

SCHOOL BOARD MEETING

Wednesday, June 3, 2020

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, June 3, 2020 at 4:00 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Nan Baker, Todd Thoelke, Vice President Carly R. Reiter, President Cynthia H. Mickelson. Absent: Kate Parker.

Action ST00470

A motion was made by Todd Thoelke and seconded by Carly R. Reiter, five (5) votes “yes” on roll call **approving the minutes of a meeting** held on May 26, 2020 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00471

A motion was made by Todd Thoelke and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00472

A motion was made by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorizations and Ratifications, as follows:**

**A1. Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts for and on behalf of Southeast Technical Institute as follows:

<b>Item No.</b>	<b>Contract Number</b>	<b>Contractor</b>	<b>Project</b>	<b>Cost</b>
<b>a.</b>	20-010Southeast, RLK	Indeed	Employee Recruitment	\$15,000+
<b>b.</b>	20-011Southeast, BAV	Watermark	Post-Secondary Toolbox	\$30,600
<b>c.</b>	20-012Southeast, RJG	SD Depart.of Education	Perkins Consortium	\$87,500

**A2. Approval of FY21 Southeast Tech Salary Schedules****a. Administrators' Salary Schedule - 12 Month**

<b>GRADE LEVEL</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
A	129,794	134,336	139,039	143,879	148,915
B	119,427	123,607	127,934	132,387	137,020
C	114,788	118,806	122,965	127,246	131,699
D	110,151	114,007	117,998	122,105	126,379
E	105,785	109,488	113,320	117,265	121,369
F	101,967	105,535	109,230	113,032	116,988
G	95,419	98,758	102,216	105,774	109,476
H	88,680	91,783	94,996	98,302	101,742

**b. Southeast Tech Employment Contract (Exempt) Salary Schedule – 12 Month**

<b>Job Level</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>O</b>	87,423	88,377	89,332	90,287	91,241	92,196	93,151	94,105
<b>N</b>	82,541	83,442	84,344	85,245	86,146	87,048	87,949	88,850
<b>M</b>	77,659	78,507	79,355	80,203	81,051	81,899	82,747	83,595
<b>L</b>	72,009	72,796	73,582	74,368	75,155	75,941	76,727	77,514
<b>K</b>	66,771	67,500	68,229	68,958	69,688	70,417	71,146	71,875
<b>J</b>	61,914	62,590	63,266	63,942	64,618	65,294	65,970	66,647
<b>I</b>	57,410	58,037	58,664	59,291	59,918	60,545	61,171	61,798
<b>H</b>	51,392	51,953	52,514	53,075	53,637	54,198	54,759	55,320
<b>G</b>	46,790	47,300	47,811	48,322	48,833	49,344	49,855	50,366
<b>F</b>	42,502	42,966	43,430	43,894	44,358	44,823	45,287	45,751
<b>E</b>	38,175	38,592	39,009	39,426	39,843	40,260	40,676	41,093
<b>D</b>	34,006	34,377	34,748	35,120	35,491	35,862	36,234	36,605
<b>C</b>	30,072	30,401	30,729	31,057	31,386	31,714	32,042	32,371
<b>B</b>	26,748	27,040	27,333	27,625	27,917	28,209	28,501	28,793
<b>A</b>	23,464	23,720	23,976	24,233	24,489	24,745	25,001	25,257

**b. Southeast Tech Employment Contract (Exempt) Salary Schedule – 12 month - continued**

<b>Job Level</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>
<b>O</b>	95,060	96,015	96,969	97,924	98,878	99,833	100,788	101,742
<b>N</b>	89,752	90,653	91,554	92,456	93,357	94,258	95,160	96,061
<b>M</b>	84,443	85,291	86,139	86,987	87,835	88,683	89,531	90,379
<b>L</b>	78,300	79,086	79,873	80,659	81,445	82,232	83,018	83,804
<b>K</b>	72,604	73,333	74,062	74,792	75,521	76,250	76,979	77,708
<b>J</b>	67,323	67,999	68,675	69,351	70,027	70,703	71,379	72,055
<b>I</b>	62,425	63,052	63,679	64,306	64,933	65,560	66,187	66,814
<b>H</b>	55,881	56,442	57,004	57,565	58,126	58,687	59,248	59,810
<b>G</b>	50,877	51,388	51,899	52,410	52,921	53,432	53,943	54,454
<b>F</b>	46,215	46,679	47,143	47,607	48,071	48,536	49,000	49,464
<b>E</b>	41,510	41,927	42,344	42,761	43,178	43,594	44,011	44,428
<b>D</b>	36,976	37,348	37,719	38,090	38,462	38,833	39,204	39,576
<b>C</b>	32,699	33,028	33,356	33,684	34,013	34,341	34,670	34,998
<b>B</b>	29,085	29,377	29,669	29,961	30,253	30,545	30,838	31,130
<b>A</b>	25,514	25,770	26,026	26,282	26,539	26,795	27,051	27,307

