

SCHOOL BOARD MEETING

Wednesday, February 5, 2020

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, February 5, 2020 at 4:03 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Nan Baker, Kate Parker, Todd Thaelke, Vice President Carly R. Reiter, President Cynthia H. Mickelson. Absent: none.

Action ST00443

A motion was made by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call **approving the minutes of a meeting** held on January 8, 2020 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00444

A motion was made by Nan Baker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00445

A motion was made by Nan Baker and seconded by Kate Parker, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorization and Ratifications, as follows:**
- A1. **Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts for and on behalf of Southeast Technical Institute as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	20-008Southeast, RJG	City of Sioux Falls	Southeast Tech N.O.W. Five-Year Plan	\$150,000

A2. Grant Application

Authorizing the administration to execute any and all documents for letter of inquiry and applications for grant(s), for an on behalf of the District, as follows:

A \$24,750 Generation Rx University Opioid Prevention and Education Grant through the Department of Social Services and Division of Behavioral Health. The Department of Social Services, Division of Behavioral Health is offering grant funding for training and education activities at Southeast Tech. Through these activities, our focus is to provide Generation Rx University Opioid Prevention and Education to our campus and community members through peer-to-peer trainings, table displays and educational campus events. The contact person for this grant is Chelsea Reisch.

A3. Amending Action

Amending Board Action 37672.B3a as adopted on January 23, 2017 as follows:

The Second Amendment to the Build Dakota Scholarship Program Servicing and Collections Agreement is entered into and effective this 15th day of January, 2020. The term of the Agreement will be extended for an additional three-year period commencing on the effective date of this Second Amendment (“Extended Term”). After the Extended Term, the Agreement will automatically extend for additional one-year periods (each a “Renewal Term”).

The First Amendment to the Build Dakota Scholarship Program Servicing and Collections Agreement was approved on February 13, 2017 Board Action 37683 D5.A.

B. Approving the **Consolidated Report of Trust and Agency Funds** of February 5, 2020 and stating for the record that as of December 31, 2019, receipts total \$22,855,709.46 and disbursements total \$22,140,572.06. (see MRF #ST335)

C. Approving the **Vice President of Finance and Operation’s Report** of February 5, 2020 in accordance with the SDCL §13-8-35 (see MRF #ST336) and directing that detailed statement of receipts and balances on hand, as of December 31, 2019, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Federal Work Study, part-time		
Cruz, Briana	Scarborough Ctr	12-12-19
Kraning, Matthew	Financial Aid	01-20-20

D1. **Resignations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Instructor, 186 day, full-time		
Vos, Daniel	HVAC/R	06-30-20
Instructor, Adjunct, part-time		
O'Leary, Katie	General Ed	12-13-19
Other Help, part-time		
Forster, Amy	Testing Center	01-07-20
Student Help, part-time		
Cruz, Briana	Scarborough Ctr	12-12-19

D2. **Involuntary Employment Termination**

Student Help, part-time		
Hofer, Isaiah	Food Service	01-08-20

D3. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Federal Work Study, part-time, per hour			
Cassidy, Mikaela	Admissions	01-13-20	\$10.50
Flood, Martin	IT, Student Tech	01-13-20	10.50
Kraning, Matthew	Financial Aid	01-13-20	10.50
Simon-Esteban, Raymundo	Scarborough Center	01-13-20	10.50
Waltner, Sydney	Admissions	01-20-20	10.50
Instructor, part-time, per hour			
Lunde, Lloyd	Corporate Ed	01-06-20	\$35.00
Matthes, Jaclyn	LPN Clinical	01-02-20	35.00
Matthes, Jaclyn	Other Instr Activity	01-02-20	24.00
Other Help, part-time, per hour			
Beck, Kayla	Childcare Asst	01-13-20	\$11.00
Student Help, part-time, per hour			
DeKam, AnnaMarie	Tutor, Physics	01-23-20	\$10.50
Puhl, Megan	Scarborough Ctr	01-13-20	10.50
Instructor, 2020 Spring Adjunct Budget, lump sum			
Adamson, Heather	Gen Ed, English	01-13-20	\$2,520.00
Anderegg, Brandon	Electronics Tech	01-13-20	2,325.00
Baker, Shelly	Business Admin	01-13-20	2,520.00
Barrow, Nathan	Gen Ed, English	01-13-20	12,600.00
Bartell Nowak, Kate	Business Admin	01-13-20	5,340.00
Beck, Amanda	Horticulture Tech	01-13-20	4,899.00
Bennett, Elizabeth	CIS	01-13-20	2,520.00

