikander, Mariah	Scarborough Center	09-06-17	10.00
Instructor, part-time, lump sum			
Schneider, Nicholas	Student Adv, Skills USA	07-01-17	\$1,665.24
Instructor, part-time, per hour			
Heim, Paula	CPR	10-01-17	\$35.00
Peterson, Anne	CPR	09-01-17	35.00
Pottratz, Jennifer	T3 Grant, CNA Pgm Summary	09-11-17	35.00
Other Help, part-time, per hour			
Bream, Tony	Food Service	09-11-17	\$12.00
Johnson, Casey	Food Service	09-05-17	11.00
Sanders, Stacy	Test Center Proctor	09-13-17	15.00
Specialist, part-time, lump sum			
Mack, Clinton	Student Adv, Skills USA	07-01-17	\$1,665.24
Student Help, part-time, per hour			
Atherton, Alexis	Scarborough Center	09-25-17	\$10.00
Bolstad, Taryn	Scarborough Center	09-25-17	10.00
Heumiller, Rachael	Library	09-25-17	10.00
Johnson, Brianna	Scarborough Center	09-25-17	10.00
Karrels, James	Admissions	09-05-17	10.00
Kleinschmit, Kyle	Food Service	09-11-17	11.00
Krueger, Sierra	Scarborough Center	09-25-17	10.00
Student Tutor, part-time, per hour			
Abbott, Bailey	CIS, Networking	09-15-17	\$10.00
Andre, Cole	AutoCAD	09-12-17	10.00

D4. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Effective Location/Position</u>	<u>Actual Date</u>	<u>Pay</u>
Student Tutor, part-time, per hour			
VanBockern, Austin	CIS, Programming	09-14-17	\$10.00

Adjunct Instructor, 2017 Fall Session, Lump Sum Budget

Ahrendt, Sarah	LPN Clinical	08-29-17	\$5,322.20
Armstrong, Misty	Health Core	08-21-17	2,700.00
Bennett, Elizabeth	CIS	08-10-17	3,303.33
Blok, Kelly Jean	CIS	08-10-17	3,303.33
Braucht, Jason	CIS	07-24-17	3,282.22
Bray, Robert	Law Enf	08-21-17	900.00
Brekke, Ryan	Phlebotomy	08-21-17	1,800.00
Cavin, Georgina	Accounting	08-21-17	4,140.00
Conrad, Anthony	DMP	08-21-17	3,240.00
Cox, Bryan	CIS	08-21-17	2,880.00
Cuppy, Tanya Ann	LPN Clinical	08-23-17	6,234.40
Davis, Chris	Accounting	08-21-17	4,140.00
Duncan, Robin	Law Enf	08-21-17	3,600.00
Dykhouse, Kristina	LPN Clinical	09-05-17	2,172.20
Entringer, Stephanie	Health Core	08-21-17	2,700.00
Erickson, Tami Jo	Bus Admin & CIS	08-10-17	7,443.33
Forster, Robert	Law Enf	08-21-17	900.00
Foster, Fenecia	Gen Ed, Math	08-21-17	8,100.00
Gacke, Nancy	Health Core	07-24-17	14,015.81
Gill, Estelle	LPN Clinical	08-21-17	6,304.40
Gillespie, Jeffrey	Law Enf	08-10-17	3,843.33
Gillis, Sara	Gen Ed, English	08-21-17	2,700.00
Hagle, Cindy	Med Coding	08-21-17	5,940.00
Hattervig, Karen	Law Enf	08-10-17	2,763.33
Hitzemann, Leonard	LPN Clinical	08-22-17	5,621.04
Horan, Steven	Accounting	08-21-17	2,700.00
Hoyt, Jodi	Bus Admin	08-21-17	9,720.00
Hunking, Debra	Gen Ed, English	08-21-17	8,100.00
Kampmann, David	CIS & Marketing	08-21-17	5,580.00
Kappenman, Gerard	CIS	07-24-17	3,319.16
Kavanagh, David	Gen Ed, Sociology	08-21-17	5,400.00
Keen, Rebecca	Bus Admin	07-26-17	4,021.07
Klessen, Rosemary	DMP	08-10-17	9,783.33
Klinger, Darla	ENDT	08-10-17	3,303.33
Landry, London	LPN Clinical	09-13-17	2,172.20
Larsen, Kristin	Gen Ed, Math	08-21-17	6,840.00
Lassegard, Darcy	Law Enf	08-10-17	2,763.33
Lease, Sara	LPN Clinical	08-26-17	2,172.20
Lewis, Nancy	Health Core	08-21-17	5,760.00
Lothrop, LeAnn	CIS	08-10-17	3,303.33

