

SCHOOL BOARD MEETING

Wednesday, September 1, 2021

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, September 1, 2021 at 4:13 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Nan Baker, Marc Murren, Vice President Kate Parker, Carly R. Reiter, President Cynthia Mickelson. Absent: None.

Action ST00567

A motion was made by Marc Murren and seconded by Carly Reiter five (5) votes “yes” on roll call **approving the minutes of a meeting** held on August 4, 2021 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00568

A motion was made by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00569

A motion was made by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	22-004STC, EV	Modern Campus USA	Omni CMS External Website	\$78,844.40

A2. Disposal of School District Property

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	2004 Ford Explorer (Asset 7482)	Southeast Technical College	David Arnoldy Troy Johnson Kevin Sandstede	\$0	2022-ST004
b.	2006 Ford Taurus	Southeast Technical College	David Arnoldy Troy Johnson Kevin Sandstede	\$0	2022-ST005
c.	2004 Ford Explorer (Asset 7481)	Southeast Technical College	David Arnoldy Troy Johnson Kevin Sandstede	\$0	2022-ST006
d.	1999 Chevrolet Suburban (Asset 7063)	Southeast Technical College	David Arnoldy Troy Johnson Kevin Sandstede	\$0	2022-ST007
e.	2 Door Cabinet, 4 Drawer Filing Cabinets (12), Kiosk (Asset 7693), 2 Drawer Filing Cabinets (4), Wood 3 drawer filing cabinet, Metal 2 Tier Desk, Classroom Tables (4), Wood Desk, 3 Locker Set, Single Locker, 24 Slot Mailbox, Shop stools (2), Rolling Desk Chairs (11)	Southeast Technical College	Bryanna Ebeling Erica Strouth Julie Westerman	\$0	2022-ST008
f.	Canon Printer (Asset F.4167)	Southeast Technical College	Tony Conrad Craig Peters Stephen Williamson	\$0	2022-ST009

A3. Tuition and Fees for Southeast Technical College (Annual Item)

Establishing an additional student fee requiring approval of the School Board as follows:

Fee Type	Amount
Graduation Fee	\$25.00 per event

B. Approving the **Consolidated Report of Trust and Agency Funds** of September 1, 2021 and stating for the record that as of July 31, 2021 receipts total \$4,686,443.16 and disbursements total \$2,447,973.67 (MRF #ST422)

- C. Approving the **Vice President of Finance and Operation’s Report** of September 1, 2021 in accordance with the SDCL §13-8-35 (MRF #ST423) and directing that detailed statement of receipts and balances on hand, as of July 31, 2021, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. Accepting the **Southeast Tech Personnel Report**, as follows:
 - D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employment Contract, full-time		
Ramsbey, Tyler	12 Mo, IT Support Ctr Coord	08-27-21
Instructor, full-time		
Bartels, Brent	186 Day, Diesel Tech	09-10-21
Hanson, Mylynn	186 Day, Health Core	08-20-21
Instructor, Adjunct, part-time		
Brandsrud, Diane	Nursing	09-01-21
Nelson, Emelia	Nursing	07-30-21
Other Help, part-time		
Buller, Patricia	Food Service	08-26-21
Jaacks, Kathy	Food Service	08-12-21
Zeck, Regan	Scarborough Ctr	03-13-20
Student Help, part-time		
Fechner, Ashton	Tutor	02-24-21
Foster, Brandi	Scarborough Ctr	08-23-21
Hansen, Matthew	Tutor	04-28-21
Lipinski, Megan	Tutor	12-08-20
Mitchell, Chad	Tutor	04-30-21
Neubauer-Keyes, Colin	Tutor	04-29-21
Robinson, Zachary	Tutor	11-16-20
Tran, Kristine	Bookstore	08-09-21

D2. **Change of Status**

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Employment Contract, full-time, per annual			
Miller, Amy	Academic Affairs	12 Mo, Non-Exempt, Accountant II, 1.0 FTE Level H, Step 3, \$25.82 per hour	12 Mo, Exempt, Compliance, IE, & Budget Coord, Level I, Step 4, \$50,774.57, 217 days prorated, Effec. 09-01-21

D2. **Change of Status** (continued)

