

## SCHOOL BOARD MEETING

Wednesday, October 3, 2018

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, October 3, 2018 at 4:07 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Kate Parker, Carly R. Reiter, Todd Thaelke, and President Kent Alberty. Absent: Vice President Cynthia H. Mickelson.

### Action ST00333

A motion was made by Todd Thaelke and seconded by Kate Parker, four (4) votes "yes" on roll call **approving the minutes of a meeting** held on September 5, 2018 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

### Action ST00334

A motion was made by Carly R. Reiter and seconded by Kate Parker, four (4) votes "yes" on roll call, **approving the agenda** as presented.

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President Alberty asked about any conflicts of interest. None were brought forward.

### Action ST00335

A motion was made by Todd Thaelke and seconded by Carly R. Reiter, four (4) votes "yes" on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications, as follows:**

A1. **Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts, for and on behalf of the Southeast Technical Institute, as follows:

**A1. Approval of Contracts** (continued)

<b>Item No.</b>	<b>Contract Number</b>	<b>Contractor</b>	<b>Project</b>	<b>Cost</b>
<b>a.</b>	19-012Southeast, KKV	SD Department of Education	Perkins Nontraditional/Equity Coordination	\$15,000
<b>b.</b>	19-013Southeast, KKV	SD Department of Education	Perkins Post-Secondary Reserve	\$25,470
<b>c.</b>	19-014Southeast, KLP	University of Sioux Falls	BIO 302/315 Instruction (Enrollment Based)	\$99,000+/-

**A2. Disposal of School District Property**

<b>Item No.</b>	<b>Description</b>	<b>Location</b>	<b>Appraisers</b>	<b>Appraised Value</b>	<b>Property File No.</b>
<b>a.</b>	Miller Syncrowave 250 DX – 3 (Assets 6926, 6929, 6930)	Southeast	Lon Hird, Vince Berry, Marcus Hunter	\$3,600	2019-ST0018
<b>b.</b>	Laser, Beam Dynamics Mch Ctr (Asset 6743)	Southeast	Todd Wohlwend, Curt Olson, Merrel Pepper	\$0	2019-ST0019
<b>c.</b>	Lung Simulator, Incubator, Dialysis Machine (Asset 6678), Datascope Ballon Pump – 2, Spacelab Monitor, Raytheon Xray Table, HP Monitor, Nellcore Vital Monitor – 6, Electronics Vacuum	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0020
<b>d.</b>	Siemens Vital Monitor – 2, Nellcore Oximeter - 5, Ohoneda Oximeter, HP Printers – 2, Dell Printer, XLTEK Photoclight, Lead Aprons – 9, Dynatech 214 Patient Simulator	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0021
<b>e.</b>	Siemens SC7000 Battery Charger – 8, Siemens Sicust 630 (Asset 6648), Datascope Passport, Stryko Endoscope, Pressure Tester, Defib Tester, DigiMono Tester, ElectroSurgery Analyzer	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0022

**A2. Disposal of School District Property (continued)**

<b>Item No.</b>	<b>Description</b>	<b>Location</b>	<b>Appraisers</b>	<b>Appraised Value</b>	<b>Property File No.</b>
<b>f.</b>	EEG Machine, IV Poles - 2, Tektronix 4 Channel Oscscope (Asset 3345), Victoreer Rad. Outputs, DCA 2000+, MDE Escort EKG - 2, HP Patient Monitors - 2, Passport EKG - 2, Siemens Sirecust 730 - 3, Siemnts Sirecust 720 - 2, X-Ray View Box, APC UPS 600, Lifecare Infuser Pumps - 6, Linax Gun	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0023
<b>g.</b>	Gambo Ret Instrument, BAPCO AED Tester, Symphonic DVD Player, Electra 800 – Auto Goag (Asset 6652), Welch Allgn VitalMonitor (Asset 4664), XRay Tube Dynamax, Eureka XRay Tube, XRay Collimotor System - 2, GE XRay Tube - 2, Jetta Power System, Monitor/Printer, Gateway Keyboards - 6	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0024
<b>h.</b>	Bapco Safety Analyzer, HP Function Generator, RSR 705k Multimeter-3, Digital Safety Analyzer, Fluke AC/DC Y8100 Current Prob, BioTek Elec. Safety Analyzer, Dynatech Nevada Med Tester, Bapco Patient Simulator, Coherent Laser Checkers – 2, Bio Tex Pump, Fluke Gas Flow Analyzer (Asset 6646), Index SPO2 Simulator -2, Safety ECG Analyzer, Fluke Ultrasound Voltmeter, BioTek Digital Safety Analyzer	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0025

