

SCHOOL BOARD MEETING

Wednesday, February 6, 2019

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, February 6, 2019 at 4:09 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Carly R. Reiter, Todd Thoeke, Vice President Cynthia H. Mickelson and President Kent Alberty. Absent: Kate Parker.

Action ST00361

A motion was made by Todd Thoeke and seconded by Cynthia H. Mickelson four (4) votes “yes” on roll call **approving the minutes of a meeting** held on January 2, 2019 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00362

A motion was made by Cynthia H. Mickelson and seconded by Carly R. Reiter four (4) votes “yes” on roll call, **approving the agenda** as presented.

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President Alberty asked about any conflicts of interest. None were brought forward.

Action ST00363

A motion was made by Todd Thoeke and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorizations and Ratifications, as follows:**
- A1. **Approval of Contracts**

A1. Approval of Contracts (continued)

A1. Approval of Contracts

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts for and on behalf of Southeast Technical Institute as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	19-017Southeast, RLK	SD Community Foundation	Build Dakota Scholarship Program – Assignment of Student Agreements	\$117,712.91

A2. Disposal of School District Property

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Cummins NTC-350 Engine	Southeast	Vincent Berry, James Brunz, Marcus Hunter	\$0	2019-ST0034
b.	Mock Radionuclide Generators - 3, Spetch ST360 Counter, Atomlab Well & Probe(Asset6617), Ludlum Scater/Ratemeter (Asset6620), Calicheck Tube System - 2, Standing Square Shields 0 3, Biodex L Blocks - 4, Biodex Model #039-325, Biodex Atomlab 100 Dose Calibrator(Asset6621), Biodex Atomlab 100 Does Calibrator(Asset 6622), Capintec CRC-127R Dose Cal(Asset6616), Ultra 8F Centrifuge, 5CC Tungsten Syringe Shields – 2, 10CC Tungsten Syringe Shields - 2, 3CC Tungsten Syringe Shields - 12, 3CC Tungsten PET Syringe Shield,	Southeast	Patrick Hoier, Ruby Castardo, Andrew Kibbe	\$0	2019-ST0035

A2. Disposal of School District Property (continued)

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
c.	Biodex Syringe Shield Holder – 2, Soft Isotope Carrybag – 2, Biodex Venti-Scan Kits – 6, Mallinckrodt Ultravent, Ultravent Kits – 4, Biodex Dose Carriers – 4, PET Dose Carrier – 2, Ludlum Model 14C Geiger Muller Probes – 2 (Asset F00000003276), Victoreen Survey Meter, Nuclear Assoc. Pocket Dosimeters, Leap Pigs for doses – 13, Lead Pig storage rack, Pocket Nurse inj. Arms -2, Papoose Board, Dummy Flood Sources – 6, GE Workstation - 2 (Assets 6626, 6627), GE Workstation – 2 (Assets F00000004032, F00000004033), GE Workstation, GE Acquisition Station, GE Millenium Camera (Asset F00000003275), Rectangular Dummy Flood Sources (Asset F00000003281), Biodex Pulmonex (Asset 6630), Step Stools – 3, Gurney, Bedstand, IV Poles – 2, Injection Chairs – 5, File Cabinets – 3, Ivy Cardia Trigger, Datascope Passport EKG , CRC-55TR Dose Calibrator(Asset F00000004744)	Southeast	Patrick Hoier, Ruby Castardo, Andrew Kibbe	\$0	2019-ST0035

B. Approving the **Consolidated Report of Trust and Agency Funds** of February 6, 2019 and stating for the record that as of December 31, 2018, receipts total \$28,769,064.73 and disbursements total \$27,832,493.40. (see MRF #ST279)