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Instructor, full-time, per annual			
Christian, Becca	Academic Affairs	Part-time, Clinical Instr, \$35 per hour	186 Day, 1.0 FTE, Lane 6, Step 6, \$57,252.00, Effec. 09-20-21

D3. **Work Schedule Change**

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Instructor, full-time, per annual			
Mower, Britney	Health Pgms Chair	206 Day, 1.0 FTE, Lane 8, Step 10, \$74,695.00	226 Day, 1.0 FTE, Lane 8, Step 10, \$81,945.00, Effec. 07-01-21

D4. **Salary Change**

<u>Name</u>	<u>Location/ Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Student Help, part-time, per hour				
Peck, Brilee	Tutor	07-01-21	\$11.00	\$12.00
Richard, Micah	Tutor	07-01-21	11.00	12.00

Name
Clinical Instructor, Health Programs, per hour rate change from \$35.00 to \$43.00 effective 08-23-21
 Atkinson, Merissa
 Baker, Stephanie
 Bakker, Becky
 Beekman, Sovanna
 Belmontes, Elizabeth
 Christensen, Nikita
 Christensen Jr, Daniel
 Christian, Becca
 Comes, Chandler
 Curry, Jessica
 Dvanajscak, Amanda
 Entringer, Stephanie
 Evans, Carol
 Garrison, Kaitlyn
 Goens, Jordan
 Haugaard, Andrew
 Heinemann, Leslie

D4. **Salary Change** (continued)

Name

Clinical Instructor, Health Programs, per hour rate change from \$35.00 to \$43.00 effective 08-23-21 (Continued)

- Herbek, Rebecca
- Hondel, Ashley
- Hook, Hollee
- Kayser, Seth
- Lathen, Amy
- Lease, Sara
- Lee, Gabriella
- Luecke, Katherine
- Magnuson, Ashley
- Matthes, Jaclyn
- McGuire, Annie
- Morken, Amanda
- Mower, Britney
- Muhlenkort, Sonja
- Neitzel, Samantha
- Osborn, Michelle
- Otto, Josette
- Pepper, Dustin
- Pottratz, Jennifer
- Rykhus, Brooke
- Saugstad, Jeanette
- Schwartz, Colette
- Solberg, Megan
- Tebay, Kristina
- Tschetter, Lisa
- Vanderziel, Emily
- Werkmeister, Myra
- Willer, Lexie
- Zdrilic, Pamela

D5. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Advisor, Intramural Sports, stipend			
Fjelland, Lauren	Volleyball	07-01-21	\$1,598.50
Friesz, Ethan	Basketball	07-01-21	1,320.50
Landhuis, Carmen	Bowling	07-01-21	2,641.00
Reisch, Chelsea	Bowling	07-01-21	2,641.00
Vos, Daniel	Basketball	07-01-21	1,320.50
Vos, Daniel	Disc Golf	07-01-21	2,641.00
Weber, Joseph	Volleyball	07-01-21	1,598.50
Custodian, full-time, per hour			
Hollingshead, Kyle	12 Mo, Custodian Level I, Step 1	08-16-21	\$15.97