D3. **Employment Recommendations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2020 Spring Adjunct Budget, lump sum (continued)			
Biewer, Christopher	DMP	01-13-20	\$4,650.00
Blok, Kelly	CIS	01-13-20	2,520.00
Braucht, Jason	CIS	01-13-20	5,040.00
Christianson, Jena	Gen Ed, English	01-13-20	2,520.00
Conrad, Anthony	Marketing	01-13-20	775.00
Davis, Chris	Accounting	01-13-20	5,880.00
Duncan, Robin	Gen Ed, Psychology	01-13-20	5,340.00
Ekstrum, Jacqueline	Health Core	01-13-20	4,584.00
Erdman, Corliss	Health Core	01-13-20	6,975.00
Erickson, Tami	CIS	01-13-20	5,040.00
Forster, Robert	Law Enforcement	01-13-20	1,615.00
Foster, Fenecia	Gen Ed, Math	01-13-20	8,400.00
French, Thomas	Electronics Tech	01-13-20	5,397.00
Gortmaker, Chad	CAD & Physics	01-13-20	4,650.00
Gregory, Peter	Law Enforcement	01-13-20	2,670.00
Gustafson, Nicholas	Business Admin	01-13-20	5,040.00
Hagen, Ryan	DMP	01-13-20	3,100.00
Hanson, Mylynn	Health Core	01-13-20	2,520.00
Hendrickson, Lanette	Early Childhood	01-13-20	6,975.00
Horan, Steven	Accounting	01-13-20	3,360.00
Hoyt, Jodi	Bus Admin	01-13-20	2,520.00
Hunking, Debra	Gen Ed, English	01-13-20	5,040.00
Jing, Weizhong	CIS	01-13-20	2,520.00
Jones, Suzanne	Early Childhood	01-13-20	6,064.00
Judeh, Huda	CIS	01-13-20	2,520.00
Kaardal, Ivar	Bus Admin	01-13-20	5,340.00
Kampmann, David	CIS	01-13-20	1,680.00
Kapusta, Thomas	Business Admin	01-13-20	2,670.00
Kiecksee, William	Business Admin & Acctng	01-13-20	9,240.00
Klessen, Rosemary	Media Design	01-13-20	4,650.00
Klinger, Darla	ENDT	01-13-20	2,325.00
Kreckel, Darrell	CIS	01-13-20	2,520.00
Lang, Sarah	LPN	01-13-20	1,550.00
Larsen, Daniel	CIS	01-13-20	6,200.00
Larsen, Kristin	Gen Ed, Math	01-13-20	2,520.00
Lord, John	Law Enforcement	01-13-20	2,048.00
Lothrop, LeAnn	CIS	01-13-20	5,040.00
Manes, Matthew	Gen Ed, Math	01-13-20	7,560.00
McGee, Patricia	Business Admin	01-13-20	6,720.00
McManus, Stacy	Business Admin	01-13-20	5,040.00
Mekelburg, Erin	Business Admin	01-13-20	5,040.00
Mekonen, Alemayehu	CIS	01-13-20	7,750.00
Merritt, Jason	Automotive Tech	01-13-20	3,100.00
Moore, Sharon	Gen Ed, English	01-13-20	2,520.00

D3. **Employment Recommendations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2020 Spring Adjunct Budget, lump sum (continued)			
Morris, Brandon	CIS	01-13-20	\$5,880.00
Morris, Roger	CIS	01-13-20	4,650.00
Mower, Britney	LPN	01-13-20	840.00
Muehler, Reed	CIS	01-13-20	6,720.00
Nankivil, Ashley	Medical Coding	01-13-20	5,190.00
Nowak, Deborah	Business Admin	01-13-20	2,520.00
Parkinson, Kathleen	Horticulture Tech	01-13-20	3,560.00
Penning, Jolene	Medical Assisting	01-13-20	5,148.00
Pepper, Dustin	LPN	03-16-20	775.00
Pepper, Merrel	CIS	01-13-20	3,360.00
Perkins-Hicks, Debra	Health Core	01-13-20	7,120.00
Peterson, Robert	Architecture Tech	01-13-20	5,592.00
Post, Sherri	Health Core	01-13-20	4,200.00
Rahm, Becky	Gen Ed, Math	01-13-20	5,040.00
Roller, Cynthia	CIS	01-13-20	4,650.00
Rose, Jean	Accounting	01-13-20	6,720.00
Saeger, Amanda	Medical Coding & HCOS	01-13-20	5,040.00
Sanders, Stacy	Law Enforcement	01-13-20	1,680.00
Saugstad, Jeanette	LPN	01-13-20	1,550.00
Schaffer, Kenneth	CIS	01-13-20	3,100.00
Schoenfelder, Tonya	Law Enforcement	01-13-20	4,096.00
Schneider, Nicholas	DMP	01-13-20	2,325.00
Schwartz, Colette	LPN	03-16-20	2,325.00
Stephan, David	Law Enforcement	01-13-20	2,325.00
Stueven, Rebecca	Health Core	01-13-20	2,048.00
Talcott, Roberta	Marketing	01-13-20	5,040.00
Taylor, Eugene	Law Enforcement	04-27-20	1,550.00
VanConant, Trevor	CAD	01-13-20	3,100.00
VanOverbeke, Jeffrey	Gen Ed, Speech	01-13-20	5,040.00
Wadhwa, Anju	CIS	01-13-20	3,360.00
Weihe, Kimberly	Marketing	01-13-20	2,520.00
Wellnitz, Kristin	Gen Ed, Psychology	01-13-20	2,520.00
Wilkinson, Victor	CIS	01-13-20	2,520.00
Williams, Brian	Marketing	01-13-20	5,040.00
Wohlwend, Bruce	CIS	01-13-20	3,360.00
Wolff, Dana	Accounting	01-13-20	5,040.00