**A2. Disposal of School District Property (continued)**

<b>Item No.</b>	<b>Description</b>	<b>Location</b>	<b>Appraisers</b>	<b>Appraised Value</b>	<b>Property File No.</b>
i.	Sharp Microwave, Emerson Microwave, DNI – Patient Simulator Control, BioTek Patient Simulator Control, Neurodyne Patient Simulator Control, BioTek Transducer Tester, Fluke Multimeter Tester - 3, RSR Multimeter Tester - 2, Metal Glass Cabinet, Tektronix 256S Oscilloscope/Cart, Accupulse NIBP Simulator, GE Refrigerator	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0026
j.	Oscilloscope – 3 (Assets 6667, 6668, 6666), Oscilloscope – 3, HP Function Generator, Digital Pressure/Vac Meter, EKG/BP Simulator, Pace Sensitemp, Edmund Scientific, APC Power Supply, Siemens PC (Asset 6641), VISA Datascope PC (Asset 6655), Ultrasound Radiometer	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0027
k.	Imed IV Pump, Gemini PC-2TX – 3, Abbott Cell Counter, Critikon Vital Signs Monitor – 3, Colin EKG Monitor, Datascope EKG Monitor, Escort Prism EKG Monitors – 7, Escort PC Link, Expert Datascope, Compaq Desktop, Bio-Logic PC, GE Tube, Okidata B4300 Laser Printer – 2, Research LH Power Supply	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0028
l.	Autoclave Ritter MG, Lab Analyzer (Asset 7369), Siemens Telemetry, IDA – 2Plus, Marquette EKG, IV Pump Analyzer – 2, Coulter Blood Mixer, FloTemII Fluid Warmer, Power Edge 1800 PC, AV Receiver Onkyo, High Voltage Cables, Fresenius Power Supplies – 3	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0029

**A2. Disposal of School District Property (continued)**

m.	Callimaster Collimatron System, GE Fluroscope Mirror Monitor, Power Circuit Boxes – 2, Dynamax XRay Tube, Victoreen Voltage (Asset 6661), Lumex Hoyer Lift	Southeast	Patrick Hoier, Andrew Kibbe, Dennis Russell	\$0	2019-ST0030
n.	Dell 15" Monitor – 27, Unifi UAP Access Point (Asset F4280), 4-Bay NAS (Asset F3159), Gateway Computer – 20, Lenovo Computer – 8, HP Computer – 5, Compaq Computer – 5, Netgear 802.11a AP	Southeast	Todd Wohlwend, Merrel Pepper, Ross Jansick	\$0	2019-ST0031

**A3. Grant Application**

Authorizing the administration to execute any and all documents for letter of inquiry and applications for grant(s), for and on behalf of the District, as follows:

A \$100,000 Wells Fargo grant. The grant funds will be used to fund the Southeast Tech NOW Capital Campaign based on three pillars achievable in a five year plan: 30% increase in enrollment by 2022, Double degrees, diplomas and certificates awarded, and Double diverse student population. The contact person for this grant is Margaret Pennock.