D5. **Employment Recommendations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Federal Work Study, part-time, per hour			
Brewster, Brooke	Student Success	08-23-21	\$12.00
Lohre, Cameron	Bookstore	08-23-21	12.00
Ramirez, Alfredo	Student Success	08-23-21	12.00
Instructor, full-time, per annual			
Anderson, Adam	Agriculture Diesel Tech, 186 Day, 1.0 FTE, Lane 3, Step 10	08-19-21	\$56,904.00
Haase, Tori	Nursing, 186 Day, 1.0 FTE, Lane 3, Step 6	08-30-21	\$51,528.00
McGuire, Annie	Surgical Tech, 186 Day, 1.0 FTE, Lane 2, Step 10	08-09-21	\$54,798.00
Steinmetz, Jason	Diesel Tech, 186 Day, 1.0 FTE, Lane 3, Step 10	08-19-21	\$56,904.00
Willer, Lexie	Vascular Sonography, 226 Day, 1.0 FTE, Lane 4, Step 5	08-11-21	\$63,234.00
Instructor, Clinical Instructor/Non-Clinical Instructor, part-time, per hour			
Baumberger, Kylie	Surgical Tech	08-23-21	\$43.00/\$32.00
Beekman, Sovanna	Surgical Tech	08-09-21	\$35.00/\$32.00
Schelling, Kathryn	Surgical Tech	08-23-21	\$43.00/\$32.00
Instructor, Clinical Instructor/Other Instructor Activity, part-time, per hour			
Bakker, Becky	Nursing	08-16-21	\$35.00/\$24.00
Comes, Chandler	Nursing	08-09-21	\$35.00/\$24.00
Fjeldheim, Ashley	Nursing	09-01-21	\$43.00/\$24.00
Haase, Tori	Nursing	08-30-21	\$43.00/\$24.00
Luecke, Katherine	Nursing	08-10-21	\$35.00/\$24.00
Mathiesen, Elaina	Nursing	09-01-21	\$43.00/\$24.00
Instructor, Clinical Instructor/Substitute Instructor, part-time, per hour			
Christian, Becca	Health Core	09-20-21	\$43.00/\$32.00
McGuire, Annie	Surgical Tech	08-09-21	\$35.00/\$32.00
Willer, Lexie	Vascular Sonography	08-11-21	\$35.00/\$32.00
Instructor, Non-Clinical Instructor/Other Instructor Activity, part-time, per hour			
Wiechmann, Aaron	EMT	08-23-21	\$32.00/\$24.00
Instructor, Other Instructor Activity, part-time, per hour			
Cavin, Georgina	Accounting	08-02-21	\$24.00
Clark Jr, Theotis	Mechanical Eng Tech	08-16-21	24.00
DuChene, Stacey	Engineering Tech	08-02-21	24.00

D5. **Employment Recommendations** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Other Instructor Activity, part-time, per hour (Continued)			
Frentz, Patrick	DMP	08-11-21	\$24.00
Hamling, Thomas	Welding	08-02-21	24.00
Hinders, Vicki	Veterinary Tech	08-11-21	24.00
Kleinschmit, Laura	Veterinary Tech	08-17-21	24.00
Marquette, Ryan	DMP	08-05-21	24.00
Stubbe, Scott	Mechanical Eng Tech	08-19-21	24.00
Wynia, Derek	Construction	08-04-21	24.00
Other Help, part-time, per hour			
Buller, Patricia	Food Service	08-09-21	\$13.00
Byrum, Sydney	Food Service	08-23-21	13.00
Congdon, Karen	Food Service	08-23-21	13.00
Jaacks, Kathy	Food Service	08-09-21	13.00
Johnson, Audrianna	Food Service	08-16-21	13.00
Miller, Debra	Food Service	08-09-21	13.00
Nolden, Candice	Food Service	08-16-21	13.00
Spicer, Patricia	Food Service	08-03-21	13.00
Student Help, part-time, per hour			
Foster, Brandi	Scarborough Ctr	08-23-21	\$12.00
Hillman, Merritt	Tutor	08-23-21	12.00
Jensen, Luke	Tutor	08-23-21	12.00
Kurth, Jaxson	IT, Student Tech	08-16-21	14.00
Miller, Christopher	Bookstore	08-16-21	13.00
Schaefers, Lilyane	Scarborough Ctr	08-23-21	12.00

Action ST00570

STC Dental Assisting Instructor Marsha Jensen presented the Dental Assisting Program Update Report. (see MRF #ST424) Southeast Tech was asked by the dental industry to create a Dental Assisting program which would address the industries needs for qualified Dental Assistants. The program is a one-year diploma program which had 22 students in its first year and now has 25 in its second year. Graduates of the program may apply to become Registered Dental Assistants in South Dakota and sit for the Dental Assisting National Board (DANB) three-part National Entry Level Dental Assistant (NELDA) certification program.

Following general discussion, a motion was made by Carly R. Reiter and seconded by Nan Baker five (5) votes "yes" on roll call **acknowledging the Dental Assisting Program Update Report.**

Action ST00571

Vice President of Finance and Operations Rich Kluin provided the FY22 Budget Report. (See MRF #ST425) Southeast Tech began its initial budget process in December 2019 with the establishment of budget guidelines for completion. Between January 2021 and June 2021,

Administration, professional, and classified staff developed program budgets at the cost center level for presentation to the Southeast Tech Council and the Sioux Falls School Board. On July 12, 2021 a public hearing on the Southeast Tech's FY22 budget was held. No comments were received from the public in attendance at the meeting. The School Board granted tentative approval of the budget at its meeting held July 12, 2021. The Southeast Tech Council includes a School Board member and community members representing key industry segments. The Southeast Tech Council held a meeting on August 31, 2021 to review the Post-Secondary Fund budgets as presented by the Southeast Tech Administration and to recommend approval of the FY22 Post-Secondary Funds budgets to the School Board.

