

SCHOOL BOARD MEETING

Wednesday, November 1, 2017

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into session for the annual meeting, pursuant to due notice, on Wednesday, November 1, 2017 at 4:00 pm in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Cynthia H. Mickelson, Carly R. Reiter, Todd Thielke, Vice President Kent Alberty, and President Kate Parker. Absent: None.

Action ST00250

A motion was made by Todd Thielke and seconded by Cynthia H. Mickelson, five (5) votes “yes” on roll call, **approving the minutes of a meeting** held on October 4, 2017 which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00251

A motion was made by Kent Alberty and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Parker asked about any conflicts of interest. None were brought forward.

Action ST00252

A motion was made by Todd Thielke and seconded by Kent Alberty, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorizations and Ratifications, as follows:**
 - A1. **Amending Action ST00221A13.d 241 FY 17 Employment Contract Salary Schedule**
Amending Action ST00221A13.d, adopted July 10, 2017 by deleting the 12 Month FY18 Employment Contract Salary Schedule, adding Job Levels K, L, M and inserting the following revised schedule, as follows:

A1. **Amending Action ST00221A13.d 241 FY 17 Employment Contract Salary Schedule**
(continued)

FY18 Salary Schedule - Southeast Tech Employment Contract 2017/2018 – 241 Days

Job Level	1	2	3	4	5	6	7	8
W	85,699.60	86,635.44	87,571.28	88,507.12	89,442.96	90,378.80	91,314.64	92,250.48
M	76,127.86	76,959.16	77,790.47	78,621.82	79,453.12	80,284.42	81,115.72	81,947.11
L	70,589.97	71,360.80	72,131.64	72,902.50	73,673.34	74,444.17	75,215.00	75,985.89
K	65,454.93	66,169.69	66,884.46	67,599.24	68,314.00	69,028.76	69,743.53	70,458.32
J	60,693.44	61,356.21	62,018.98	62,681.76	63,344.53	64,007.30	64,670.07	65,332.85
I	56,278.32	56,892.88	57,507.44	58,122.00	58,736.56	59,351.12	59,965.68	60,580.23
H	50,378.64	50,928.77	51,478.91	52,029.04	52,579.18	53,129.31	53,679.45	54,229.58
G	45,867.12	46,367.99	46,868.86	47,369.73	47,870.60	48,371.46	48,872.33	49,373.20
F	41,664.08	42,119.05	42,574.02	43,029.00	43,483.97	43,938.94	44,393.91	44,848.88
E	37,422.48	37,831.13	38,239.79	38,648.44	39,057.09	39,465.75	39,874.40	40,283.05
D	33,335.12	33,699.14	34,063.16	34,427.18	34,791.20	35,155.22	35,519.24	35,883.26
C	29,479.12	29,801.03	30,122.94	30,444.86	30,766.77	31,088.68	31,410.59	31,732.50
B	26,220.80	26,507.13	26,793.46	27,079.79	27,366.12	27,652.46	27,938.79	28,225.12
A	23,001.04	23,252.21	23,503.38	23,754.55	24,005.73	24,256.90	24,508.07	24,759.24

Job Level	9	10	11	12	13	14	15	16
W	93,186.32	94,122.16	95,058.00	95,993.84	96,929.68	97,865.52	98,801.35	99,737.19
M	82,778.42	83,609.72	84,441.02	85,272.37	86,103.67	86,934.97	87,766.27	88,597.62
L	76,756.73	77,527.56	78,298.39	79,069.26	79,840.09	80,610.92	81,381.76	82,152.62
K	71,173.08	71,887.84	72,602.61	73,317.39	74,032.15	74,746.91	75,461.68	76,176.46
J	65,995.62	66,658.39	67,321.16	67,983.94	68,646.71	69,309.48	69,972.25	70,635.03
I	61,194.79	61,809.35	62,423.91	63,038.47	63,653.03	64,267.59	64,882.15	65,496.71
H	54,779.72	55,329.85	55,879.99	56,430.12	56,980.26	57,530.39	58,080.53	58,630.66
G	49,874.07	50,374.94	50,875.81	51,376.68	51,877.55	52,378.42	52,879.29	53,380.15
F	45,303.85	45,758.83	46,213.80	46,668.77	47,123.74	47,578.71	48,033.68	48,488.66
E	40,691.71	41,100.36	41,509.01	41,917.67	42,326.32	42,734.98	43,143.63	43,552.28
D	36,247.28	36,611.30	36,975.32	37,339.33	37,703.35	38,067.37	38,431.39	38,795.41
C	32,054.42	32,376.33	32,698.24	33,020.15	33,342.06	33,663.98	33,985.89	34,307.80
B	28,511.45	28,797.78	29,084.11	29,370.44	29,656.77	29,943.10	30,229.44	30,515.77
A	25,010.41	25,261.58	25,512.75	25,763.92	26,015.10	26,266.27	26,517.44	26,768.61