**c. Southeast Tech Employment Contract (Exempt) Salary Schedule – 220 Day**

<b>Job Level</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>J</b>	56,519	57,136	57,753	58,370	58,988	59,605	60,222	60,839
<b>I</b>	52,408	52,980	53,552	54,124	54,697	55,269	55,841	56,414
<b>H</b>	46,914	47,426	47,938	48,451	48,963	49,475	49,987	50,500
<b>G</b>	42,712	43,179	43,645	44,112	44,578	45,045	45,511	45,977
<b>F</b>	38,799	39,222	39,646	40,070	40,493	40,917	41,341	41,764
<b>E</b>	34,849	35,229	35,610	35,990	36,371	36,751	37,132	37,513
<b>D</b>	31,043	31,382	31,721	32,059	32,398	32,737	33,076	33,415
<b>C</b>	27,452	27,752	28,051	28,351	28,651	28,951	29,250	29,550
<b>B</b>	24,418	24,684	24,951	25,218	25,484	25,751	26,017	26,284
<b>A</b>	21,419	21,653	21,887	22,121	22,355	22,589	22,823	23,057

**c. Southeast Tech Employment Contract (Exempt) Salary Schedule - 220 Day - continued**

<b>Job Level</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>
<b>J</b>	61,456	62,074	62,691	63,308	63,925	64,542	65,159	65,777
<b>I</b>	56,986	57,558	58,130	58,703	59,275	59,847	60,420	60,992
<b>H</b>	51,012	51,524	52,037	52,549	53,061	53,573	54,086	54,598
<b>G</b>	46,444	46,910	47,377	47,843	48,309	48,776	49,242	49,709
<b>F</b>	42,188	42,612	43,035	43,459	43,883	44,306	44,730	45,154
<b>E</b>	37,893	38,274	38,654	39,035	39,415	39,796	40,176	40,557
<b>D</b>	33,754	34,093	34,432	34,771	35,110	35,449	35,788	36,127
<b>C</b>	29,850	30,150	30,449	30,749	31,049	31,349	31,649	31,948
<b>B</b>	26,551	26,817	27,084	27,351	27,617	27,884	28,151	28,417
<b>A</b>	23,290	23,524	23,758	23,992	24,226	24,460	24,694	24,928

**d. Southeast Tech Employment Contract (Exempt) Salary Schedule – 210 Day**

Job Level	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
J	53,950	54,539	55,128	55,717	56,306	56,896	57,485	58,074
I	50,025	50,572	51,118	51,664	52,210	52,757	53,303	53,849
H	44,781	45,270	45,759	46,248	46,737	47,226	47,715	48,204
G	40,771	41,216	41,661	42,107	42,552	42,997	43,442	43,888
F	37,035	37,439	37,844	38,248	38,653	39,057	39,462	39,866
E	33,265	33,628	33,991	34,354	34,718	35,081	35,444	35,807
D	29,632	29,955	30,279	30,602	30,926	31,249	31,573	31,897
C	26,204	26,490	26,776	27,062	27,349	27,635	27,921	28,207
B	23,308	23,562	23,817	24,071	24,326	24,580	24,835	25,089
A	20,446	20,669	20,892	21,116	21,339	21,562	21,785	22,009

Job Level	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
J	58,663	59,252	59,841	60,430	61,019	61,609	62,198	62,787
I	54,396	54,942	55,488	56,034	56,581	57,127	57,673	58,219
H	48,693	49,182	49,671	50,160	50,649	51,138	51,627	52,116
G	44,333	44,778	45,223	45,668	46,114	46,559	47,004	47,449
F	40,270	40,675	41,079	41,484	41,888	42,292	42,697	43,101
E	36,171	36,534	36,897	37,260	37,624	37,987	38,350	38,713
D	32,220	32,544	32,867	33,191	33,514	33,838	34,162	34,485
C	28,493	28,779	29,065	29,352	29,638	29,924	30,210	30,496
B	25,344	25,598	25,853	26,107	26,362	26,616	26,871	27,125
A	22,232	22,455	22,678	22,902	23,125	23,348	23,571	23,795

