

## SCHOOL BOARD MEETING

Wednesday, February 7, 2018

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, February 7, 2018 at 4:15 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Cynthia H. Mickelson, Carly R. Reiter, Todd Thaelke, Vice President Kent Alberty, and President Kate Parker. Absent: None.

### Action ST00272

A motion was made by Kent Alberty and seconded by Todd Thaelke, five (5) votes “yes” on roll call, **approving the minutes of a meeting** held on January 3, 2018 which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with S DCL §13-8-35.

### Action ST00273

A motion was made by Cynthia H. Mickelson and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Parker asked about any conflicts of interest. None were brought forward.

### Action ST00274

A motion was made by Kent Alberty and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications, as follows:**

A1. **Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts, for and on behalf of the Southeast Tech Institute, as follows:

A1. **Approval of Contracts** (continued)

<b>Item No.</b>	<b>Contract Number</b>	<b>Contractor</b>	<b>Project</b>	<b>Cost</b>
a.	18-010Southeast, RK	Governor's Office of Economic Development	Facilities Renovation Match	\$500,000.00
b.	18-011Southeast, TJN	Strategic Planning Online LLC	Training & Implementation	\$3,500.00

B. Approving the **Consolidated Report of Trust and Agency Funds** of February 7, 2018 and stating for the record that as of December 31, 2017, receipts total \$22,445,043.97 and disbursements total \$20,750,577.95. (see MRF #ST217)

C. Approving the **Vice President of Finance and Operation's Report** of February 7, 2018 in accordance with the SDCL §13-8-35 (see MRF #ST218) and directing that detailed statement of receipts and balances on hand, as of December 31, 2017, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **RESIGNATIONS.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u><b>Name</b></u>	<u><b>Effective Location/Position</b></u>	<u><b>Date</b></u>
<b>Federal Work Study, part-time</b> Chan, Sarah	Bookstore	02-02-18
<b>Other Help, part-time</b> Jensen, Cheyenne	Food Service	01-08-18
<b>Student Help, part-time</b> Karrels, James	Admissions	02-02-18
<b>Student Tutor, part-time</b> Guericke, Tasia	Accounting	12-04-17
Hinsch, Constance	Accounting & Business	10-25-17
Saign, Jonathan	Health, Science, & Math	12-04-17
Stoesz, Elijah	CIS, Business, & Gen Ed	12-05-17

**D2. CHANGE OF STATUS**

<u>Name</u>	<u>Delete</u>	<u>Add</u>
<b>Administrator, 12 Month, full-time, per annual</b> Possehl, Kristin	Nursing Programs Dir, Empl Contr, 1.0 FTE, Lvl W, Stp 7, \$91,314.64	Nursing Programs Dir, Administrator, 1.0 FTE Lvl G, Stp 2, \$96,812.00, Effec. 01-01-18

**D3. EMPLOYMENT RECOMMENDATIONS**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Actual Pay</u>
<b>Custodial/Maintenance, 12 Month, full-time, per hour</b>			
Ahrens, Adrian	Custodian, Lvl I, Stp 1, Shift Diff, \$0.50 per hr	01-08-18	\$15.19
<b>Employment Contract, 12 Month, full-time, per hour</b>			
Miller, Amy	Accountant I, Lvl G, Stp 1	01-08-18	\$22.05
Rinehart, Ronda	Accountant II, Lvl H, Stp 9	01-10-18	26.34
<b>Federal Work Study, part-time, per hour</b>			
Harsma, Cassandra	Horticulture Tech	01-09-18	\$10.00
Karrels, James	Bookstore	02-05-18	10.00
Skidmore, Jacob	Financial Aid	01-10-18	10.00
<b>Student Help, part-time, per hour</b>			
Knock, Hunter	Coll/Rpr/Ref Lab Intern	01-08-18	\$18.00
Rozeboom, Douglas	Food Service	01-03-18	11.00
<b>Student Tutor, part-time, per hour</b>			
Dunn, Hanna	Health	01-29-18	\$10.00
Tupy, Brooks	CIS	01-19-18	10.00
<b>Adjunct Instructor, 2018 Spring Session, Lump Sum Budget</b>			
Ahrendt, Sarah	LPN Clinical	01-09-18	\$3,109.98
Albers, Diana	Nursing Clinical	01-08-18	3,755.52
Bennett, Elizabeth	CIS	01-04-18	3,303.33
Blok, Kelly Jean	CIS	01-04-18	3,303.33
Brandt, Paul	Gen Ed, Math	12-27-17	5,674.33
Brekke, Ryan	Phlebotomy	01-08-18	4,140.00
Cavin, Georgina	Accounting	01-08-18	6,840.00
Cobb, Jennifer	Nursing Clinical	01-16-18	3,755.52
Conrad, Anthony	DMP	01-08-18	900.00
Cummings, Debborah	Health Core	01-08-18	1,440.00
Davis, Chris	Accounting	01-08-18	4,140.00
Dvanajscak, Amanda	LPN	03-12-18	2,160.00