Revisions from the tentative budget are reflective of the dynamic nature of post-secondary enrollments that take place in the months leading up to the final adoption. Revisions were made in instructional positions based on enrollment data. New positions were removed from the tentative FY22 request and vacancies in lower enrollment programs were not filled. Several positions where vacancies existed were reviewed and reclassified to reflect additional responsibilities and broaden the appeal to prospective candidates. Revisions were made in operating expenses to align expenditures with projected revenues. FY21 actual expenditures were used as a baseline for determining FY22 allocations in operating accounts. Capital expenditures are reflective of Southeast's Capital Program which includes five-year projections for capital equipment and capital improvement needs.

Federal Higher Education Emergency Relief Funds (HEERF) are being utilized for one-time purchases and to expand Southeast's ability to provide remote learning environments and student support. All revisions to the tentatively adopted budgeted are delineated in the attached report.

Adoption of the FY22 Post-Secondary Fund Budgets

There have been changes made to the FY22 Budget since tentative approval. The changes are:

POST-SECONDARY TECHNICAL FUND (23)

REVENUES:

Student Fees – Function 1489:

- *Student Fees (Student Government/Activities – 388):* **Increased** by \$30,000 to establish a graduation fee to cover associates with Winter/Spring graduation events.

Interest – Function 1510:

- *Interest Earnings (Business Office – 336):* **Decreased** by \$827.

State Aid – Function 3111:

- *State Aid – HB1182 (Instructional Program Cost Centers):* **Increased** by \$95,590 for salary stipends for eligible instructors.

Other State Revenue – Function 3900:

- *LPN (348)*: **Decreased** by \$32,115 to reflect adjustments to state share for program equipment purchases.
- *Academic Support (349)*: **Increased** by \$60,300 to reflect state share for program equipment purchases and establish a placeholder.
- *RN (376)*: **Decreased** by \$32,115 to reflect adjustments to state share for program equipment purchases.

Work Study Federal Revenue – Function 4166:

- *Work Study (318)*: **Increased** by \$6,805 to reflect FY22 federal allocation.

Other Federal Revenue – Function 4900:

- *Administration (329)*: **Increased** by \$250,000 for recovery of lost revenue related to COVID 19 as allowable under Higher Education Emergency Relief Fund programs.
- *Emergency Management (391)*: **Increased** by \$689,966 to purchase of distance learning technology related to COVID 19 as allowable under Higher Education Emergency Relief Fund programs.

EXPENDITURES:

Regular Salaries – Objects 1110/1131/1141/1161/1171/1172/1191:

- *Administrator (1110)*: - **Decreased** by \$3,812.
- *Clerical (1131)*: - **Decreased** by \$80,701.
 - Reclassified 2.0 Clerical in Business Office (CC336) to Employment Contract.
- *Custodial (1141)* – **Decreased** by \$1,608.
- *Specialists (1161)* – **Decreased** by \$126,390.
 - Removed 0.50 Lab Specialist for Mechatronics (CC311).
 - Removed 0.50 Lab Specialist for Networking (CC339).
 - Reclassified 1.0 Lab Specialist in LPN (CC348) to Employment Contract.
 - Reduced 1.0 Lab Specialist in Welding (CC377).
- *Instructor (1171)* – **Decreased** by \$402,860.
 - Reduced 1.0 Instructor in ENDT (CC305).
 - Removed 1.0 in Construction Management (CC312).
 - Reduced 0.5 Instructor in Digital Media (CC319).
 - Reduced 1.0 Instructor in Programming (CC327).
 - Removed 1.0 Instructor in LPN (348).
 - Removed allocation for Instructor Overload.
- *Instructor (1172)* – **Increased** by \$5,122.
- *Employment Contract (1191)* – **Increased** by \$267,556.
 - Added 1.0 Director of Facilities position to Operational Services (CC334).
 - Reclassified 2.0 Clerical from Business office (CC336).
 - Reduced 1.0 Housing/Retention Coordinator (CC341).
 - Added 1.0 Compliance/Institutional Effective/Budget Coordinator to Academic Support (CC349).
 - Reclassified 1.0 Specialist from LPN (CC348).

