

## SCHOOL BOARD MEETING

Wednesday, August 1, 2018

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, August 1, 2018 at 4:00 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Kate Parker, Carly R. Reiter, Vice President Cynthia H. Mickelson and President Kent Alberty. Absent: Todd Thoeke.

### Action ST00317

A motion was made by Cynthia H. Mickelson and seconded by Kate Parker, four (4) votes “yes” on roll call **approving the minutes of a meeting** held on July 9, 2018 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

### Action ST00318

A motion was made by Carly R. Reiter and seconded by Cynthia H. Mickelson, four (4) votes “yes” on roll call, **approving the agenda** as presented.

\* \* \* \* \*

President Alberty asked about any conflicts of interest. None were brought forward.

### Action ST00319

A motion was made by Carly R. Reiter and seconded by Cynthia H. Mickelson, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications, as follows:**

A1. **Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts, for and on behalf of the Southeast Technical Institute, as follows:

## A1. Approval of Contracts (continued)

Item No.	Contract Number	Contractor	Project	Cost/Revenue
a.	19-003Southeast,TJN	SD Department of Labor – Division of Workforce Training	Adult Education – Basic Grant	\$406,500.00
b.	19-004Southeast,TJN	Nicole McMillin	Counseling Services	\$34,474.00
c.	19-005Southeast, EVL	Jenzabar	JRM Online Application	\$202,919.00
d.	19-006Southeast, EVL	Campus Connection	After Hours Support	\$17,762.00

## A2. Disposal of School District Property

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	WACOM Drawing Tablet - 14	Southeast	Amanda Bormann Ross Jansick Jenna Kussman	\$0	2019-ST0001
b.	Gateway FOD1975W LCD Monitor – 5, Dell Latitude 6500, Dell Latitude 6510 – 2, Dell Latitude 6520, Dell E152 Flat Panel – 2, Dell OptiPlex 760 – 2, Gateway E155 Tablet, Apple iPad, MacBook Pro, HP EliteBook 8560, HP ElitePad 900, Dell Latitude D830	Southeast	Ross Jansick Amanda Bormann Keith Wagner	\$0	2019-ST0002
c.	Magnabyte Mxe, Cassette Recorder, VHS Player - 3, Videos Cassette Recorder - 3, Sanyo Cash Register, Okidata Microline Personal Printer, Televideo Keyboard/Monitor, Panasonic Computer Display, RCA TV's – 3, Colt 200 Blu-Ray Blue Printer Machine  Hewlett Packard Design Jet 430	Southeast	Lon Hird Lindsey Whalen Shaina Johnson	\$-0-  \$99	2019-ST0003
d.	Espon PowerLite 1715 C Projector (Asset 7143), ASI Rackmount Audio Amp, ASI Speakers – 2, Dell Latitude 6510 – 13, Dell Latitude 6510 – 3 (Assets 7400, 7393, F00000003900), Dell Latitude E6500 (Asset 7409), Dell Latitude E6500 – 3, MacBook Pro – 7, MacBook Pro – 6 (Assets F00000003667, F00000003991, F00000003992, 42369, 42357, 7800)	Southeast	Ross Jansick Amanda Bormann Keith Wagner	\$0	2019-ST0004

A2. Disposal of School District Property (continued)

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
d.	(continued) Gateway LCD Monitor – 22, Dell Latitude D830 – 2, Dell Latitude D830 (Asset 7201), HP EliteBook 8560W – 3, HP ElitePad Docking Station – 3, HP ElitePad Productivity Jacket – 4, HP ElitePad 1000 G2 – 3 (Assets 42187, 42186, 42184), HP LaserJet P2015 Printers – 2, HP LaserJet 1320n Printers – 2, Dell E-Flat Panel Monitor Stand – 2, HP OfficeJet Pro L7780 Printer, HP Zbook 15 G1, Apple iPad – 3, Dell OptiPlex – 3, Apple iPad, Dell latitude XT Tablet, Dell latitude XT Tablet (Asset F00000003338), Dell E152P 15" Flat Panel, HP Elite Book 2760p Tablet, Dell Port Replicator, Dell Optiplex 755 – 3, Dell Optiplex (Asset 7219), ViewSonic 19" Monitor, Gateway FPD1930, Dell E2208 Monitor, Dell P2210 LCD Monitor, Panasonic KX-FL511, Samsung SF-5100 Fax	Southeast	Ross Jansick Amanda Bormann Keith Wagner	\$0	2019-ST0004

B. Approving the **Consolidated Report of Trust and Agency Funds** of August 1, 2018 and stating for the record that as of June 30, 2018, receipts total \$44,370,503.29 and disbursements total \$44,200,650.33. (see MRF #ST247)

C. Approving the **Vice President of Finance and Operation's Report** of August 1, 2018 in accordance with the SDCL §13-8-35 (see MRF #ST248) and directing that detailed statement of receipts and balances on hand, as of June 30, 2018, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Instructor, part-time</b> Wohlwend, Dana	Corp Ed, CIS Apps	07-10-18
<b>Other Help, part-time</b> Pastrano, Suzanne	Testing Center	07-26-17

D1. **Resignations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Student Help, part-time</b> Fischer, Sara	Scarborough Center	07-25-18
Kleinschmit, Kyle	Food Service	03-23-18