D3. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Actual Pay</u>
<b>Adjunct Instructor, 2018 Spring Session, Lump Sum Budget</b> (continued)			
Erickson, Tami Jo	CIS	01-04-18	\$ 8,883.33
Forster, Robert	Law Enf	01-04-18	1,863.33
Foster, Fenecia	Gen Ed, Math	01-08-18	5,400.00
Gacke, Nancy	HCOS	01-04-18	20,517.47
Gillis, Sara	Gen Ed, English	01-08-18	2,700.00
Gregory, Peter	Law Enf	01-08-18	2,700.00
Hagle, Cindy	Med Coding & HCOS	01-08-18	9,180.00
Hitzemann, Leonard	LPN Clinical	01-09-18	5,533.30
Horan, Steven	Accounting	01-04-18	4,203.33
Hoyt, Jodi	Bus Admin	01-04-18	7,803.33
Hunking, Debra	Gen Ed, English	01-08-18	5,400.00
Johnson, Shaina	Welding	01-08-18	4,817.76
Jones, Kristoffer	CIS	01-04-18	3,303.33
Kaardal, Ivar	Bus Admin	01-04-18	8,163.33
Kampmann, David	CIS & Marketing	01-08-18	5,580.00
Kappenman, Gary	CIS	01-04-18	11,223.33
Kavanagh, David	Gen Ed, Sociology	01-08-18	5,400.00
Keen, Rebecca	Bus Admin	01-08-18	5,400.00
Klessen, Rosemary	DMP	01-04-18	6,543.33
Kramer, Jaclyn	LPN Clinical	01-08-18	2,948.88
Lang, Jerome	CIS	01-08-18	4,806.66
Lang, Sarah	LPN Clinical	01-08-18	1,568.88
Larsen, Daniel	CIS	01-04-18	4,743.33
Larsen, Kristin	Gen Ed, Math	01-08-18	5,400.00
Levine, David	Gen Ed, English	12-28-17	2,424.44
Lord, John	Law Enf	01-04-18	2,943.33
Lothrup, LeAnn	CIS	01-04-18	3,303.33
Lunde, Lloyd	CAD	01-08-18	9,360.00
Martin, Richard	Insurance	01-04-18	8,163.33
McGee, Patricia	Bus Admin	01-08-18	9,540.00
Mekelburg, Erin	Bus Admin & Marketing	01-04-18	6,003.33
Miller, Breck	Real Estate	01-08-18	5,400.00
Moore, Sharon	CIS	01-04-18	2,403.33
Morris, Roger	CIS	01-08-18	10,260.00
Mower, Britney	LPN Clinical	01-16-18	1,303.32
Nesheim, Carly	LPN Clinical	01-16-18	3,166.64
Nowak, Deborah	Bus Admin	01-08-18	6,480.00
Obach, Melinda	Communication	01-03-18	2,826.66
O'Leary, Katie	Gen Ed, English	01-04-18	4,743.33
Osborn, Michelle	Health Core & LPN	12-04-17	12,473.28
Pederson, Debbie	Phlebotomy	01-04-18	63.33
Pepper, Dustin	LPN	03-12-18	900.00
Pepper, Merrel	CIS	01-08-18	9,360.00
Peters, Dennis	Bus Admin	01-08-18	2,700.00