C. Approving the **Vice President of Finance and Operation’s Report** of February 6, 2019 in accordance with the SDCL §13-8-35 (see MRF #ST280) and directing that detailed statement of receipts and balances on hand, as of December 31, 2018, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Administrator, 12 Month, full-time		
Hird, Lon *	Director of Industry Relations	06-30-19
Clerical, Class III, 12 Month, full-time		
Farrell, Katie	Nursing Program	05-01-19
Employment Contract, 12 Month, full-time		
Unruh, Michelle	Foundation Director	02-28-19
Instructor, Adjunct		
Hattervig, Karen	Law Enforcement	12-07-18
Marco, Cheyenne	Gen Ed, English	12-07-18
Instructor, 186 Day, full-time		
Bowman, Kaay *	Early Childhood Pgm	06-30-19
Instructor, 206 Day, full-time		
Kavanagh, David *	Gen Ed, Sociology	06-30-19
Other Help, part-time		
Bettin, Breah	Food Service	01-15-19
Branham, Jolenna	Food Service	01-02-19
Student Help, part-time		
Ellenbecker, Taborr	Collision Rpr Ref Pgm	11-05-18
Kelly, Riley	Food Service	12-06-18
MacRunnels, Heidi	Food Service	05-04-17
Tebay, Callie	Food Service	09-26-18

*Early Retirement with 403(b) and Health Benefits

D2. **Change of Status**
Employment Contract, 12 Month, full-time, per hour

<u>Name</u>	<u>Location/Position</u>	<u>From</u>	<u>To</u>
Miller, Amy	Finance and Operations	Accountant I, 1.0 FTE, Lvl G, Stp 1, \$22.50,	Accountant II, 1.0 FTE. Lvl H, Stp 1, \$24.71, Effec. 01-01-19

D3. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Federal Work Study, part-time, per hour			
Beatty, Patricia	Bookstore	01-31-19	\$10.50
Instructor, Substitute, lump sum			
Brunz, James	Collision Rpr Ref Pgm	01-01-19	\$2,738.29
Specialist, Stipend, lump sum			
Giebler, Micah	Collision Rpr Ref Pgm, Instructor Temp Duties	12-09-18 to 12-31-18	\$960.00
Student Help, part-time, per hour			
Schenecker, Alexis	Scarborough Ctr	01-09-19	\$10.50
Other Help, part-time, per hour			
Lassiter, Loren	Food Service	01-28-19	\$12.00
Instructor, 2019 Spring Adjunct Budget, lump sum			
Albers, Diana	Nursing Clinical	01-11-19	\$3,780.00
Attema, Bryce	CAD	01-02-19	4,743.33
Beck, Amanda	Horticulture Tech	12-11-18	2,974.43
Bennett, Elizabeth	CIS	01-02-19	3,303.33
Blok, Kelly Jean	CIS	01-02-19	3,303.33
Brandt, Paul	Gen Ed, Math	01-02-19	10,863.33
Braucht, Jason	CIS	01-02-19	6,543.33
Brekke, Ryan	Phlebotomy	01-07-19	4,140.00
Campbell, Molly	Nursing Clinical	01-08-19	11,340.00
Cavin, Georgina	Accounting	01-07-19	4,140.00
Conrad, Anthony	Marketing	01-07-19	900.00
Counter, Megan	Nursing Clinical	01-14-19	8,568.88
Cummings, Debborah	Health Core	01-07-19	1,440.00
Davis, Chris	Accounting	01-07-19	4,680.00
Duncan, Robin	Gen Ed, Psychology	01-02-19	8,163.33
Erdman, Corliss	Health Core	01-02-19	7,218.85
Erickson, Tami	Accounting & CIS	01-02-19	8,883.33
Forster, Robert	Law Enforcement	01-07-19	1,800.00
Foster, Fenecia	Gen Ed, Math & Physics	01-07-19	5,940.00
Gacke, Nancy	HIS	01-02-19	9,243.33
Gill, Estelle	Nursing Clinical	03-16-19	2,520.00
Gillis, Sara	Gen Ed, English	01-07-19	2,700.00
Gregory, Peter	Law Enforcement	01-07-19	2,700.00
Hagle, Cindy	Medical Coding	01-02-19	6,543.33
Hanson, Mylynn	Health Core	01-07-19	2,700.00
Hitzemann, Leonard	Nursing Clinical	01-08-19	6,300.00
Hodges, Katie	Gen Ed, English	01-02-19	11,043.33
Horan, Steven	Accounting	01-02-19	4,203.33
Hoyt, Jodi	Bus Admin & Comm	01-07-19	3,960.00