**e. Southeast Tech Employment Contract (Non-Exempt) Salary Schedule**

Job Level	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
J	29.54	29.87	30.19	30.51	30.83	31.16	31.48	31.80
I	27.40	27.69	27.99	28.29	28.59	28.89	29.19	29.49
H	24.52	24.79	25.06	25.33	25.60	25.86	26.13	26.40
G	22.33	22.57	22.82	23.06	23.30	23.55	23.79	24.03
F	20.28	20.50	20.73	20.95	21.17	21.39	21.61	21.83
E	18.22	18.42	18.62	18.82	19.01	19.21	19.41	19.61
D	16.23	16.41	16.58	16.76	16.94	17.11	17.29	17.47
C	14.35	14.51	14.67	14.82	14.98	15.14	15.29	15.45
B	12.77	12.91	13.05	13.18	13.32	13.46	13.60	13.74
A	11.20	11.32	11.44	11.57	11.69	11.81	11.93	12.06

**e. Southeast Tech Employment Contract (Non-Exempt) Salary Schedule (continued)**

<b>Job Level</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>
<b>J</b>	32.12	32.45	32.77	33.09	33.41	33.74	34.06	34.38
<b>I</b>	29.79	30.09	30.39	30.69	30.98	31.28	31.58	31.88
<b>H</b>	26.67	26.93	27.20	27.47	27.74	28.00	28.27	28.54
<b>G</b>	24.28	24.52	24.77	25.01	25.25	25.50	25.74	25.98
<b>F</b>	22.05	22.28	22.50	22.72	22.94	23.16	23.38	23.60
<b>E</b>	19.81	20.01	20.21	20.41	20.61	20.80	21.00	21.20
<b>D</b>	17.65	17.82	18.00	18.18	18.36	18.53	18.71	18.89
<b>C</b>	15.61	15.76	15.92	16.08	16.23	16.39	16.55	16.70
<b>B</b>	13.88	14.02	14.16	14.30	14.44	14.58	14.72	14.86
<b>A</b>	12.18	12.30	12.42	12.54	12.67	12.79	12.91	13.03

**f. Southeast Tech - Professional 2 Salary Schedule**

<b>Job Level</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>Y</b>	62,465	63,734	65,003	66,272	67,542	68,811	70,080	71,349

<b>Job Level</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>
<b>Y</b>	72,619	73,888	75,157	76,427	77,696	78,965	80,234	81,504

**g. Southeast Tech - Program Assistant Salary Schedule**

<b>Job Level</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>X</b>	11.56	11.71	11.85	11.99	12.13	12.29	12.44	12.59
<b>Y</b>	12.36	12.51	12.66	12.82	12.97	13.13	13.30	13.46
<b>Z</b>	13.08	13.25	13.41	13.57	13.74	13.91	14.08	14.26

<b>Job Level</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>
<b>X</b>	12.75	12.90	13.06	13.23	13.39	13.55	13.72	13.89
<b>Y</b>	13.62	13.79	13.96	14.13	14.31	14.48	14.66	14.85
<b>Z</b>	14.43	14.60	14.79	14.97	15.15	15.34	15.53	15.72

**h. Southeast Tech - Classified Uniform Salary Schedule**

<b>Job Level</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>Q</b>	31.94	32.29	32.64	33.00	33.34	33.69	34.04	34.38
<b>P</b>	29.58	29.90	30.22	30.55	30.87	31.19	31.52	31.84
<b>O</b>	26.48	26.76	27.06	27.34	27.63	27.93	28.21	28.50
<b>N</b>	24.09	24.35	24.62	24.88	25.14	25.41	25.67	25.93
<b>M</b>	21.89	22.12	22.37	22.60	22.85	23.08	23.32	23.56
<b>L</b>	19.67	19.89	20.10	20.32	20.53	20.74	20.96	21.17
<b>K</b>	17.60	17.80	17.99	18.18	18.37	18.56	18.75	18.95
<b>J</b>	16.80	16.98	17.16	17.35	17.53	17.71	17.90	18.08
<b>I</b>	15.50	15.67	15.84	16.01	16.17	16.35	16.52	16.68
<b>G</b>	14.84	15.00	15.16	15.33	15.49	15.64	15.81	15.97
<b>F</b>	13.80	13.95	14.10	14.25	14.40	14.55	14.70	14.85
<b>D</b>	13.22	13.36	13.50	13.64	13.80	13.94	14.08	14.23
<b>C</b>	12.11	12.25	12.38	12.51	12.64	12.78	12.91	13.04
<b>A</b>	11.61	11.74	11.87	11.99	12.12	12.25	12.38	12.50