A2. Authorizing Grant Applications

Authorizing the administration to execute any and all documents for applications(s), for and on behalf of the District, as follows:

- a. A \$169,900 State of South Dakota Future Fund Grant. Funds will be provided to Southeast Technical Institute to assist with equipment purchases that will enhance student opportunities by providing additional and upgraded equipment for training. The contact person for the grant is Jim Jacobsen.
 - b. A \$22,172 State of South Dakota Non-Traditional Equity Grant. Funds will support non-traditional/equity with particular emphasis on high-tech, high-wage, high-demand careers. The contact person for the grant is Tracy Noldner.
- B. Accepting the **Consolidated Report of Trust and Agency Funds** of November 1, 2017 and stating for the record that as of September 30 2017, receipts total \$15,259,417.98 and disbursements total \$9,016,797.15 (see MRF #ST202).
- C. Approving the **Vice President of Finance and Operation’s Report** of November 1, 2017 in accordance with the SDCL §13-8-35 (see MRF #ST203) and directing that detailed statement of receipts and balances on hand, as of September 30, 2017, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. **Accepting the Southeast Tech Personnel Report**, as follows:
- D1. **RESIGNATIONS.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Federal Work Study, part-time		
Lyon, Jayci	Scarborough Center	10-19-17
Pullen, Macy	Scarborough Center	10-18-17

D2. INVOLUNTARY

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Other Help, part-time		
Bream, Tony	Food Service	10-05-17

D3. **CHANGE OF STATUS**

<u>Name</u>	<u>Delete</u>	<u>Add</u>
Clerical, Class II, 9 Month, full-time, per hour		
Dannelley, Tracey	Admissions, Student Rep, Part-time, \$13.00 per hour	Admissions Asst, 1.0 FTE, Level I, Step 1, \$15.19 per hour, Effec. 10-01-17
Custodial/Maintenance, 12 Month, full-time, per hour		
Wynthein, Dan	Night Supervisor, 1.0 FTE, Level L, Step 16, \$22.44 per hour	Manager, 1.0 FTE, Level O, Step 16, \$30.20 per hour, Effec. 10-01-17
Employment Contract, 12 Month, full-time, per annual		
Schuette, Amanda	Admissions Rep, Temp, 6 mo, lump sum	Admissions Rep, 1.0 FTE, Level E, Step 2, 130 days prorated, \$18,915.57, Effec. 01-01-18
Weber, Joseph	Admissions Rep, Temp, 6 mo, lump sum	Admissions Rep, 1.0 FTE, Level E, Step 2, 173 days prorated, \$25,172.25, Effec. 11-01-17

D4. **EMPLOYMENT RECOMMENDATIONS**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Federal Work Study, per hour			
Bolstad, Taryn	Scarborough Center	10-23-17	\$10.00
Harrington, Sydney	Library/Student Success	10-16-17	10.00
Markel, Cacie	Marketing	10-16-17	10.00
Instructor, part-time, per hour			
Castardo, Ruby	Corp Ed, Surg Tech	09-28-17	\$43.14
Hagle, Cindy	T3 Grant, Program Summary	08-11-17	35.00
Pommer, Jacqueline	Corp Ed, CIS Apps	10-16-17	44.58
Schwebach, Courtney	Surg Tech Clinical 01-01-18		25.00
Other Help, part-time, per hour			
Crowell, Jesse	Food Service	10-13-17	\$12.00
Valdez, Martin	Business Office	10-12-17	14.00
Zimmer, Michael	Food Service	10-09-17	12.00

D4. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Student Help, part-time, per hour			
Beynon, Kolby	Security, Campus Watch	09-28-17	\$12.00
Chinn, Hannah	Security, Campus Watch	09-28-17	12.00
Oostra, Jason	Security, Campus Watch	09-28-17	12.00
Student Help, part-time, per hour			
Roden, Abigail	Security, Campus Watch	09-28-17	\$12.00

Adjunct Instructor, 2017 Fall Session, Addendum to Lump Sum Budget

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Berry, Vincent	Plumbing Appr Pgm	09-12-17	\$0.00	\$7,256.07
Hoyt, Jodi	CIS	09-01-17	9,720.00	10,306.25
Kelzer, James	Plumbing Appr Pgm	09-12-17	0.00	7,256.07
Rick, Scott	Plumbing Appr Pgm	09-12-17	0.00	7,256.07
Syverson, Paul	Surg Tech	08-21-17	0.00	900.00
Wellnitz, Kristin	Gen Ed/Psych	10-16-17	0.00	1,200.00