D4. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Adjunct Instructor, 2017 Fall Session, Lump Sum Budget (continued)			
Lunde, Lloyd W	CAD & Gen Ed, Math	08-10-17	\$12,123.33
Marcotte, Mitchell	CIS	10-16-17	3,240.00
McGee, Patricia	Bus Admin	08-21-17	5,400.00
McManus, Stacy	HR	08-21-17	5,400.00
Mekelburg, Erin	Marketing	07-21-17	8,289.99
Michels, John	Gen Ed, English	08-10-17	7,443.33
Miller, Breck	Real Estate	08-21-17	5,400.00
Moore, Sharon	CIS	08-10-17	2,403.33
Morris, Roger	CIS	08-21-17	6,480.00
Nowak, Deborah	CIS	08-21-17	5,580.00
O'Leary, Katie	Gen Ed, English	07-24-17	2,419.16
Olson, Curtis	Electronics	08-21-17	3,240.00
Pepper, Merrel	CIS	08-21-17	9,360.00
Peters, Dennis	Insurance	10-16-17	2,700.00
Peterson, Anne	LPN	09-23-17	3,475.52
Peterson, Donovan	DMP	08-10-17	6,543.33
Pommer, Jacqueline	CIS	10-16-17	3,240.00
Post, Sherri	Health Core	08-21-17	4,500.00
Prouty, Jessica	LPN Clinical	08-22-17	4,344.40
Roller, Cynthia	CIS	08-21-17	8,280.00
Rose, Jean	Bus Admin & Acctng	08-21-17	7,380.00
Sazama, Naomi	Gen Ed, Math	08-10-17	5,547.77
Schaffer, Kenneth	CIS	08-21-17	4,680.00
Schoenfelder, Tonya	Law Enf	08-10-17	7,263.33
Schwartz, Colette	LPN Clinical	08-22-17	7,705.50
Sharif, Mohamed	CIS	08-10-17	2,943.33
Stahl, Janet	CIS	07-24-17	6,706.93
Stainbrook, Amy	LPN Clinical	08-22-17	2,172.20
Stueven, Rebecca	Health Core	08-21-17	6,120.00
Talcott, Roberta	Marketing	08-21-17	12,300.00
VanOverbeke, Jeffrey	Gen Ed, Speech	08-21-17	8,100.00
Weihe, Kimberly	Marketing	08-21-17	3,240.00
Werkmeister, Myra	LPN Clinical	07-24-17	7,049.96
Williams, Brian	Marketing	08-21-17	3,240.00
Windish, Aubrey	Gen Ed, English	08-01-17	9,052.21
Wohlwend, Bruce	CIS	08-21-17	3,240.00
Wolff, Dana	Accounting	08-21-17	2,700.00

Action ST00245

Pam Boyd – Program Director Cardiac Ultrasound, and Janet Bortnem – Clinical Coordinator, presented the Cardiac, Vascular & Diagnostic Medical Sonography Program Overview (see MRF #ST198). Southeast Tech has three AAS Sonography programs – Cardiac, Vascular and Diagnostic Medical Sonography. A medical sonographer is a skilled professional that performs diagnostic exams for physician interpretation. The sonographer uses specialized equipment which creates ultrasound images of structures inside the human body. The Cardiac, Vascular and Diagnostic Medical Sonography programs are accredited through CAAHEP – Commission on Accreditation of Allied Health Education program. Sonographers play an exceptional healthcare role to Sioux Falls, the region and beyond. Southeast Tech has articulation agreements with various universities for students to continue their educational and professional goals in pursuit of a bachelor degree.

Following general discussion, a motion was made by Cynthia H. Mickelson and seconded by Kent Alberty, five (5) votes “yes” on roll call, **acknowledging the Academic Program Overview Report.**

Action ST00246

Jim Jacobsen, Vice President of Academics, presented the Campus Watch report (see MRF #ST 199). Campus Watch provides Southeast Tech with an additional on-campus safety presence. This initiative will utilize Law Enforcement students to provide an additional on-campus safety presence for the Southeast Tech campus. Campus watch provides increased visibility during evening classes/events and on Saturday mornings. Student/faculty/employees can now request an escort to their car, across campus or to the campus apartments in the evening. Campus Watch provides Law Enforcement students the opportunity to gain practical hands-on experience.

Following general discussion, a motion was made by Todd Thaelke and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **acknowledging the Campus Watch Report.**

Action ST00247

Chellee Unruh, Foundation Director, presented the Foundation Overview report (see MRF #ST 200). The Southeast Tech Foundation had a strong 2017-2018 fundraising year. Scholarships had a slight increase, endowments decreased and had a dramatic increase in Temporarily Other Restricted funds. In addition to the success of the scholarship campaign, the Foundation also had an increase in Build Dakota Industry Partner match support. Other Foundation accomplishments include implementation of a scholarship management software system, the completion of a campaign feasibility study, assuming full temporary responsibility of the Build Dakota Scholarship program and the launch of the sector breakfast events.

Following general discussion, a motion was made by Todd Thaelke and seconded by Cynthia H. Mickelson, five (5) votes “yes” on roll call, **acknowledging the Foundation Update Report.**

Action ST00248

A motion was made by Kent Alberty and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **acknowledging the second reading of and amendment of policy GB/STI – Working Agreements as Policy/Recognition of Bargaining Units**, as presented (see Action ST00241, adopted 9-6-2017 and MRF #ST201).

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President Bob Griggs reported Southeast Tech launched a Hurricane Harvey relief effort for those impacted by the hurricane and historic flooding that occurred in and around Houston, Texas. On September 8, 2017, Southeast Tech students, staff and faculty, along with Craft & Associates, six radio stations and one TV station collected basic necessities for those in need. People from across the Sioux Empire donated over 17,000 pounds of non-perishable food items, cleaning supplies, and other necessities that will be delivered to the Houston Food Bank by Feeding South Dakota/America. In addition to food donations, over \$7,000 was collected throughout the day for the American Red Cross flood effort.

Action ST00249

On motion by Kent Alberty and seconded by Todd Thaelke, five (5) votes “yes” on roll call, the School board **adjourned** at 5:09 pm.

KATE PARKER
Presiding Officer

TODD VIK
Business Manager