**h. Southeast Tech – Classified Uniform Salary Schedule - continued**

<b>Job Level</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>
<b>Q</b>	34.74	35.09	35.43	35.78	36.13	36.47	36.83	37.18
<b>P</b>	32.16	32.48	32.81	33.13	33.45	33.78	34.10	34.42
<b>O</b>	28.79	29.08	29.36	29.66	29.94	30.23	30.53	30.81
<b>N</b>	26.19	26.46	26.72	26.99	27.24	27.51	27.77	28.04
<b>M</b>	23.79	24.04	24.27	24.52	24.75	25.00	25.23	25.47
<b>L</b>	21.39	21.60	21.82	22.04	22.25	22.47	22.68	22.90
<b>K</b>	19.14	19.34	19.52	19.71	19.91	20.10	20.29	20.49
<b>J</b>	18.26	18.45	18.63	18.82	19.00	19.18	19.37	19.55
<b>I</b>	16.86	17.02	17.19	17.36	17.53	17.70	17.87	18.04
<b>G</b>	16.13	16.30	16.46	16.62	16.79	16.94	17.10	17.27
<b>F</b>	15.00	15.15	15.31	15.45	15.60	15.76	15.91	16.05
<b>D</b>	14.37	14.51	14.65	14.81	14.95	15.09	15.24	15.38
<b>C</b>	13.17	13.31	13.44	13.57	13.70	13.84	13.96	14.09
<b>A</b>	12.62	12.76	12.88	13.01	13.13	13.27	13.39	13.51

**i. Southeast Tech Instructor Salary Schedule – 186 Day**

Lane	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	40,278	41,487	42,696	43,904	45,112	46,320	47,529	48,738	49,946	51,153
2	41,890	43,147	44,404	45,661	46,918	48,174	49,430	50,687	51,944	53,201
3	43,501	44,806	46,111	47,416	48,720	50,027	51,332	52,637	53,941	55,246
4	45,112	46,466	47,820	49,173	50,526	51,880	53,233	54,586	55,940	57,293
5	46,723	48,126	49,527	50,929	52,331	53,732	55,134	56,535	57,937	59,340
6	48,334	49,784	51,235	52,685	54,135	55,584	57,034	58,484	59,934	61,385
7	49,946	51,445	52,944	54,441	55,940	57,438	58,937	60,435	61,933	63,431
8	51,556	53,104	54,649	56,197	57,743	59,291	60,836	62,384	63,930	65,478

**j. Southeast Tech Instructor Salary Schedule – 206 Day**

Lane	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	44,609	45,949	47,287	48,626	49,963	51,301	52,641	53,979	55,316	56,655
2	46,395	47,787	49,179	50,570	51,962	53,355	54,745	56,138	57,530	58,921
3	48,179	49,625	51,071	52,515	53,961	55,406	56,852	58,297	59,742	61,187
4	49,963	51,463	52,962	54,461	55,960	57,458	58,957	60,456	61,955	63,454
5	51,748	53,301	54,852	56,405	57,957	59,510	61,063	62,615	64,167	65,719
6	53,532	55,139	56,745	58,351	59,956	61,563	63,168	64,775	66,380	67,986
7	55,316	56,976	58,636	60,296	61,955	63,615	65,275	66,934	68,593	70,253
8	57,102	58,815	60,527	62,241	63,954	65,666	67,380	69,093	70,806	72,519

**k. Southeast Tech Instructor Salary Schedule – 226 Day**

Lane	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	48,941	50,410	51,878	53,346	54,815	56,282	57,750	59,218	60,686	62,155
2	50,898	52,426	53,954	55,480	57,008	58,534	60,061	61,588	63,115	64,642
3	52,856	54,441	56,027	57,613	59,199	60,784	62,370	63,956	65,542	67,127
4	54,815	56,459	58,103	59,748	61,392	63,037	64,681	66,325	67,970	69,614
5	56,771	58,475	60,178	61,881	63,584	65,288	66,990	68,693	70,397	72,100
6	58,729	60,491	62,253	64,014	65,777	67,538	69,300	71,062	72,824	74,586
7	60,686	62,507	64,328	66,149	67,969	69,790	71,610	73,431	75,251	77,072
8	62,644	64,524	66,403	68,282	70,162	72,041	73,920	75,800	77,679	79,558