Action ST00253

Instructor Jason Merritt, Instructor Pat Amor and Lab Specialist David Heald presented the Automotive Program Overview. Instructor Mike Wendell and Lab Specialist Micah Giebler presented the Collision/Refinish Program Overview and Instructor Chase Bardsley, Instructor Lee Pothast, Instructor Nick Lanphere and Instructor Kevin Shotkoski presented the Diesel Technology and Diesel Technology: Agriculture/Construction Program Overview (see MRF #ST204). The Automotive Technology program is ranked one of the nation's best. In 2015, the Southeast Tech Automotive program ranked in the top 4 automotive programs in the nation according to *Tomorrow's Technician* Magazine and is in the top 20 ranking for 2017. The Automotive Technology, Collision Repair and Refinish Technology, Diesel Technology and Diesel Technology: Agriculture/Construction programs are all 2-year diploma programs. The Diesel Technology program has a common core curriculum for the first year and allows students to specialize in either Transportation or Agricultural/Construction emphasis in their second year of instruction. The region's leading employers are seeking graduates from the program areas.

Following general discussion, a motion was made by Carly R. Reiter and seconded by Cynthia H. Mickelson, five (5) votes "yes" on roll call, **acknowledging the Academic Program Overview Report.**

Action ST00254

Jim Jacobsen, Vice President of Academics, presented the Academic Program Development Report report (see MRF #ST 205). New program research and development is critical to meeting the workforce needs throughout the region. The Southeast Tech Strategic Plan pillar 3.0, Programs and Goals, identifies a number of goals which address new degree program development as well as short term and customizable training opportunities. Southeast Tech is researching the role that new program offerings can play in meeting the workforce needs of employers in the region and increasing overall institute enrollment. Academic programs under consideration include:

- Huron RN Cohort
- Veterinarian Assistant Diploma
- Veterinarian Technician Associates in Applied Science Degree
- Dental Apprenticeship
- Carpentry Pre-Apprenticeship
- Bookkeeping Diploma
- CTE Concurrent Enrollment

Following general discussion, a motion was made by Kate Parker and seconded by Todd Thaelke, five (5) votes “yes” on roll call, **acknowledging the Academic Program Development Report.**

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Vice President Tracy Noldner reported that Southeast Tech has been named amongst the nation’s top 150 community colleges eligible to compete for the 2019 Aspen Prize for Community College Excellence. Additionally, Southeast Tech has also been invited to apply for the 2019 Siemens Technical Scholars Program. The Siemens Technical Scholars Program is a partnership between Aspen and the Siemens Foundation, designed to highlight excellent community college programs that prepare students for skilled jobs in science, technology, engineering, and math (STEM) fields. Only 10% of colleges nation-wide have been invited to apply to either the Aspen Prize or the Siemens Technical Scholars Program, and only 3% including Southeast Tech, have been deemed eligible for both.

Southeast Tech has partnered with the Sioux Falls CTE Academy to receive \$250,000 in grant funds from the Citi Foundation Youth WorkForce Fund. The purpose of the fund is to boost access to jobs among youth in the Sioux Falls area. Through the partnership, both an Internship Coordinator and Career Coach will be hired. The Internship Coordinator will develop workforce internships for high school students and will connect Sioux Falls School District students to those internships. The Career Coach will work alongside high school counselors to provide another connection to the workforce, educating students and their parents on career options, developing soft-skills, connecting students to career explorations including camps, job shadows, internships and pre-apprenticeships, and helping students to complete short-term certificate and post-secondary training options, especially opportunities at Southeast Tech.

continued

Wednesday, November 1, 2017

A Diversity Sector Breakfast is scheduled for Friday, November 17 at 7:30 am in the Southeast Tech HUB. Southeast Tech and the Sioux Falls School District in collaboration with Forward Sioux Falls, the Sioux Falls Area Chamber of commerce, and the Sioux Falls Development Foundation will be hosting a high-level panel to engage in an important conversation regarding workforce development. The breakfast will be an opportunity for employers to hear perspectives from community members about how to better engage, recruit, and provide training to these changing populations in Sioux Falls. Jason Ball with the Chamber of Commerce will facilitate a dialogue with employers, featuring a panel of community leaders in diversity and inclusion issues.

Megan Fischer has been hired as the Director of Admissions at Southeast Tech. Her professional background and significant experience working with strategic enrollment management practices that focus on recruitment and admissions will be a tremendous benefit to Southeast Tech. We are anticipating Megan's start date to be in mid-December.

Action ST00255

On motion by Kent Alberty and seconded by Todd Thoelke, five (5) votes "yes" on roll call, the School board **adjourned** at 4:55 pm.

KATE PARKER
Presiding Officer

TODD VIK
Business Manager