- B. Approving the **Consolidated Report of Trust and Agency Funds** of October 3, 2018 and stating for the record that as of August 31, 2018, receipts total \$6,508,438.78 and disbursements total \$5,058,338.49. (see MRF #ST260)
- C. Approving the **Vice President of Finance and Operation's Report** of October 3, 2018 in accordance with the SDCL §13-8-35 (see MRF #ST261) and directing that detailed statement of receipts and balances on hand, as of August 31, 2018, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. **Accepting the Southeast Tech Personnel Report**, as follows:
- D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Instructor, part-time</b>		
McCuen, Amy	Surgical Tech	05-11-18
Olinger, Catlin	Surgical Tech	05-11-18

**D1. Resignations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Instructor, part-time</b>		
Remacle, Tamra	Surgical Tech	05-11-18
Rick, Scott	Plumbing Apprentice	05-24-18
<b>Other Help, part-time</b>		
Brill, Mary	Food Service	09-26-18
<b>Student Help, part-time</b>		
Smith, Dylan	Campus Watch	04-26-18

**D2. Change of Status  
Employment Contract, full time, per annual**

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Oswald, Vicki	Executive Offices	Exec Asst to Pres, Exec Asst, 12 Mo, 1.0 FTE, Lvl Z, Stp 10, 65 days prorated, \$14,081.00	Exec Asst, Emp Co, 12 Mo, 1.0 FTE, Lvl I, Stp 10, 195 days prorated, \$47,289.00, Effec. 10-01-18

**D3. Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Employment Contract Pay, full-time, lump sum</b>			
Larson, Amanda	Admissions	09-26-18	\$10,000.00
<b>Federal Work Study, part-time, per hour</b>			
Klumper, Bryanna	Admissions	09-20-18	\$10.50
Lubbers, Hannah	Horticulture Tech	09-24-18	10.50
<b>Instructor, 2018 Fall Adjunct Budget, lump sum</b>			
Albers, Diana	Nursing Clinical	08-21-18	\$1,541.10
Armstrong, Misty	Health Core	08-20-18	2,700.00
Attema, Bryce	CAD	08-07-18	9,623.88
Beek, Angela	Nursing Clinical	08-10-18	2,828.30
Bennett, Elizabeth	CIS	08-09-18	3,303.33
Blok, Kelly Jean	CIS	08-09-18	3,303.33
Brandt, Paul	Gen Ed, Math	08-09-18	13,563.33
Braucht, Jason	CIS	08-09-18	3,303.33
Bray, Robert	NIMS	08-20-18	900.00

**D3. Employment Recommendations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Instructor, 2018 Fall Adjunct Budget, lump sum (continued)</b>			
Brekke, Ryan	Phlebotomy	08-20-18	\$1,800.00
Campbell, Molly	Nursing Clinical	09-10-18	3,673.28
Carlson, Adam	Law Enforcement	08-09-18	2,763.33
Cavin, Georgina	Accounting	08-20-18	8,280.00
Conrad, Anthony	Marketing	08-20-18	3,240.00
Cox, Bryan	CIS	08-20-18	2,880.00
Davis, Chris	Accounting	08-20-18	8,280.00
Duncan, Robin	Gen Ed, Psych & Law Enf	08-09-18	11,763.33
Entringer, Stephanie	Health Core & Nursing	08-20-18	8,100.00
Erdman, Corliss	Health Core	08-28-18	6,480.00
Erickson, Tami	CIS	08-09-18	7,083.33
Forster, Robert	Law Enforcement	08-20-18	900.00
Foster, Fenecia	Gen Ed, Math & Physics	08-20-18	5,940.00
Gacke, Nancy	HIS	08-09-18	15,323.33
Gill, Estelle	Nursing Clinical	09-18-18	6,096.60
Gillespie, Jeff	Law Enforcement	08-09-18	3,843.33
Gillis, Sara	Bus Communications	08-20-18	2,700.00
Hagle, Cindy	Medical Coding	08-20-18	11,880.00
Hattervig, Karen	Law Enforcement	08-09-18	2,763.33
Hitzemann, Leonard	Nursing Clinical	08-21-18	10,161.00
Hodges, Katie	Gen Ed, English	08-07-18	11,423.88
Hoffman, Brittany	Nursing Clinical	09-27-18	868.88
Horan, Steven	Accounting	08-09-18	2,763.33
Hoyt, Jodi	CIS & Bus Comm	08-20-18	13,860.00
Hunking, Debra	Gen Ed, English	08-20-18	8,640.00
Huntley, Emily	Nursing Clinical	08-09-18	2,473.31
Kaardal, Ivar	Business Admin	08-20-18	5,400.00
Kampmann, David	Marketing	08-20-18	3,240.00
Kappenman, Gerard	CIS	08-20-18	3,240.00
Kavanagh, David	Gen Ed, Sociology	08-20-18	5,400.00
Keen, Rebecca	CIS & Bus Admin	08-09-18	12,123.33
Klessen, Rosemary	DMS	08-09-18	6,543.33
Klinger, Darla	ENDT	08-09-18	3,303.33
Landry, London	Nursing Clinical	10-11-18	3,711.65
Larsen, Kristin	Gen Ed, Math	08-20-18	8,100.00
Lease, Sara	Nursing Clinical	08-20-18	2,094.44
Lewis, Nancy	Health Core	08-20-18	5,760.00
Lothrop, LeAnn	CIS	08-09-18	3,303.33
Marco, Cheyenne	Gen Ed, English	08-07-18	2,540.55
Marcotte, Mitchell	CIS	08-20-18	3,240.00
McGee, Patricia	Business Admin	08-09-18	13,743.33
McManus, Stacy	Business Admin	08-20-18	5,400.00
Mekelburg, Erin	Bus Admin & Marketing	08-09-18	8,163.33
Miller, Breck	Real Estate	08-20-18	5,400.00
Moore, Sharon	CIS	08-09-18	4,743.33