D3. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Actual Pay</u>
<b>Adjunct Instructor, 2018 Spring Session, Lump Sum Budget</b> (continued)			
Peterson, Anne	LPN Clinical	01-13-18	\$ 1,050.55
Peterson, Donovan	DMP	01-08-18	4,680.00
Pommer, Jacqueline	CIS	03-12-18	3,240.00
Post, Sherri	Health Core	01-08-18	6,300.00
Prouty, Jessica	LPN Clinical	01-09-18	7,705.50
Richter-Johnson, Elizabeth	Nursing Clinical	01-08-18	3,755.52
Roller, Cynthia	CIS	01-08-18	6,480.00
Rose, Jean	Bus Admin & Acctng	01-08-18	7,380.00
Rutten, Kathleen	Law Enf	12-12-17	1,968.88
Saugstad, Jeanette	LPN	03-12-18	1,800.00
Schaffer, Kenneth	CIS	01-08-18	7,920.00
Schoenfelder, Tonya	Law Enf	01-04-18	5,823.33
Schwartz, Colette	LPN Clinical	01-09-18	7,705.50
Stahl, Janet	CIS	01-04-18	6,543.33
Stainbrook, Amy	LPN Clinical	01-23-18	5,533.30
Stephan, David	Law Enf	01-08-18	2,700.00
Stevens, Cynthia	LPN Clinical	01-15-18	2,886.64
Stueven, Rebecca	Health Core	01-04-18	9,423.33
Talcott, Roberta	Marketing	01-04-18	9,678.87
Taylor, Eugene	Law Enf	04-23-18	2,340.00
VanDriel, Marissa	LPN Clinical	02-26-18	4,412.75
VanOverbeke, Jeffrey	Gen Ed, Speech	01-08-18	8,100.00
Vos, Kristi	LPN Clinical	02-01-18	1,863.32
Ward, Rebecca	LPN Clinical	01-09-18	3,222.20
Warkentien, Richard	Marketing	01-08-18	3,240.00
Wellnitz, Kristin	Gen Ed, Psychology	01-08-18	5,400.00
Werkmeister, Myra	LPN Clinical	01-04-18	23,169.10
Williams, Brian	Marketing	01-08-18	5,940.00
Windish, Aubrey	Gen Ed, English	01-08-18	10,980.00
Wohlwend, Bruce	CIS	01-08-18	4,680.00
Wolff, Dana	Bus Admin	01-08-18	3,240.00
Zediker, Afton	LPN	01-08-18	2,700.00

D4. **PAY ADJUSTMENT**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
<b>Employment Contract, 12 Month, full-time, per annual</b>				
Furth, Shannon	Adm Process Coord	02-01-18	1.0 FTE, Lvl G, Stp 1, \$45,867.12	1.0 FTE Lvl G, Stp 9, \$49,874.07, Eff. 02-01-18

Action ST00275

Electrician Instructors Lindsey Whalen and Mike Bezdichek presented the Electrician Program Overview and Welding Instructors Terry Schneider and Shaina Johnson presented the Welding Program Overview. (see MRF #ST219) The Electrician Program started in Fall 2015 and is a 2-year AAS Degree. Southeast Tech graduates receive 2,000 hours towards certification as a Journeyman. Career opportunities include residential, commercial, industrial, agricultural, maintenance, service and automated services. The Welding Program offers both a 1-year Diploma and a Certificate. Career opportunities include manufacturing, construction, pipeline, repair, certified welding inspector, certified welding educator, non-destructive testing and welding engineers.

