

SCHOOL BOARD MEETING

Wednesday, October 6, 2021

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, October 6, 2021 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Nan Baker, Marc Murren, Vice President Kate Parker, Carly R. Reiter, President Cynthia Mickelson. Absent: None.

Action ST00573

A motion was made by Nan Baker and seconded by Carly Reiter five (5) votes “yes” on roll call **approving the minutes of a meeting** held on September 1, 2021 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00574

A motion was made by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00575

A motion was made by Marc Murren and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	22-005STC, BV	Angela Landeen	MOU establishing Community Health Care Worker program	\$15,000
b.	22-006STC, RJG	Get Inclusive	Compliance and Prevention Training	\$24,000

2. Disposal of School District Property

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Oval table, Rolling chairs – 5, Fifteen Compartment Locker	Southeast Technical Collete	Erica Strouth Shannon Furth Elizabeth Schlicht	\$0	2022-ST010
b.	4 Pod Study Carrels – 5, 3 Pod Study Carrel – 1, 4 Drawer File Cabinet - 8, 6 Shelf Metal Bookcase – 7, 7 Shelf Wood Bookcase – 2, Wooden Shelf w/adjustable partitions, 3 Shelf Bookcase, 2 Drawer File Cabinet, Brown Table w/folding legs, Brown Table	Southeast Technical College	Erica Strouth Shannon Furth Elizabeth Schlicht	\$0	2022-ST011
c.	1996 Saturn 4 door (White)	Southeast Technical College	Jason Merritt Vincent Berry Marcus Hunter	\$0	2022-ST012
d.	2003 Saturn 4 Door (Black)	Southeast Technical College	Jason Merritt Vincent Berry Marcus Hunter	\$0	2022-ST013

B. Approving the **Consolidated Report of Trust and Agency Funds** of October 6, 2021 and stating for the record that as of August 31, 2021 receipts total \$7,931,844.47 and disbursements total \$4,179,265.84 (MRF #ST426)

C. Approving the **Vice President of Finance and Operation’s Report** of October 6, 2021 in accordance with the SDCL §13-8-35 (MRF #ST427) and directing that detailed statement of receipts and balances on hand, as of August 31, 2021, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. Accepting the **Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employment Contract, full-time		
Evenson, Glade*	210 Day, CDL Program	12-29-21
VanZanten, Andrew	12 Mo, Student Housing	09-10-21
Federal Work Study, part-time		
Lohre, Cameron	Bookstore	09-03-21
Instructor, Adjunct, part-time		
Ahrendt, Sarah	Nursing	09-13-21
Christensen, Nikita	Nursing	05-04-21
Herbek, Rebecca	Nursing	07-26-21
Mayer, Robert	Law Enforcement	06-30-19
Specialist, full-time		
Kerfeld, Tammy	9 Mo, Tutor & Accessibility Svcs	10-04-21
Student Help, part-time		
Parish, Braydon	IT, Student Tech	09-03-21

*Retirement

D2. **Involuntary Employment Termination**

Other Help, part-time		
Byrum, Sydney	Food Service	08-31-21
Johnson, Audrianna	Food Service	09-16-21

D3. **Change of Status**

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Custodial/Maintenance, full-time, per hour			
Arnoldy, David	Finance and Operations	12 Mo, 1.0 FTE, Non-Exempt, Asst Custodial Mgr, Level L, Step 12, \$22.71 per hour	12 Mo, 1.0 FTE, Non-Exempt, Custodial Mgr, Level O, Step 12, \$30.55 per hour, Effec. 09-05-21
Kramer-Hermanson, Michael	Finance and Operations	12 Mo, 1.0 FTE, Non-Exempt, Lead Custodian, Level K, Step 6, \$19.12 per hour	12 Mo, 1.0 FTE, Non-Exempt, Asst Cust Mgr, Level L, Step 6, \$21.37 per hour, Effec. 10-10-21