**D3. Employment Recommendations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Instructor, 2018 Fall Adjunct Budget, lump sum (continued)</b>			
Moser, Jaci	Nursing Clinical	08-24-18	\$1,541.10
Murray, Dawn	Nursing Clinical	08-30-18	2,606.64
Noldner, Tracy	Gen Ed, Math	08-20-18	2,700.00
Nowak, Deborah	CIS & Bus Admin	08-20-18	5,580.00
O'Leary, Katie	Gen Ed, English	08-09-18	2,403.33
Olson, Curtis	Gen Ed, Math	08-20-18	3,600.00
Parkinson, Kathleen	Horticulture Tech	08-09-18	14,103.33
Pastrano, Xavier	Adjunct Training	08-09-18	63.33
Pepper, Dustin	Nursing Clinical	08-20-18	2,240.00
Pepper, Merrel	CIS	08-20-18	9,360.00
Peters, Craig	Gen Ed, Math	08-20-18	2,700.00
Peters, Dennis	Business Admin	08-20-18	5,400.00
Peterson, Donovan	DMP	08-20-18	6,480.00
Pommer, Jacqueline	CIS	10-15-18	3,240.00
Post, Sherri	Health Core	08-20-18	7,200.00
Pottratz, Jennifer	Nursing Clinical	09-17-18	1,148.88
Prouty, Jessica	Nursing Clinical	08-09-18	2,669.97
Robinson, Heather	Nursing Clinical	08-17-18	5,955.50
Roller, Cynthia	CIS	08-20-18	11,520.00
Rose, Jean	Business Admin	08-20-18	8,640.00
Sanders, Stacy	Law Enforcement	08-09-18	2,763.33
Schaffer, Kenneth	CIS	08-20-18	4,680.00
Schoenfelder, Tonya	Law Enforcement	08-09-18	5,823.33
Schwartz, Colette	Nursing Clinical	08-25-18	2,087.76
Stahl, Janet Ruth	CIS	08-09-18	6,543.33
Stainbrook, Amy	Nursing Clinical	08-09-18	2,235.53
Stueven, Rebecca	Health Core	08-09-18	7,623.33
Talcott, Roberta	Bus Admin & Marketing	08-09-18	9,603.33
Tebay, Kristina	Nursing Clinical	08-17-18	6,678.78
Toering, Rosalee	Gen Ed, Math	08-09-18	5,621.66
VanDriel, Marissa	Nursing Clinical	09-12-18	2,578.86
Van-Roekel, Katlyn	Nursing Clinical	08-17-18	2,124.41
VanOverbeke, Jeffrey	Gen Ed, Speech	08-20-18	8,205.00
Vlaminck, Stephanie	Nursing Clinical	08-30-18	2,606.64
Weddle, Steven	Welding Tech	08-20-18	3,475.52
Weihe, Kimberly	Marketing	08-20-18	3,240.00
Wellnitz, Kristin	Gen Ed, Psychology	10-15-18	2,700.00
Williams, Brian	Marketing	08-20-18	5,940.00
Windish, Aubrey	Gen Ed, English	08-09-18	3,303.33
Wohlwend, Bruce	CIS	08-20-18	6,480.00
Wolff, Dana	Bus Admin & Accounting	08-20-18	6,840.00
Zediker, Afton	Nursing Clinical	08-21-18	3,475.52