Following general discussion, a motion was made by Cynthia H. Mickelson and seconded by Todd Thoeke, five (5) votes “yes” on roll call, **acknowledging the Academic Program Overview Report.**

Action ST00276

Admissions Director Megan Fischer presented the Final Spring 2018 Enrollment Report. (see MRF #ST220) Final Spring 2018 enrollment numbers are as follows:

- Southeast Tech’s Spring 2018 enrollment is up 7.6 percent from 2,084 students in Spring 2017 to 2,242 students this spring
- Credits are also up 5.5 percent, moving from 25,300 credits last spring to 26,701 this spring
- Southeast Tech’s dual credit/concurrent enrollment increased 31.9 percent from 194 students in Spring 2017 to 256 students this spring
- This marks the second consecutive semester with increased credits and revenue

The current admission status for applications and accepted students for Fall Semester 2018 reflect applications are up +234 or +15 percent compared to January 31, 2017, and admits are up +293 or +68 percent compared to January 31, 2017.

Following general discussion, a motion was made by Carly R. Reiter and seconded by Kent Alberty, five (5) votes “yes” on roll call, **acknowledging the Final Spring 2018 Enrollment Report.**

Action ST00277

Rich Kluin, Vice President of Finance and Operations, presented the FY18 Second Quarter Financials. (see MRF #ST 221)

The FY18 Second Quarter Financial for the Post-Secondary Vocational, Bookstore, Food Service and Child Care funds were reviewed. A FY18 Second Quarter comparison was also provided.

A motion was made by Kent Alberty and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **acknowledging the FY18 Second Quarter Financial Report.**

Action ST00278

Jim Jacobsen, Vice President of Academics, provided a Vet Tech Update. (see MRF #ST222)

- Patrick Weber, Governor’s Office Policy Advisor, requested additional information and data regarding the program
- Southeast Tech submitted additional documents to support and clarify the Future Funds request
- On January 22, 2018, Southeast Tech was notified that Governor Daugaard has agreed to provide Southeast Tech with a \$500,000 Future Funds Grant to assist with the costs associated with the establishment of the proposed Veterinary Technician program - Funding is contingent upon obtaining private funding of an equal amount
- Funding will fit nicely as part of the capital campaign – currently working with Foundation Director Chellee Unruh and the Foundation to formulate fundraising strategies
- Working with Jeff Kreiter and Operational Services regarding timelines for building renovations/additions

Following general discussion, a motion was made by Cynthia H. Mickelson and seconded by Todd Thielke, five (5) votes “yes” on roll call, **acknowledging the Vet Tech Update Report.**

Action ST00279

President Bob Griggs provided a Legislative Update. (see MRF#ST223) Current legislation involving the technical institutes are as follows:

- House Bill 1099: Dual credit subsidy program (bill is intended to codify the current program)
- House Bill 1232: Directly contradicts HB1099, and would prohibit the State or School District from subsidizing the cost of high school dual credit
- House Bill 1073: Campus free speech bill. Sets up complicated test for any restriction on free speech and creates ability to sue school districts and higher education institutions for violation

- Senate Bill 103: Prohibits illegal alien students from attending post-secondary institutions
- House Bill 1274: Increase the tax on cigarettes and other tobacco products and to appropriate the revenues
- Senate Bill 201: Prohibit certain person and organizations from entering the campus of any public institution of higher education or postsecondary technical institute
- House Bill 1277: Exempt certain capital improvement projects from the required supervision of the Bureau of Administration

Following general discussion, a motion was made by Todd Thaelke and seconded by Cynthia H. Mickelson, five (5) votes “yes” on roll call, **acknowledging the Legislative Update Report.**

Action ST00280

On motion by Todd Thaelke and seconded by Kent Alberty, five (5) votes “yes” on roll call, the School board **adjourned** at 5:15 p.m.

KATE PARKER  
Presiding Officer

TODD VIK  
Business Manager