D4. **Salary Change**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Other Help, part-time, per hour				
Zeck, Regan	Scarborough Ctr	01-12-20	\$11.00	\$11.50
Student Help, part-time, per hour				
Moe, Sierra	Scarborough Ctr	01-12-20	\$10.50	\$11.50

Action ST00446

Vice President of Enrollment Management Megan Fischer provided the Enrollment report (MRF #ST337). Headcount and credits for Spring Semester 2020:

- Southeast Tech's Spring 2020 headcount is up 8.5% from 2,139 students in Spring 2019 to 2,321 students in Spring 2020.
- Southeast Tech's spring 2020 credits are up 3.9% from 25,024 credits in Spring 2019 to 26,012 credits in Spring 2020.

Following general discussion, a motion was made by Todd Thoelke and seconded by Kate Parker, five (5) votes "yes" on roll call **acknowledging the Enrollment Report.**

Action ST00447

Executive Director Student Affairs and Institutional Effectiveness Tracy Noldner provided the Southeast Tech 2019 Employer Survey Report (MRF #ST338). Every other year, Southeast Tech conducts an Employer Survey of our most recent graduates. The survey is sent to supervisors of graduates who have been placed in field or in a related field. The goal of the survey is to help Southeast Tech assure that they institute is providing career-ready graduates who are meeting the expectations of our graduate employers. The overall Employee Survey results indicated that Southeast Tech graduates are meeting the needs and expectations of the regional workforce.

Following general discussion, a motion was made by Nan Baker and seconded by Kate Parker, five (5) votes "yes" on roll call, **acknowledging the Employer Survey Report.**

Action ST00448

Career Services Coordinator Paula Hawks provided the Career Services Report (MRF #ST339). The Services provided by the Career Services Office at Southeast Tech include:

- Career Connections: Southeast Tech's online job board that lists openings for employers in the state, region and beyond
- Career Fairs: Industry-specific networking opportunities
- Other Career Services: Resume writing, cover letters, mock interviews
- Build Dakota: Sponsorship numbers and industries

The number of jobs posted, student engagement and placement was highlighted. Details about attendance by employers and students was overviewed for Career Fairs. Build Dakota has grown this year compared to last year, and we have expanded not only our number of sponsors but also the number of sponsored students we could potentially award. Last year we had 146 students awarded Build Dakota with 98 of those being sponsored by 30 sponsors. Currently for the 2020-2021 cohort, we have 41 confirmed potential sponsors with a possibility of 130+ students being sponsored.

Following general discussion, a motion was made by Todd Thoelke and seconded by Carly R. Reiter, five (5) votes "yes" on roll call, **acknowledging the Career Services Report.**

Action ST00449

President Bob Griggs provided the Legislative Update Report (MRF #ST340).

- HB1083 – Rename the postsecondary technical institutes as technical colleges. South Dakota is one of two states in the country that call their tech schools institutes. Southeast Tech is an accredited college, but our name does not reflect that. We are hoping for strong support for HB1083.
- Three bills were introduced regarding dual-credit programs. We are hoping our industry partners will take a proactive stance on the proposed legislation as the Construction certificates, CNA offerings, and numerous other technical educational courses would be eliminated from dual credit funding.
 - SB142 – Establish certain restrictions regarding the state subsidized dual credit program. This would limit the dual credit program to only general education courses. The potential impact of SB142 would most likely be greatest among those students who come from lower socio-economic backgrounds, a segment of the population with already lower tendencies to pursue post-secondary education.
 - SB143 – Establish certain restrictions regarding funds from the state subsidized dual credit program for certain students. This would require students who fail or drop courses to reimburse the state/institution.
 - SB144 – Establish certain restrictions regarding participation in the state subsidized dual credit program for certain students. This would prevent students who fail or drop courses from taking future courses.
- HB1069 – Authorize certain veterans to attend courses offered at postsecondary technical institutes without payment of tuition. We view this bill as an unfunded mandate.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **acknowledging the Legislative Update Report.**

Action ST00450

On motion by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, the School board **adjourned** at 4:42 p.m.

CYNTHIA H. MICKELSON
Presiding Officer

TODD VIK
Business Manager