

SCHOOL BOARD MEETING

Wednesday, March 6, 2019

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, March 6, 2019 at 4:04 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Kate Parker, Carly R. Reiter, Todd Thaelke, Vice President Cynthia H. Mickelson and President Kent Alberty. Absent: None.

Action ST00368

A motion was made by Todd Thaelke and seconded by Kate Parker five (5) votes "yes" on roll call **approving the minutes of a meeting** held on February 6, 2019 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00369

A motion was made by Carly R. Reiter and seconded by Cynthia H. Mickelson five (5) votes "yes" on roll call, **approving the agenda** as presented.

\* \* \* \* \*

President Alberty asked about any conflicts of interest. None were brought forward.

Action ST00370

A motion was made by Carly R. Reiter and seconded by Kate Parker, five (5) votes "yes" on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorizations and Ratifications, as follows:**

**A1. Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts for and on behalf of Southeast Technical Institute as follows:

<b>Item No.</b>	<b>Contract Number</b>	<b>Contractor</b>	<b>Project</b>	<b>Cost</b>
a.	19-018Southeast, EVL	Hyland Software Inc.	Document Imaging, Workflow Process Software	\$76,254
b.	19-019Southeast, CSP	NXC Imaging, Inc.	Equipment Service Agreement	\$35,100
c.	19-020Southeast, RJG	City of Sioux Falls	Southeast Tech NOW Capital Campaign	\$100,000

B. Approving the **Consolidated Report of Trust and Agency Funds** of March 6, 2019 and stating for the record that as of January 31, 2019, receipts total \$37,792,669.86 and disbursements total \$32,004,774.68. (see MRF #ST285)

C. Approving the **Vice President of Finance and Operation’s Report** of March 6, 2019 in accordance with the SDCL §13-8-35 (see MRF #ST286) and directing that detailed statement of receipts and balances on hand, as of January 31, 2019, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u><b>Name</b></u>	<u><b>Location/Position</b></u>	<u><b>Effective Date</b></u>
<b>Amending Action ST00363, D1</b> , adopted February 6, 2019, as pertains to Michelle Unruh by deleting the incorrect effective date of 02-28-19 and inserting the correct effective date of 03-01-19.		
<b>Employment Contract, 12 Month, full-time</b>		
Pennock, Margaret	Industry Relations & Grant Dev	02-28-19
<b>Federal Work Study, part-time</b>		
Hori, Jessica	IT, Student Technician	02-12-19
<b>Instructor, Adjunct</b>		
Peterson, Donovan	Digital Media Pgm	02-22-19

D1. **Resignations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Instructor, 186 Day, full-time</b> Lanphere, Nicholas	Diesel Tech Pgm	03-08-19
<b>Other Help, part-time</b> Lassiter, Loren	Food Service	02-21-19
Yost, Joan	Testing Center	01-23-19

D2. **Change of Status**  
**Employment Contract, 12 Month, exempt, full-time, per annual**

<u>Name</u>	<u>Location/Position</u>	<u>From</u>	<u>To</u>
Winter, Karen	Academic Affrs	Testing Ctr Specialist, 1.0 FTE, Lvl N, Stp 13, \$27.24 per hr,	Testing Ctr Mgr, 1.0 FTE. Lvl G, Stp 16, 86 days prorated, \$18,741.12, Effec. 03-01-19

D3. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
<b>Adjunct Instructor, 2019 Spring Session, Addendum to Lump Sum Budget</b>				
Aarnold, Rachel	Nursing Clinical	01-15-19	\$0.00	\$6,720.00
Dvanajscak, Amanda	Nursing Clinical	03-16-19	0.00	840.00
Morris, Roger	CIS	01-07-19	3,240.00	6,075.00
Peterson, Donovan	DMP	01-07-19	0.00	2,047.50
Roller, Cynthia	CIS	01-07-19	3,240.00	6,075.00
Schaffer, Kenneth	CIS	01-07-19	6,480.00	9,360.00
Schwartz, Colette	Nursing Clinical	01-29-19	0.00	2,100.00
Smidt, Marie	Nursing Clinical	01-21-19	0.00	5,880.00
Stahl, Janet	CIS	01-07-19	\$9,783.33	\$4,113.33
VanDriel, Marissa	Nursing Clinical	02-06-19	0.00	6,720.00
Vlaminck, Stephanie	Nursing Clinical	01-15-19	0.00	4,480.00
Wellnitz, Kristin	Gen Ed	01-07-19	5,400.00	2,700.00
Williams, Teryn	Nursing Clinical	01-21-19	0.00	2,520.00