Fulltime Hourly, Overtime – Objects 1132/1133/1162/1163/1194:

- *Clerical Overtime (1132)* – **Decreased** by \$1,665.
- *Clerical Hourly (1133)* – **Decreased** by \$530.
- *Specialist Overtime (1162)* – **Decreased** by \$1,695.
- *Specialist Hourly (1163)* – **Decreased** by \$3,335.
- *Employment Contract Overtime (1194)* – **Decreased** by \$6,855.

Other Instruction – Objects 1174/1175/1176:

- *Student Advisory Group* (1174) – **Increased** by \$5,282.
- *Instructor Hourly* (1175) – **Increased** by \$25,948.
- *Instructor Lump Sum* (1176) – **Increased** by \$100,034.

Part-Time Wages – Objects 1290:

- *Other Hourly* (1290) – **Decreased** by \$26,520.

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits* (2110) – **Decreased** by \$17,315 for associated salary adjustments in various cost centers and objects.
- *Social Security Benefits* (2130) – **Decreased** by \$20,301 for associated salary adjustments in various cost centers and objects.

Insurance Benefits – Objects 2210/2230/2240/2260/2280:

- *Long-term Disability* (2210) – **Decreased** by \$136 for associated salary adjustments in various cost centers.
- *Worker's Compensation* (2230) – **Decreased** by \$1,985 for associated adjustments in various cost centers.
- *Hospital/Medical Insurance* (2240) – **Decreased** by \$58,562 for associated adjustments in various cost centers based on 07.31.21 enrollments.,
- *Dental Insurance* (2260) – **Decreased** by \$5,608 for associated adjustments in various cost centers based on 07.31.21 enrollments.
- *Life Insurance* (2280) – **Decreased** by \$69 for associated salary adjustments in various cost centers

Services – Objects 3190/3250/3420/3500/3920:

- *Professional Services* (3190) – **Decreased** by \$94,300.
 - Reduced 3rd party consulting services in Administration (CC329).
 - Reduced 3rd party consulting services in Information Technology (CC338).
 - Reduced 3rd party consulting services in Marketing (CC340).
- *Snow Removal* (3250) – **Decreased** by \$10,000.
- *Postage* (3420) – **Decreased** by \$30,000.
 - Reduced postage in Administration (CC329)
 - Reduced postage in Marketing (CC340)
- *Advertising* (3500) – **Decreased** by \$31,000
 - Reduced advertising for vacant positions in Administration (CC329)
 - Reduced advertising in Marketing (CC340)
 - Reduced advertising for vacant positions in Academics (CC349)
- *Equipment Repair* (3920) – **Decreased** by \$6,000.

Supplies – Objects 4171/4180/4191/4610/4710/4790:

- *Classroom Supplies* (4171) – **Decreased** by \$61,600.
 - Aligned classroom supply purchases with FY21 actual amounts.
- *Software* (4180) – **Increased** by \$167,000.
 - Increased for purchase of EAB Software with HEERF funds.
- *Other Supplies* (4191) – **Decreased** by \$17,500.
 - Aligned other supplies purchases with FY21 actual amounts.
- *Food Purchases* (4610) – **Decreased** by \$13,000.
 - Reduced food purchases in Administration (CC329), Admissions (CC331) and Career Services (CC357).
- *Computer Equipment* – Noncapitalized (4710) – **Decreased** by \$5,800.

- *Other Equipment -Noncapitalized* (4790) – **Decreased** by \$38,950.
 - Reduced Noncapital Equipment purchases in various instructional programs.

Capital Equipment – Objects 5410/5470:

- *Other Equipment* – Capitalized (5410) – **Increased** by \$162,354.
- *Computer Equipment* – Capitalized (5470) – **Decreased** by \$114,261.
- *Building Improvements* – (5220) – **Decreased** by \$197,992.
- *Land Improvements* (5300) – **Increased** by \$197,992.