D4. **Work Schedule Change**

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Instructor, full-time, per annual			
Willer, Lexie	Vascular Ultrasound	226 Day, 1.0 FTE, Lane 4, Step 5, \$63,234.00	226 Day, 1.0 FTE, Lane 4, Step 5, \$55,119.90, 197dy prorated, Effec. 09-01-21
Specialist, full-time, per hour			
Nielsen, Tracy	Collision, Rpr, Refinish Lab	210 Day, 1.0 FTE, Level N, Step 9, \$26.98 per hour	184 Dy, 1.0 FTE, Level N, Step 9, \$26.98 per hour, Effec. 08-09-21

D5. **Salary Change**

<u>Name</u>	<u>Location/ Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Other Help, part-time, per hour				
Dent, Julie	Test Ctr Proctor	09-05-21	\$15.00	\$15.60
Fuerst, Rebecca	Test Ctr Proctor	09-05-21	15.00	15.60
Madson, Siti	Test Ctr Proctor	09-05-21	15.00	15.90
Miller, Debra	Food Service	10-03-21	13.00	14.00
Toering, Rosalee	ARC Tutor	08-01-21	13.00	25.00

Name
Clinical Instructor, Health Programs, per hour rate change from \$35.00 to \$43.00 effective 08-23-21

Aamold, Rachel
 Ahrendt, Sarah
 Albers, Diana
 Counter, Megan
 Enstad, Brittany
 Erdman, Corliss
 Gill, Estelle
 Hitzemann, Leonard
 Huwe, Andrew
 Kirstein, Axanthia
 Klinger, Brittany
 McKibben, Alicia
 Melber, Olivia
 Nelson, Emelia
 Pederson, Debbie
 Schwebach, Courtney
 Stevens, Cynthia
 Stueven, Rebecca

D5. **Salary Change (Continued)****Name****Clinical Instructor, Health Programs, per hour rate change from \$35.00 to \$43.00 effective 08-23-21 (Continued)**Texley, Megan
Vandenbos, Sara
Vandriel, MarissaD6. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Advisor, Student Organization, stipend			
Borgen, Cory	Sanford Student Club	07-01-21	\$1,000.00
Clerical, full-time, per hour			
Hamann, Jenae	12 Mo, Class III, 1.0 FTE, Admissions Assistant, Level K, Step 1	09-24-21	\$18.13
Clerical, part-time, training stipend			
Hamann, Jenae	12 Mo, Admissions Asst	09-20-21 to 09-22-21	\$72.52
Custodial/Maintenance, full-time, wage stipend			
Arnoldy, David	12 Mo, Custodial Mgr	07-01-21 to 09-04-21	\$5,000.00
Employment Contract, full-time, per annual			
Langbehn, Amber	210 Day, 1.0 FTE, Nursing Lab Asst, Level I, Step 8, 190 days prorated	10-04-21	\$50,182.62
Ramsbey, Tyler	12 Mo, 1.0 FTE, IT Support Ctr Coord, Level I, Step 7, 213 days prorated	09-07-21	\$51,419.51
Employment Contract, full-time, per hour			
Rinehart, Ronda	12 Mo, 1.0 FTE, Accountant II, Level H, Step 16	09-27-21	\$29.40
Ware, Brian	12 Mo, 1.0 FTE, CDL Trainer, Level G, Step 16	10-25-21	\$26.76
Instructor, full-time, per annual			
Schmidt, Mark	186 Day, 1.0 FTE Mechanical Eng Tech, Lane 5, Step 10	09-29-21	\$61,121.00