D2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Administrator, full-time</b> Valdez, Benjamin	VP-Academic Affairs, Level C, Step 5, 235 days prorated	08-06-18	\$119,035.63
<b>Employment Contract, full-time, stipend</b> Evenson, Glade	CDL Trainer, Extended Contract Days, 18 days, \$219.42 per day	06-04-18	\$3,949.56
<b>Instructor, full-time, per annual</b> Rasmussen, Catherine	186 Day, Med Coding Pgm, 1.0 FTE, Lane 4, Step 10	07-10-18	\$57,293.00
Vos, Daniel	186 Day, HVAC/R Pgm, 1.0 FTE, Lane 6, Step 6	07-06-18	\$55,584.00
<b>Instructor, part-time, per hour</b> Berry, Britta	Corp Ed, CIS Apps	07-20-18	\$35.00
<b>Student Help, part-time, per hour</b> Hori, Jessica	IT Student Tech	06-25-18	\$10.00

**Adjunct Instructor, 2018 Summer Session, Addendum to Lump Sum Budget**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Gundvaldson, Kristen	Construction	07-02-18	\$8,411.00	\$9,461.00
McGee, Patricia	Business Admin	07-11-18	2,700.00	3,984.25

D3. **Change of Status**

**Amending Action ST00313.D5** adopted on July 9, 2018, as pertains to the "Change of Status" section for Tracy Noldner, by deleting the proposed FY18 annual salary of \$114,682.00, and replacing with the FY19 annual salary of \$116,988.00.

D3. **Change of Status** (continued)

**Amending Action ST00313.D5** adopted on July 9, 2018, as pertains to the “Change of Status” section for Myra Werkmeister, by deleting the proposed Step 6 annual salary of \$57,458.00, and replacing with the Step 7 annual salary of \$58,957.00.

Action ST00320

Invasive Cardiovascular Technology Instructor Patrick Hoier presented the Invasive Cardiovascular Technology Program Overview. (see MRF #ST249) The Invasive Cardiovascular Technology program is a two year AAS Degree that often takes a third year for perquisites to be completed and is part of the Health Program. The Invasive Cardiovascular Specialist is a health care professional who, through the use of specific high-technology equipment and at the direction of a qualified physician, performs procedures on patients leading to the diagnosis and treatment of congenital and acquired heart and vascular disease. The Invasive Cardiovascular Program is accredited by the Joint Commission on Education in Cardiovascular Technology (JRC-CVT).

Following general discussion, a motion was made by Carly R. Reiter and seconded by Kate Parker, four (4) votes “yes” on roll call, **acknowledging the Academic Program Overview Report.**

Action ST00321

Tracy Noldner and Craig Peters presented an annual overview of Southeast Tech’s progress toward the implementation of the Institute’s Strategic Plan.

Southeast Tech has completed two years of its Strategic Plan, which was approved in November 2016 and is scheduled for completion by June 2021. The Strategic Plan includes specific measures with target levels of achievement in order for the institute to effectively gauge its progress toward successful completion. This report will provide a review of the current progress made in each of the four pillar areas. These formal progress reports will be provided annually to inform the Board on institutional progress.

This formal review was provided to the Southeast Tech Council in July 2018. The Council will continue to review the Strategic Plan progress until its next meeting, at which time the Council will formally approve the report and recommend to the Board whether the Council believes Southeast should continue with the current institutional mission and strategic plan or request that the institute begin the development process for a review of the mission and creation of a new strategic plan. The Board will then be asked to act upon the recommendation. The process will then continue on an annual basis.

Following general discussion, a motion was made by Kate Parker and seconded by Carly Reiter, four (4) votes “yes” on roll call, **acknowledging the Strategic Plan Update Report** (see MRF #ST250)

Action ST00322

A motion was made by Kent Alberty and seconded by Kate Parker, four (4) votes “yes” on roll call, **approving the review of policies and revision of regulations** on the following Southeast Tech policies and regulations (see MRF #ST251), as presented:

- Policy AC/STI AC-R/STI Equal Opportunity /Nondiscrimination
- Policy JICA/STI Students Personal Property
- Policy JICFA/STI JICFA-R/STI Hazing
- Policy JIH/STI Student Searches
- Policy JJA/STI Student Organizations
- Policy JJAA/STI JJAA-R/STI STI School Activity Rules
- Policy JJG/STI Contest for Students
- Policy JKA/STI Corporal Punishment
- Policy JLCC/STI JLCC-R/STI Communication/Infectious Diseases
- Policy JLF/STI JLF-R/STI Reporting Child Abuse/Child Protection
- Policy JP/STI Student Donations and Gifts
- Policy JRA/STI Collections, Maintenance, Accessibility, Dissemination, Retention and Confidentiality

Action ST00323

A motion was made by Kent Alberty, and seconded by Kate Parker, four (4) votes “yes” on roll call, acknowledging the first reading of Policy/Regulation JICK/STI JICK-R/STI – Sexual Misconduct (see MRF #ST252), with the understanding that the policy and accompanying regulation will return on the agenda of the School Board meeting to be held Wednesday, September 5, 2018 for second reading and amendment.

Action ST00324

On motion by Kate Parker and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, the School board **adjourned** at 5:02 p.m.

KENT ALBERTY  
Presiding Officer

TODD VIK  
Business Manager