D3. **Employment Recommendations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2019 Spring Adjunct Budget, lump sum (continued)			
Huntley, Emily	Nursing Clinical	01-15-19	\$3,780.00
Jones, Kristoffer	CIS	01-02-19	3,303.33
Kaardal, Ivar	Business Admin	01-02-19	11,403.33
Kampmann, David	CIS	01-02-19	2,403.33
Kappenman, Gary	CIS	01-02-19	7,983.33
Kavanagh, David	Gen Ed, Sociology	03-11-19	2,700.00
Keen, Rebecca	Bus Admin	01-07-19	3,240.00
Kessler, Teniesha	Bus Admin	12-17-18	4,245.55
Klessen, Rosemary	DMS	01-02-19	6,543.33
Kramer, Jaclyn	Nursing Clinical	01-15-19	1,260.00
Landry, London	Nursing Clinical	03-29-19	1,260.00
Lang, Sarah	Nursing Clinical	02-09-19	560.00
Larsen, Daniel	CIS	01-02-19	9,423.33
Larsen, Kristin	Gen Ed, Math	01-07-19	5,400.00
Lease, Sara	Nursing Clinical	01-07-19	6,300.00
Lord, John	Law Enforcement	01-07-19	2,880.00
Lothrop, LeAnn	CIS	01-02-19	3,303.33
McGee, Patricia	Business Admin	01-02-19	8,343.33
McManus, Stacy	Business Admin	03-11-19	2,700.00
Mekelburg, Erin	Bus Admin & Marketing	01-02-19	8,163.33
Miller, Breck	Real Estate	01-02-19	5,463.33
Moore, Sharon	CIS	01-02-19	4,743.33
Morris, Roger	CIS	03-11-19	3,240.00
Moser, Jaci	Nursing Clinical	01-09-19	3,780.00
Muehler, Reed	CIS	12-11-18	2,953.32
Murray, Dawn	Nursing Clinical	01-15-19	6,300.00
Nowak, Deborah	Bus Admin	01-07-19	3,240.00
O'Leary, Katie	Gen Ed, English	01-02-19	2,403.33
Olson, Curtis	Mechatronics	01-07-19	4,680.00
Osborn, Michelle	Nursing Clinical	01-22-19	3,840.00
Parkinson, Kathleen	Horticulture Tech	01-02-19	9,423.33
Pastrano, Xavier	Communications	01-07-19	2,700.00
Pederson, Debbie	Adjunct Training	01-02-19	63.33
Pepper, Dustin	Nursing Clinical	01-07-19	3,140.00
Pepper, Merrel	CIS	01-07-19	9,360.00
Peters, Dennis	Insurance	01-07-19	2,700.00
Pommer, Jacqueline	CIS	03-11-19	3,240.00
Post, Sherri	Health Core	01-07-19	2,700.00
Pottratz, Jennifer	Nursing Clinical	01-19-19	840.00
Prouty, Jessica	Nursing Clinical	01-08-19	8,400.00
Rasmussen, Catherine	Medical Coding	01-07-19	2,700.00
Rock, Paige	Nursing Clinical	01-08-19	10,084.40
Roller, Cynthia	CIS	03-11-19	3,240.00
Rose, Jean	Accounting	01-07-19	4,140.00
Sanders, Stacy	Law Enforcement	01-02-19	1,863.33
Schaffer, Kenneth	CIS	01-07-19	6,480.00

D3. **Employment Recommendations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2019 Spring Adjunct Budget, lump sum (continued)			
Schoenfelder, Tonya	Law Enforcement	01-02-19	\$4,383.33
Schroeder, Jay	Communications	12-18-18	2,826.66
Skoglund, Amy	Health Core	12-11-18	3,451.10
Stahl, Janet Ruth	CIS	01-02-19	9,783.33
Stainbrook, Amy	Nursing Clinical	01-08-19	4,200.00
Stephan, David	Law Enforcement	01-02-19	2,763.33
Stevens, Cynthia	Nursing Clinical	01-15-19	2,520.00
Stueven, Rebecca	Hlth Core & Nursing Clincl	01-02-19	7,983.33
Talcott, Roberta	Bus Admin & Marketing	01-02-19	10,863.33
Taylor, Eugene	Law Enforcement	01-02-19	2,403.33
Tebay, Kristina	Nursing Clinical	01-07-19	5,295.52
VanConant, Trevor	CAD	12-11-18	4,933.32
VanOverbeke, Jeffrey	Gen Ed, Speech	01-07-19	8,100.00
Vlaminck, Stephanie	Nursing Clinical	01-09-19	7,057.76
Ward, Rebecca	Nursing Clinical	01-08-19	5,880.00
Weihe, Kimberly	Marketing	01-07-19	2,700.00
Wellnitz, Kristin	Gen Ed, Psychology	01-07-19	5,400.00
Williams, Brian	Marketing	01-07-19	2,700.00
Windish, Aubrey	Communications	01-07-19	2,700.00
Wohlwend, Bruce	CIS	01-07-19	4,680.00
Wolff, Dana	Bus Admin	01-07-19	3,240.00