D6. **Employment Recommendations (Continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Non-Clinical Instructor, part-time, per hour			
Comes, Chandler	Nursing	09-05-21	\$32.00
Instructor, Other Instructor Activity, part-time, per hour			
Strouth, Gerard	CIS	08-03-21	\$24.00
Instructor, 2021 Fall Adjunct Budget, lump sum			
Aamold, Rachel	Health Core	08-23-21	\$4,650.00
Adamson, Heather	Gen Ed	08-23-21	2,520.00
Allenstein, Keith	Law Enforcement	08-23-21	2,670.00
Baker, Shelly	Business Admin	08-23-21	8,010.00
Barrow, Nathan	Gen Ed	08-23-21	5,040.00
Beekman, Sovanna	Medical Assisting	08-23-21	3,100.00
Bennett, Elizabeth	CIS	08-23-21	2,520.00
Bloemendaal, Benjamin	Construction Mgmt	08-23-21	2,325.00
Blok, Kelly	CIS	08-23-21	2,520.00
Byall, Jennifer	Gen Ed	08-23-21	5,040.00
Carlson, Elizabeth	Business Admin	08-23-21	5,040.00
Carlson, Rebecca	Dental Assisting	08-23-21	4,650.00
Christianson, Jena	Gen Ed	08-23-21	5,040.00
Clark, Theotis	Mechanical Eng Tech	08-23-21	5,340.00
Cox, Bryan	Mechatronics	08-23-21	2,520.00
Davis, Chris	Accounting	08-23-21	2,520.00
DuChene, Stacy	Civil Eng Tech	08-23-21	2,520.00
Ekstrum, Jacqueline	Health Core	08-23-21	10,680.00
Erdman, Corliss	Health Core	08-23-21	9,540.00
Erickson, Tami	CIS	08-23-21	5,040.00
Farley, Sandra	Veterinary Tech	08-23-21	3,100.00
Freitag, Crystal	Medical Coding	08-23-21	5,040.00
French, Thomas	Electronics Tech	08-23-21	6,698.00
Frentz, Patrick	DMP	08-23-21	4,650.00
Frohwein, Jeffrey	Marketing	08-23-21	7,560.00
Garcia, Joshua	Automotive Tech	08-23-21	6,144.00
Guggisberg-Coners, Heidi	Gen Ed	08-23-21	2,670.00
Gustafson, Nicholas	Business Admin	08-23-21	5,040.00
Hamling, Thomas	Welding Tech	08-23-21	3,072.00
Hanson, Mylynn	Health Core	08-23-21	5,880.00
Hattum, Dan	Gen Ed	08-23-21	7,560.00
Headrick, Bethany	DMP	08-23-21	2,325.00
Heckenlaible, Justin	CIS	08-23-21	5,040.00
Heinemann, Leslie	Dental Assisting	08-23-21	1,780.00
Hendrickson, Lanette	Early Childhood	08-23-21	2,325.00
Heppler, Jeffrey	Horticulture Tech	08-23-21	8,248.00
Hinders, Vicki	Veterinary Tech	08-23-21	4,650.00
Hondel, Ashley	Health Core	08-23-21	2,325.00
Horan, Steven	Accounting	08-23-21	2,520.00
Iverson, Erika	Gen Ed	08-23-21	2,520.00