- B. Approving the **Consolidated Report of Trust and Agency Funds** of June 3, 2020 and stating for the record that as of April 30, 2020, receipts total \$38,884,641,31 and disbursements total \$37,920,545.56. (see MRF #ST355)
- C. Approving the **Vice President of Finance and Operation’s Report** of June 3, 2020 in accordance with the SDCL §13-8-35 (see MRF #ST356) and directing that detailed statement of receipts and balances on hand, as of April 30, 2020, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Accepting the Southeast Tech Personnel Report**, as follows:

- D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Clerical, Class III, full-time Bladow, April	Academics, Health Pgms	06-30-20

D2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Non-Clinical Carlson, Rebecca	Instructor/Other Instructor Dental Assisting	Activity, part-time 06-01-20	per hour \$32.00/\$24.00

Action ST00473

VP of Academics Benjamin Valdez and VP for Enrollment Management Megan Fischer provided the Southeast Tech Phased Plan to Reopen Campus and Academic Restructuring report (MRF #ST357). Southeast Tech has formed the COVID-19 Task Force to help lead campus planning related to the reopening of campus to faculty, staff, and students after the recent state-ordered closure. The Task Force has been meeting for several weeks and is comprised of administrators, faculty, staff, and community members. The group includes strong health care representation and has worked to develop plans to reopen campus in a “phased approach” with supervisors and directors returning to campus in June. The timeline for reopening is as follows:

**Timeline for Return to Campus**

**Phase 1 – (June 1 – July 2) Limited staff on campus. Buildings closed to the public.**

**Prepare campus for reopening.**

**Phase 2 – (July 6 – July 31) Expansion of staff on campus. Begin phased opening of campus (by department area) to the public.**

**Phase 3 – (Aug 3) All buildings open to the public.**

**All phases may be adjusted as needed.**

As part of Phase 1, all summer classes will continue online, and the campus will remain closed to the public through June. During Phase 1, supervisors and directors will continue preparing campus buildings for reopening through the implementation of various practices recommended by the Center for Disease Control (CDC). Strategies to be implemented include:

- Additional cleaning protocols and increased emphasis on cleaning and disinfecting high-touch areas such as counters, tabletops, desks, railing, door handles, etc.
- Ordering face masks/coverings for all faculty, staff, and students.
- Implementation of daily health screenings for employees per CDC guidelines.
- Installation of signage and visual cues such as floor decals to encourage social distancing in campus buildings.
- Installation of plexiglass barriers between employees and students where appropriate to minimize virus transmission.
- Installation of additional hand sanitizers and purchase of sanitizing equipment and cleaning materials.

Phase 2 will include the return of additional staff and faculty to campus as well as the opening of campus buildings by appointment for students and the public. Phase 3 will include opening all buildings for students, faculty, and staff and the delivery of on-campus classes beginning in August. The Enrollment Management Team and Academic Affairs leadership are working diligently to appropriately prepare for students returning to campus later this summer and for the start of classes on campus in the fall.

The Academic Affairs department is changing its leadership structure. The new leadership organization will allow for more oversight as we add new academic programs and expand. With the addition of a third Dean of Curriculum and Instruction and Department Chairs all academic departments will be properly supervised and additional support in overseeing the quality of instruction.

Following general discussion, a motion was made by Todd Thoelke and seconded by Carly R. Reiter, five (5) votes “yes” on roll call **acknowledging the Southeast Tech Phased Plan to Reopen Campus and Academic Restructuring Report.**

#### Action ST00474

Jaci Kramer, Associate Dean of Curriculum and Instruction for Nursing, and Ruby Castardo, Surgical Technology Faculty, provided the Clinical Placement Update Report (MRF #ST358). There will be a three-stage process for students returning to clinical and preceptor sites. Southeast Tech students will be required to complete training on COVID-19 and the proper wearing of PPE.

Following general discussion, a motion was made by Todd Thoelke and seconded by Nan Baker, five (5) votes “yes” on roll call **acknowledging the Clinical Placement Update Report.**

continued

Wednesday, March 4, 2020

Action ST00475

On motion by Nan Baker and seconded by Carly R. Reiter, four (4) votes "yes" on roll call, the School board **adjourned** at 4:49 p.m.

CYNTHIA H. MICKELSON

Presiding Officer

TODD VIK

Business Manager