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Federal Work Study, part-time, per hour</b>			
Noble, Caleb	IT Student Tech	02-20-19	\$11.00
<b>Student Tutor, part-time, per hour</b>			
Henderson, Reagan	Health, Science, & Math	02-11-19	\$10.50

D4. **Salary Change**

<u>Name</u>	<u>Location/ Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
<b>Other Help, part-time, per hour</b>				
Fischer, Joan	Food Service	03-03-19	\$12.50	\$13.00
Westendorf, Robert	Bookstore	03-10-19	12.50	13.00

Action ST00371

Housing Director Andy VanZanten presented the Housing Foundation Update Report. (see MRF #ST287) Southeast Technical Institute's Student Housing has been in operation for over 16 years. Starting in 2003 with one building for 100 students, the facility has grown to two buildings and now houses up to 202 students. The facility also has a link area that connects the two facilities and provides a gathering place for housing students. Student Housing is managed by Southeast Tech but is under the guidance of the Southeast Tech Housing Foundation. Housing staff includes Andy VanZanten, Director of Housing, Tara Carruthers, Retention/Housing Coordinator, Kim Fuerstenburg, Retention/Housing Coordinator, and Rick Johnson, Security Officer.

Over the years, Southeast Tech has developed a strong housing community that engages students and provides them with a safe and secure home during the time students are attending Southeast Tech. The results of these efforts include student housing satisfaction, high retention rates of residents, high resident grade point averages, and strong support for students as well as peace of mind for parents. The student demand for Southeast Tech housing continues to grow with the facility reaching capacity earlier every year. The Housing Foundation is currently working on a Housing Strategic Plan to set future direction in order to meet student demand as well as student needs for increased student engagement on and off campus. Meetings are currently taking place to develop the strategic plan with the goal of completing the development by summer 2019.

Following general discussion, a motion was made by Kate Parker and seconded by Cynthia H. Mickelson, five (5) votes "yes" on roll call, **acknowledging the Housing Foundation Update Report.**

Action ST00372

President Bob Griggs provided the Foundation Director Search Update Report. (see MRF #ST288) With the resignation of Southeast Tech Foundation Director Chellee Unruh, the Southeast Tech Foundation Board has requested that Southeast Tech conduct a national search to find her replacement. A search committee comprised of Foundation Board members and Southeast Tech personnel has updated and revised the position description and we are publishing the vacancy notice to begin the search process. We intend to have the search process completed and a new Foundation Director selected by May 2019.

Following general discussion, a motion was made by Todd Thaelke and seconded by Cynthia H. Mickelson, five (5) votes "yes" on roll call **acknowledging the Foundation Director Search Update Report.**

continued

Wednesday, February 6, 2019

Action ST00373

President Bob Griggs provided the Legislative Update Report. (see MRF #ST289) HB1039 allows the South Dakota technical institutes to use the Obligation Recovery Center (ORC) to collect outstanding student bad debt. HB1039 passed in the House and Senate and is awaiting the Governor's signature. Also, SB122 Guns on Campus bill was defeated on the Senate floor last week.

Following general discussion, a motion was made by Kate Parker and seconded by Todd Thielke, five (5) votes "yes" on roll call, **acknowledging the Legislative Update Report.**

Action ST00374

On motion by Cynthia H. Mickelson and seconded by Todd Thielke, five (5) votes "yes" on roll call, the School board **adjourned** at 4:41 p.m.

KENT ALBERTY  
Presiding Officer

TODD VIK  
Business Manager

These minutes published once at an approximate cost of \$\_\_\_\_\_.