D6. **Employment Recommendations (Continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2021 Fall Adjunct Budget, lump sum (Continued)			
Jing, Weizhong	CIS	08-23-21	\$2,520.00
Jones, Suzanne	Early Childhood	08-23-21	5,040.00
Judeh, Huda	CIS	08-23-21	11,760.00
Kibbe, Andrew	Health Core	08-23-21	9,240.00
Kiecksee, William	CIS & Accounting	08-23-21	8,400.00
Kirstein, Axanthia	Health Core	08-23-21	2,325.00
Kleinschmit, Laura	Veterinary Tech	08-23-21	4,718.00
Klessen, Rosemary	Media Design	08-23-21	4,650.00
Kreckel, Darrell	CIS	08-23-21	5,040.00
Kreider, Edward	Veterinary Tech	08-23-21	5,340.00
Larsen, Kristin	Gen Ed	08-23-21	2,520.00
Lindell, Mark	Gen Ed	08-23-21	5,040.00
Lothrop, LeAnn	CIS	08-23-21	5,040.00
Maka, Rachel	Vascular Ultrasound	08-23-21	3,875.00
Marquette, Ryan	CAD	08-23-21	6,720.00
McGee, Patricia	Business Admin	08-23-21	5,040.00
McManus, Stacy	Business Admin	08-23-21	2,520.00
Mekelburg, Erin	CIS	08-23-21	7,560.00
Melroe, Shelby	Gen Ed	08-23-21	5,040.00
Monger, Jacob	DMP	08-23-21	2,325.00
Morris, Brandon	CIS	08-23-21	5,880.00
Morris, Roger	CIS	08-23-21	2,520.00
Nelsen, Benjamin	Law Enforcement	08-23-21	1,680.00
Nowak, Deborah	CIS	08-23-21	2,520.00
Overby, Jennifer	Health Core	08-23-21	516.00
Pepper, Merrel	CIS	08-23-21	3,360.00
Perkins-Hicks, Debra	Health Core	08-23-21	10,680.00
Peters, Dennis	Business Admin	08-23-21	2,520.00
Pierce, Steven	DMP	08-23-21	5,040.00
Pottratz, Jennifer	Nursing	08-23-21	2,048.00
Rahm, Becky	Gen Ed	08-23-21	5,040.00
Saeger, Amanda	Health Core	08-23-21	4,450.00
Schaffer, Kenneth	CIS	08-23-21	3,100.00
Schoenfelder, Tonya	Law Enforcement	08-23-21	4,096.00
Schwartz, Colette	Nursing	08-23-21	3,360.00
Sharif, Mohamed	CIS	08-23-21	2,048.00
Strouth, Gerard	CIS	08-23-21	3,560.00
Stubbe, Scott	Mechanical Eng Tech	08-23-21	3,000.00
Stueven, Rebecca	Health Core	08-23-21	4,650.00
Talcott, Roberta	Marketing	08-23-21	5,040.00
Torres-Bravo, Raymundo	Gen Ed	08-23-21	2,520.00
Tschetter, Lisa	Health Core	08-23-21	4,650.00
VanOverbeke, Jeffrey	Gen Ed	08-23-21	2,520.00
Vettrus, Jill	Gen Ed	08-23-21	2,520.00
Vuong, Tylon	Gen Ed	08-23-21	2,520.00
Wadhwa, Anju	CIS	08-23-21	2,520.00

D6. **Employment Recommendations (Continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2021 Fall Adjunct Budget, lump sum (Continued)			
Wagaman, Chelsea	Medical Assisting	08-23-21	1,550.00
Wain, Keith	Gen Ed	08-23-21	5,040.00
Weber, Jessica	Health Core	08-23-21	1,291.00
Weihe, Kimberly	Marketing	08-23-21	2,520.00
Wellnitz, Kristin	Gen Ed	08-23-21	2,520.00
Willer, Lexie	Vascular Ultrasound	08-23-21	4,056.70
Williams, Brian	Marketing	08-23-21	2,520.00
Wohlwend, Bruce	CPR	08-23-21	3,360.00
Wolff, Dana	Business Admin	08-23-21	3,360.00