**D3. Employment Recommendations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Instructor, FY2018-19, Student Organization Advisor annual pay, lump sum</b>			
Castardo, Ruby	Surgical Tech	07-01-18	\$1,665.24
Kolander, John	Construction Mgmt	07-01-18	3,330.48
Merritt, Jason	SkillsUSA	07-01-18	1,665.24
Miller, Richard	Law Enf Sciences	07-01-18	3,330.48
Van Zee, Joyce	Surgical Tech	07-01-18	1,665.24
Vos, Daniel	HVAC/R	07-01-18	1,665.24
<b>Instructor, FY2018-19, South Dakota HB 1182 annual stipend, lump sum</b>			
Armstrong, Misty	ENDT	07-01-18	\$2,864.00
Bardsley, Chase	Diesel Tech	07-01-18	1,522.00
Berry, Vincent	Plumbing Tech	07-01-18	1,501.00
Bezdichek, Michael	Electrician	07-01-18	2,760.00
Cox, Bryan	Mechatronics	07-01-18	6,767.00
Gillis, Sara	Gen Ed, English	07-01-18	2,538.00
Hoier, Patrick	Cardio Invasive	07-01-18	2,864.00
Hunking, Debra	Gen Ed, English	07-01-18	6,529.00
Hunter, Marcus	Electrician	07-01-18	2,760.00
Kassing, Elizabeth	Civil Eng Tech	07-01-18	5,664.00
Kavanagh, David	Gen Ed, Sociology	07-01-18	3,067.00
Kolander, John	Construction Mgmt	07-01-18	713.00
Lanphere, Nicholas	Diesel Tech	07-01-18	689.00
Morris, Roger	CIS	07-01-18	4,104.00
Olson, Curtis	Electronic Tech	07-01-18	2,674.00
Pepper, Merrel	CIS	07-01-18	464.00
Roller, Cynthia	CIS	07-01-18	12.00
Russell, Dennis	Gen Ed, Psychology	07-01-18	441.00
Schaffer, Kenneth	CIS	07-01-18	3,883.00
Schlepp, Jeffrey	Architecture Tech	07-01-18	13,268.00
Schroeder, Johnnie	Mechanical Eng Tech	07-01-18	3,430.00
Van Overbeke, Jeffrey	Gen Ed, Speech	07-01-18	743.00
Weddle, Steven	Welding Tech	07-01-18	7,370.00
Wellnitz, Kristin	Gen Ed, Psychology	07-01-18	1,552.00
Wohlwend, Bruce	CIS	07-01-18	2,815.00
<b>Instructor, Lane Change, full-time, per annual</b>			
Cavin Georgina	Accounting, 186 day, Fr: Lane 7, Step 10, To: Lane 8, Step 10	07-01-18	\$65,478.00
Merritt, Jason	Auto Tech, 206 day, Fr: Lane 4, Step 10, To: Lane 5, Step 10	07-01-18	65,719.00
Pottratz, Jennifer	LPN, 206 day, Fr: Lane 6, Step 5, To: Lane 8, Step 5	07-01-18	63,954.00

