

SCHOOL BOARD MEETING

Wednesday, October 7, 2020

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, October 7, 2020 at 4:00 p.m. in the Southeast Technical College Sullivan Health Center, 2300 N. Career Ave. Sioux Falls, South Dakota, with the following members present: Nan Baker, Kate Parker, Todd Thoelke, Vice President Carly R. Reiter, President Cynthia Mickelson. Absent: None.

Action ST00497

A motion was made by Nan Baker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call **approving the minutes of a meeting** held on September 30, 2020 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00498

A motion was made by Carly R. Reiter and seconded by Kate Parker, five (5) votes “yes” on roll call, **approving the agenda as amended** to include acknowledgement that the FY21 Adopted Budget will be published with accordance with SDCL §13-11-2 (see Action ST00494, adopted 9-30-2020 and FY21 Legal Publication #34.)

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00499

A motion was made by Todd Thoelke and seconded by Kate Parker, five (5) votes “yes” on roll call, **approving Item A through C on the consent agenda** as follows:

- A. Approving the **Consolidated Report of Trust and Agency Funds** of October 7, 2020 and stating for the record that as of August 31, 2020, receipts total \$4,675,224.97 and disbursements total \$1,451,690.87. (see MRF #ST375)
- B. Approving the **Vice President of Finance and Operation’s Report** of October 7, 2020 in accordance with the SDCL §13-8-35 (see MRF #ST376) and directing that detailed statement of receipts and balances on hand, as of August 31, 2020, be published as part of these minutes, in accordance with SDCL §13-8-3.
- C. **Accepting the Southeast Tech Personnel Report**, as follows:

- C1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Instructor, full-time		
Lang, Sarah	206 Day, Nursing	05-07-21
McNickle, Ginger	186 Day, Horticulture Tech	12-16-20
Instructor, Adjunct, part-time		
Bursing, Axanthia	CNA	05-22-20
Dittbenner, Jodi	Nursing	08-25-20
Gregory, Peter	Law Enforcement	04-24-20
Huntley, Emily	Nursing	01-21-19
Lord, John	Law Enforcement	04-24-20
Moser, Jaci	Nursing	04-30-19
Prouty, Jessica	Nursing	08-11-19
Richter-Johnson, Elizabeth	Nursing	04-03-19
Robinson, Heather	Nursing	09-28-18
Stahl, Janet	CIS	12-13-19
VanRoekel, Katlyn	Nursing	04-15-19
Webb, Sarah	Nursing	07-31-18
Williams, Teryn	Nursing	04-15-19
Student Worker, part-time		
Danielson, Hannah	Student Success Tutor	11-18-19
DeKam, Anna	Student Success Tutor	03-26-20
Lam, Mimi	Student Success Tutor	07-23-20
McGuire, Robert	Student Success Tutor	04-30-20
McNatt, Alexa	Scarborough Ctr	03-06-20
Moe, Sierra	Scarborough Ctr	03-19-20
Pap, Haley	Scarborough Ctr	03-13-20
Sartori, Joshua	Student Success Tutor	03-06-20
Setnar, Savannah	Student Success Tutor	03-03-20

C2. **Change of Status**

<u>Name</u>	<u>Location/Position</u>	<u>From</u>	<u>To</u>
Employment Contract, 12 Month, full-time, exempt, per annual			
Dyce, Dayna	Enrollment Management, Student Success	Academic Affairs Secretary, 1.0 FTE, Level K, Step 6, \$18.56 per hour	Student Records Assoc, 1.0 FTE, Level I, Step 1, 193 dys prorate, \$42,452.61 Effec. 10-04-20

C3. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Clinical Instructor, Non-Clinical Instructor, part-time, per hour			
Curry, Jessica	ENDT	10-05-20	\$35.00/\$32.00
Zdrilic, Pamela	ENDT	10-05-20	35.00/32.00
Instructor, Non-Clinical, part-time, per hour			
Bouzhar, Alaa	ENDT	09-21-20	\$32.00
Ogdie, Cathleen	Phlebotomy	09-06-20	32.00
Raut, Jamie	ENDT	09-21-20	32.00
Lab Assistant, part-time, per hour			
Svanda, Carly	DMS Lab	09-23-20	\$20.00
Other Help, part-time, per hour			
Castardo, Richard	Food Service	09-19-20	\$12.50
Student Help, part-time, per hour			
Deuhr, Rachel	Scarborough Ctr	10-05-20	\$11.00

Action ST00500

Student Success Advisor Elizabeth Harder provided the Fall 2020 Student Activities Plan Report (see MRF #ST00377). Student Government and campus activities at Southeast Technical College look a bit different this year. Due to the pandemic, we are faced with the challenge of holding all campus events, activities and meetings virtually. SGA has taken this challenge and planned a timeline of fall semester events. SGA and club meetings are held via Microsoft Teams and utilizing virtual events to get students engaged such as photo contests, webinars, etc. SGA will be expanding the laundry basket food drive during the holiday season and will hold the yearly talent show online via video submissions.

Following general discussion, a motion was made by Kate Parker and seconded by Todd Thaelke, five (5) votes “yes” on roll call **acknowledging Fall 2020 Student Activities Plan**.

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Dr. Benjamin Valdez, VP of Academics, provided the board with a tour of the Health Science Center included viewing different health science simulation labs and provided the board with an opportunity to interact with students during the walking tour of the facility (see MRF #ST00378).

continued

Wednesday, October 7, 2020

Action ST00501

On motion by Todd Thielke and seconded by Kate Parker, five (5) votes "yes" on roll call, the School board **adjourned** at 4:00 p.m.