Instructor, FY2021-22, South Dakota HB 1182 annual stipend, lump sum

Adamson, Heather	Gen Ed, English	07-01-21	\$7,809.00
Anderson, Adam	Agriculture Diesel Tech	07-01-21	1,077.00
Berry, Vincent	Plumbing Tech	07-01-21	2,662.00
Bezdichek, Michael	Electrician	07-01-21	3,850.00
Cox, Bryan	Mechatronics	07-01-21	7,978.00
Cruse, Laura	Gen Ed, English	07-01-21	59.00
Davis, Dana	Collision, Repair, Refinish	07-01-21	936.00
Grinkmeyer, Brett	Architecture Tech	07-01-21	10,161.00
Haynes, Matthew	Construction Mgmt	07-01-21	714.00
Heath, Lynn	DMS	07-01-21	378.00
Howard, Dennis	Welding Tech	07-01-21	1,362.00
Hunter, Marcus	Electrician	07-01-21	2,761.00
Jensen, Marcia	Dental Assisting	07-01-21	6,337.00
Johnson, Jarrod	HVAC/R	07-01-21	505.00
Kassing, Elizabeth	Civil Eng Tech	07-01-21	6,793.00
Morris, Roger	CIS	07-01-21	5,234.00
Prouty, Terry	Automotive Tech	07-01-21	505.00
Schaffer, Kenneth	CIS	07-01-21	7,682.00
Stahl, Emily	Veterinary Tech	07-01-21	18,876.00
Steinmetz, Jason	Diesel Tech	07-01-21	1,077.00
VanOverbeke, Jeffrey	Gen Ed, Speech	07-01-21	1,212.00
Wellnitz, Kristin	Gen Ed, Psychology	07-01-21	4,541.00
Werkmeister, Myra	Nursing	07-01-21	87.00
Wohlwend, Bruce	CIS	07-01-21	1,372.00

Other Help, part-time, per hour

Geiken, Debra	Food Service	09-08-21	\$13.00
Walk-Valenzuela	Food Service	09-08-21	13.75

Student Help, part-time, per hour

Hauptert, April	Scarborough Ctr	09-15-21	\$12.00
Parish, Braydon	IT, Student Tech	09-20-21	15.00
Thoendel, Phillip	IT, Student Tech	09-27-21	14.00

Action ST00576

Academic Resource Center Coordinator Julie Westerman provided the Academic Resource Center (ARC) Update report. (see MRF #ST428) The ARC was revised for tutoring services and academic support to STC students for the Fall Semester 2021. Changes included: Rebranding of the ARC, new location, expanded tutoring hours, increased quality of tutors and increased retention and student success.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Reiter five (5) votes “yes” on roll call **acknowledging the ARC Update Report.**

Action ST00577

Instructors Pam Boyd, JoEllen DeSchamp and Jenna Ellenbusch provided the Sonography and Invasive Cardiovascular Program Update. (MRF #ST429) The Sonography (Diagnostic Medical Sonography, Cardiac Sonography, and Vascular Sonography) and Invasive Cardiovascular programs are two-year Associate of Applied Science Programs. Graduates of the programs may apply for certification in their respective specialty areas. All programs have excellent pass rates on credential exams, and job placement rates.

Following general discussion, a motion was made by Nan Baker and seconded by Kate Parker, five (5) votes “yes” on roll call **acknowledging the Invasive Cardiovascular, Cardiac, Diagnostic Medical, and Vascular Sonography Programs Overview report.**

Action ST00578

Vice President of Academics Dr. Benjamin Valdez presented the Higher Learning Commission Additional Location Site Visit Update report. (MRF #ST430) The Higher Learning Commission (HLC) will conduct a site visit on Monday, October 18 at STC’s main campus and to the Stevens Center and on Wednesday, October 20 at the Huron Community Center. The site visit will be focused on STC’s application to add the Stevens Center and Huron Community Center as additional locations. Following the visit, the team will submit a report of findings for review by HLC staff and the Institutional Actions Committee (IAC). Both HLC staff and the IAC will then submit a recommendation to the HLC Board of Trustees for review at their next Board meeting.

Following general discussion, a motion was made by Marc Murren and seconded by Kate Parker, five (5) votes “yes” on roll call **acknowledging the Higher Learning Commission Additional Location Site Visit Update report.**

continued

Wednesday, October 6, 2021

Action ST00579

On motion by Kate Parker and seconded by Carly R. Reiter, five (5) votes “yes” on roll call, the School board **adjourned** at 4:53 p.m.

CYNTHIA MICKELSON

Presiding Officer

TODD VIK

Business Manager