Action ST00364

Vice President of Academics Dr. Benjamin Valdez presented the Update on Medical Assistant and Dental Assistant Proposal Report. (see MRF #ST281) The State Board of Technical Education called a special call-in meeting on Monday, February 4, 2019. After brief presentations from President Griggs and Dr. Benjamin Valdez, the Dental Assistant and Medical Assistant programs were both approved unanimously by the board. Academic Administration received approval from the Sioux Falls School Board in the January 2019 meeting. Southeast Tech intends to begin enrolling students for the fall of 2019.

Following general discussion, a motion was made by Cynthia H. Mickelson and seconded by Todd Thoeke, four (4) votes "yes" on roll call, **acknowledging the Update on Medical Assistant and Dental Assistant Proposal report.**

Action ST00365

Vice President of Academics Dr. Benjamin Valdez presented the approval of Technical Studies (AAS) Program report. (see MRF #ST282) In 2016, the State Board of Technical Education approved each of the four Technical Institutes to offer an AAS in Technical Studies program.

Southeast Tech has not previously offered the program and would like to start to offer the AAS degree to students who have completed a diploma or approved certificate program. The AAS degree program will require additional general education courses and a customized mix of general and technical coursework and the degree will lead to increased marketability, career advancement and potential of increased earnings for graduates. Many individuals in South Dakota are underemployed due to a lack of formal credentials. The Technical Studies AAS degree program will provide the upskilling opportunity these workers need by offering a core of general education courses, a core of general technical courses, and credit for a diploma or certificate that have been completed.

Following general discussion, a motion was made by Todd Thaelke and seconded by Cynthia H. Mickelson, four (4) votes "yes" on roll call **approving the addition of a Technical Studies AAS degree as a new academic program.**

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Executer Director of the State Board of Technical Education, Nick Wendell, provided the **2019 Legislative update.** (see MRF #ST283) The South Dakota Board of Technical Education is charged with advancing the mission and identity of technical education in the state of South Dakota. The Board Mission is to provide a high-quality technical education system that promotes student success, meets the needs of industry and develops a workforce prepared to serve the state of South Dakota. The board consists of nine board members.

South Dakota's Technical Institute system is strengthening and increasing the state's workforce in a variety of ways.

- 6,800+ students educated in the technical institute system each year
- 2,300+ approximate number of individuals infused into the workforce each year
- 1,200 or more industry experts helping guide curriculum and build programs

Presentation information included: Recent Recognition, Enrollment, Full-time Equivalent, Retention, Graduate Outcomes, Instructor Salary Support and Maintenance and Repair Funding.

Action ST00366

Rich Kluin, Vice President of Finance and Operations, presented FY19 Second Quarter Finance Report. (MRF #ST284) The FY19 Second Quarter Financials for the Post-Secondary Vocational, Bookstore, Food Service and Child Care were reviewed. A FY19 Second Quarter comparison was also provided.

Following general discussion, a motion was made by Todd Thaelke and seconded by Cynthia H. Mickelson, four (4) votes "yes" on roll call, **acknowledging the FY19 Second Quarter Finance Report.**

continued

Wednesday, February 6, 2019

Action ST00367

On motion by Carly R. Reiter and seconded by Todd Thoelke, four (4) votes "yes" on roll call, the School board **adjourned** at 5:01 p.m.

KENT ALBERTY

Presiding Officer

TODD VIK

Business Manager