CYNTHIA H. MICKELSON

Presiding Officer

TODD VIK

Business Manager

continued

Wednesday, October 7, 2020

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
Southeast Technical College
2020-21 Budget and Means of Finance**

	#23 Post-Secondary Vocational Fund	#52 Post-Secondary Bookstore Fund	#53 Post-Secondary Food Service Fund	#54 Post-Secondary Child Care Fund
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
APPROPRIATIONS AND TRANSFERS:				
Instruction				
Adult/Continuing Education Programs				
Adult Basic Education Programs	\$ 323,406	-	-	-
Other Adult/Continuing Education Programs	69,115	-	-	-
Post-Secondary Occupational Programs				
Agriculture, Food & Natural Resources	634,495	-	-	-
Architecture & Construction	943,169	-	-	-
Arts, A/V Tech & Communications	293,250	-	-	-
Business, Management, & Administration	760,856	-	-	-
Health Science	4,012,731	-	-	-
Human Services	125,547	-	-	-
Information Technology	579,148	-	-	-
Law, Public Safety & Corrections	220,991	-	-	-
Manufacturing	283,237	-	-	-
Marketing, Sales, & Service	223,609	-	-	-
Science, Engineering & Math	174,469	-	-	-
Transportation, Distribution & Logistics	939,550	-	-	-
Program Preparation	1,246,478	-	-	-
Post-Secondary Special Services	436,726	-	-	-
Corporate Education	142,251	-	-	-
Total Instruction	<u>\$11,409,028</u>	<u>-</u>	<u>-</u>	<u>-</u>
Supporting Services				
Support Services - Pupils				

Guidance Services	952,531	-	-	-
Improvement of Instruction Services	1,113,134	-	-	-
Support Services - General Administration				
School Board Services	240,000	-	-	-
Support Services - Administration				
Financial Aid Administration	360,063	-	-	-
Other Support Services - School Admin.	3,740,561	-	-	-
Support Services - Business				
Fiscal Services	909,521	-	-	-
Facilities Acquis. & Construction Services	3,572,572	-	-	-
Operation & Maintenance of Plant Svcs.	1,896,572	-	-	-
Food Services	-	-	\$428,087	-
Internal Services	114,600	-	-	-
Bookstore Services	-	\$1,688,363	-	-
Support Services - Central				
Data Processing Services	1,650,498	-	-	-
Total Supporting Services	<u>\$14,550,052</u>	<u>\$1,688,363</u>	<u>\$428,087</u>	<u>-</u>
Community Services				
Custody & Care of Children Services	-	-	-	\$322,431
Other Community Services	-	-	-	-
Total Community Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$322,431</u>
Non-Programmed Charges				
Early Retirement Payments	\$70,122	-	-	-
Total Non-Programmed Charges	<u>\$70,122</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt Services	-	-	-	-
Co-Curricular Activities				
Combined Co-Curricular Activities	6,627	-	-	-
Total Co-Curricular Activities	<u>6,627</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other	-	-	-	-
Total Appropriations	<u>26,035,829</u>	<u>1,688,363</u>	<u>428,087</u>	<u>322,431</u>
Permanent Transfer to Other Funds	<u>124,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations & Transfers	<u>\$26,159,829</u>	<u>\$1,688,363</u>	<u>\$428,087</u>	<u>\$322,431</u>

continued

Wednesday, October 7, 2020

MEANS OF FINANCE:

Estimated Cash Balance, June 30, 2020

Designated to Finance Budget (cash applied)	(A)	<u>\$2,072,109</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
Revenue from Local Sources					
Post-Secondary Tuition		7,103,309	-	-	-
Post-Secondary Fees		6,006,647	-	-	-
Earnings on Investments and Deposits		39,017	-	-	-
Food Service		-	-	330,000	-
Other Revenue from Local Sources		<u>1,493,303</u>	<u>1,704,000</u>	<u>-</u>	<u>289,000</u>
Total Revenue from Local Sources		<u>14,642,276</u>	<u>1,704,000</u>	<u>330,000</u>	<u>289,000</u>
Revenue from Intermediate Sources					
County Sources		-	-	-	-
Revenue from State Sources					
Grants-in-Aid		7,317,821	-	-	-
Other Revenue from State Sources		<u>714,304</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue from State Sources		<u>8,032,125</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue from Federal Sources					
Grants-in-Aid		1,047,142	-	-	-
Other Revenue from Federal Sources		<u>366,177</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue from Federal Sources		<u>1,413,319</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue from Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Cash Balance & Revenue		<u>26,159,829</u>	<u>1,704,000</u>	<u>330,000</u>	<u>289,000</u>
Permanent Transfers from Other Funds		<u>-</u>	<u>-</u>	<u>85,000</u>	<u>39,000</u>
Total Means of Finance		<u>\$26,159,829</u>	<u>\$1,704,000</u>	<u>\$415,000</u>	<u>\$328,000</u>
Budget Balance or (Deficit)	(B)	<u>\$ -</u>	<u>\$ 15,637</u>	<u>\$(13,087)</u>	<u>\$ 5,569</u>

(A) Estimated cash balances are not considered as "surplus cash" in accordance with the formula prescribed by the Department of Legislative Audit. See Section VI - Preparation of Budget, Estimated Surplus Fund Balance - State Accounting Manual for Schools.

(B) The Post-Secondary Bookstore Fund budget balance includes \$20,177 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$35,814.

(B) The Post-Secondary Food Service Fund budget balance (deficit) includes \$21,645 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$8,558.

(B) The Post-Secondary Child Care Fund budget balance (deficit) includes \$500 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$6,069.