**D3. Employment Recommendations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Lab Assistant, part-time, per hour</b>			
Streit, Nicole	Ultrasound	09-10-18	\$20.00
<b>Other Help, part-time, per hour</b>			
Hanson, Angela	Food Service	09-10-18	\$12.50
Newell, Brandon	Food Service	09-12-18	12.00
Taylor, Mariah	Food Service	09-06-18	12.00
<b>Student Help, part-time, per hour</b>			
McCray, Mahogonie	IT, Student Tech	09-05-18	\$10.50
Schweitzer, Ashley	Scarborough Ctr	09-16-18	10.50
Vikander, Mariah	Scarborough Ctr	09-16-18	11.00
Weber, Brookelyn	Scarborough Ctr	09-12-18	10.50
<b>Student Tutor, part-time, per hour</b>			
Scott, Maren	Horticulture	10-01-18	\$10.50
<b>Tutor, part-time, per hour</b>			
Hodges, Katie	Student Succ, English	09-14-18	\$12.00

**D4. Salary Change**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
<b>Other Help, part-time, per hour</b>				
Dryfhout, Kendra	Scarborough Ctr	09-16-18	\$10.00	\$10.50
Weihe, Connor	Scarborough Ctr	09-16-18	10.00	10.50
<b>Student Help, part-time, per hour</b>				
Atherton, Alexis	Scarborough Ctr	09-16-18	\$10.00	\$10.50
Bolstad, Taryn	Scarborough Ctr	09-16-18	10.00	10.50
Krueger, Sierra	Scarborough Ctr	09-16-18	10.00	10.50

Action ST000336

Tracy Noldner, Executive Director of Student Affairs and Institutional Effectiveness presented the Strategic Plan and Mission Continuation Report. (MRF #ST262) At the School Board's August 1, 2018 meeting, Southeast Tech presented the 2018 Strategic Plan Update Report for the 2018-2021 Strategic Plan. The report highlighted Southeast Tech's progress toward the successful implementation of the Strategic Plan, including specific measures with target levels of achievement.

At the September 2018 meeting of the Southeast Tech Council, the Council voted to recommend to the School Board that Southeast Tech continue to operate under its current Mission, Vision and Values to guide the institute, as well as to continue to pursue the goals and objectives of the current Strategic Plan for the FY19 academic year.

Following general discussion, a motion was made by Todd Thaelke and seconded by Kate Parker, four (4) votes "yes" on roll call, **acknowledging the Strategic Plan and Mission Continuation Report.**

Action ST00337

Tracy Noldner, Executive Director of Student Affairs and Institutional Effectiveness presented the Higher Learning Commission Update Report. (MRF #ST263). The Higher Learning Commission has formally removed the Academic Quality Initiative Program (AQIP) as a pathway for accreditation, requiring Southeast Tech to transition to the Open Pathway. While this transition will require Southeast Tech to make some adjustments to its accreditation process and preparation for the institute's next accreditation visit, the adjustments are small, and Southeast Tech will be able to utilize what it has developed through AQIP as part of the Open Pathway requirement.

Following general discussion, a motion was made by Todd Thaelke and seconded by Kate Parker, four (4) votes "yes" on roll call, **acknowledging the HLC Update Report.**

Action ST00338

Rich Kluin, Vice President of Finance and Operations, presented the FY18 Financial Wrap Up Report (MRF #ST264 and Action ST00223). Mr. Kluin reported that revenues in the post-secondary vocational fund came in at 104 percent of budget. Actual expenditures were at 105 percent of FY18 budget.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Reiter, four (4) votes "yes" on roll call, **acknowledging the FY18 Financial Wrap Up Report.**

Action ST00339

On motion by Kent Alberty and seconded by Kate Parker, four (4) votes "yes" on roll call, the School board **adjourned** at 4:45 p.m.

KENT ALBERTY  
Presiding Officer

TODD VIK  
Business Manager