Other – Objects 6400/6980:

- *Dues & Fees* (6400) – **Increased** by \$6,373.
- *Allowance for Doubtful Accounts* (6980) – **Decreased** by \$20,000

ENTERPRISE FUNDS**POST-SECONDARY BOOKSTORE FUND (52)****EXPENDITURES:**Fulltime Hourly Overtime – Objects 1132/1133:

- *Clerical Overtime* (1132) – **Increased** by \$5,000.
- *Clerical Hourly* (1133) – **Increased** by \$350.

Retirement Benefits – Objects 2210/2130:

- *SDRS Retirement Benefits* (2110) – **Increased** by \$321 for associated salary adjustments
- *Social Security Benefits* (2130) – **Increased** by \$338 for associated salary adjustments.

Insurance Benefits – Object 2240:

- *Hospital/Medical Insurance* (2240) – **Decreased** by \$840.

POST-SECONDARY FOOD SERVICE FUND (53)**EXPENDITURES:**Overtime – Object 1194:

- *Employment Contract Overtime* (1194) – **Increased** by \$150.

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits* (2110) – **Increased** by \$9 for associated salary adjustments.
- *Social Security Benefits* (2130) – **Increased** by \$11 for associated salary adjustments.

POST-SECONDARY CHILDCARE (54)**EXPENDITURES:**Regular Salaries – Object 1191:

- *Employment Contract* (1191) – **Increased** by \$2,053.

Retirement Benefits – Objects 2210/2130:

- *SDRS Retirement Benefits* (2110) – **Increased** by \$123 for associated salary.
- *Social Security Benefits* (2130) – **Increased** by \$145 for associated salary adjustments.

Insurance Benefits – Objects 2230/2240/2260:

- *Worker's Compensation* (2230) – **Increased** by \$11 for associated salary adjustments
- *Hospital/Medical Insurance* (2240) – **Increased** by \$4,383 for potential enrollment.
- *Dental Insurance* (2260) – **Increased** by \$406 for potential enrollment.

Miscellaneous – Object 9100:

- *Depreciation* (9100) – **Increased** by \$500.

Fund	Fund Description	FY22 Revenue Budget	Cash from Fund Balance	Total Funds Available	FY22 Expenditure Budget
23	Post-Secondary Technical	\$26,131,139	-	\$26,131,139	\$26,131,139
52	Post-Secondary Bookstore	\$1,606,000	-	\$1,606,000	\$1,603,968
53	Post-Secondary Food Service	\$395,000	7,893	\$402,873	\$424,518
54	Post-Secondary Child Care	\$328,000	9,931	\$337,931	\$338,431
	Totals	\$28,460,139	\$17,804	\$28,477,943	\$28,498,056

Following general discussion, a motion was made by Carly R. Reiter and seconded by Nan Baker, five (5) votes “yes” on roll call **adopting the FY22 Budget of Southeast Technical College and acknowledging for the record that the FY22 Adopted Budget will be published with these minutes in accordance with SDCL 13-11-2 (see FY22 legal Publication #19).**

Action ST00572

On motion by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, the School board **adjourned** at 4:55 p.m.

CYNTHIA MICKELSON
 Presiding Officer

TODD VIK
 Business Manager

SIOUX FALLS SCHOOL DISTRICT NO. 49-5

Southeast Technical College

2021-22 Budget and Means of Finance

	#23 Post- Secondary Vocational Fund	#52 Post- Secondary Bookstore Fund	#53 Post- Secondary Food Service Fund	#54 Post-Secondary Child Care Fund
APPROPRIATIONS AND TRANSFERS:				
Instruction				
Adult/Continuing Education Programs				
Adult Basic Education Programs	337,200	-	-	-
Other Adult/Continuing Education Programs	75,920	-	-	-
Post-Secondary Occupational Programs				
Agriculture, Food & Natural Resources	650,276	-	-	-
Architecture & Construction Arts, A/V Tech & Communications	1,033,298	-	-	-
Business, Management, & Administration	250,517	-	-	-
Health Science	731,538	-	-	-
Human Services	4,323,762	-	-	-
Information Technology	117,964	-	-	-
Law, Public Safety & Corrections	579,258	-	-	-
Manufacturing	226,154	-	-	-
Marketing, Sales, & Service	266,166	-	-	-
Science, Engineering & Math	205,528	-	-	-
Transportation, Distribution & Logistics	256,543	-	-	-
Program Preparation	1,248,066	-	-	-
Post-Secondary Special Services	1,447,891	-	-	-
Corporate Education	376,236	-	-	-
Total Instruction	12,258,925	-	-	-
Supporting Services				
Support Services - Pupils				
Guidance Services	1,049,558	-	-	-
Improvement of Instruction Services	1,405,978	-	-	-
Support Services - General Administration				
School Board Services	271,000	-	-	-
Support Services - Administration				

Action ST00571, continued	September 1, 2021			
Financial Aid Administration	358,707	-	-	-
Other Support Services - School Admin.	3,924,708	-	-	-
Support Services - Business				
Fiscal Services	962,921	-	-	-
Facilities Acquis. & Construction Services	1,102,742	-	-	-
Operation & Maintenance of Plant Svcs.	2,802,983	-	-	-
Food Services	-	-	424,518	-
Internal Services	91,300	-	-	-
Bookstore Services	-	1,603,968	-	-
Support Services - Central				
Data Processing Services	1,616,333	-	-	-
Total Supporting Services	<u>13,586,230</u>	<u>1,603,968</u>	<u>424,518</u>	<u>-</u>
Community Services				
Custody & Care of Children Services	-	-	-	338,431
Other Community Services	120,793	-	-	-
Total Community Services	<u>120,793</u>	<u>-</u>	<u>-</u>	<u>338,431</u>
Non-Programmed Charges				
Early Retirement Payments	28,559	-	-	-
Total Non-Programmed Charges	<u>28,559</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt Services	-	-	-	-
Co-Curricular Activities				
Combined Co-Curricular Activities	12,632	-	-	-
Total Co-Curricular Activities	<u>12,632</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations	26,007,139	1,603,968	424,518	338,431
Permanent Transfer to Other Funds	124,000	-	-	-
Total Appropriations & Transfers	<u>26,131,139</u>	<u>1,603,968</u>	<u>424,518</u>	<u>338,431</u>
MEANS OF FINANCE:				
Estimated Cash Balance, June 30, 2020				
Designated to Finance Budget (cash applied)	(A) \$-	\$ -	\$ 7,873	\$ 9,931
Revenue from Local Sources				
Post-Secondary Tuition	7,316,110	-	-	-
Post-Secondary Fees	6,746,360	-	-	-

Action ST00571, continued		September 1, 2021			
Earnings on Investments and Deposits	14,173	-	-	-	-
Food Service	-	-	310,000	-	-
Other Revenue from Local Sources	1,559,577	1,606,000	-	289,000	-
Total Revenue from Local Sources	15,636,220	1,606,000	310,000	289,000	-
Revenue from Intermediate Sources					
County Sources	-	-	-	-	-
Revenue from State Sources					
Grants-in-Aid	7,801,629	-	-	-	-
Other Revenue from State Sources	673,182	-	-	-	-
Total Revenue from State Sources	8,474,811	-	-	-	-
Revenue from Federal Sources					
Grants-in-Aid	1,071,342	-	-	-	-
Other Revenue from Federal Sources	948,766	-	-	-	-
Total Revenue from Federal Sources	2,020,108	-	-	-	-
Revenue from Other Financing Sources					
	-	-	-	-	-
Total Cash Balance & Revenue Permanent Transfers from Other Funds	26,131,139	1,606,000	317,873	298,931	-
	-	-	85,000	39,000	-
Total Means of Finance	\$26,131,139	\$1,606,000	\$402,873	\$337,931	-
Budget Balance or (Deficit)	(B) -	2,032	(21,645)	(500)	-

(A) Estimated cash balances are not considered as "surplus cash" in accordance with the formula prescribed by the Department of Legislative Audit. See Section VI - Preparation of Budget, Estimated Surplus Fund Balance - State Accounting Manual for Schools.

(B) The Post-Secondary Bookstore Fund budget balance includes \$20,177 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$22,209.

(B) The Post-Secondary Food Service Fund budget balance (deficit) includes \$21,645 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$0.

(B) The Post-Secondary Child Care Fund budget balance (deficit) includes \$500 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$0.