

## SCHOOL BOARD MEETING

Wednesday, December 1, 2021

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, December 1, 2021 at 4:00 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street. Sioux Falls, South Dakota, with the following members present: Marc Murren, Vice President Kate Parker, Carly R. Reiter, President Cynthia Mickelson. Absent: Nan Baker.

### Action ST00590

A motion was made by Kate Parker and seconded by Carly R. Reiter four (4) votes “yes” on roll call **approving the minutes of a meeting** held on November 3, 2021 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

### Action ST00591

A motion was made by Carly R. Reiter and seconded by Marc Murren, four (4) votes “yes” on roll call, **approving the agenda** as presented.

\* \* \* \* \*

President Mickelson asked about any conflicts of interest. None were brought forward.

### Action ST00592

A motion was made by Kate Parker and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

| Item No. | Contract Number | Contractor                 | Project                                   | Cost        |
|----------|-----------------|----------------------------|---|-------------|
| a.       | 22-007STC, EV   | ProSquare                  | Pro Suite Software                        | \$32,966.60 |
| b.       | 22-008STC, MMF  | SD Department of Education | Perkins – Nontraditional Equity Amendment | \$15,000.00 |

**A2. Disposal of School District Property**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

| <b>Item No.</b> | <b>Description</b>                                       | <b>Location</b>             | <b>Appraisers</b>                              | <b>Appraised Value</b> | <b>Property File No.</b> |
|-----------------|--|-----------------------------|--|------------------------|--------------------------|
| a.              | Ultrasound Simulators, Ultrasim -2 (Assets - 6059, 6060) | Southeast Technical College | Pam Boyd<br>Marcia Jensen<br>Jeanette Saugstad | \$0                    | 2022-ST0014              |

**A3. Grant Approval**

Authorizing the President of Southeast Technical College to enter into and execute all documents related to the Economic Development Administration, U.S. Department of Commerce for the FY2021 American Rescue Plan Act Good Job Challenge Grant application. The EDA grant application allows recipients to cover costs related to salaries for faculty and support staff of new healthcare programs, remodeling and construction cost for expansion of healthcare programs, equipment and supplies related to the new healthcare programs, and provide assistance for students to cover childcare costs and transportation costs while attending school. The total amount of the award is \$12,000,000 spread over a five-year period. The contact person for this grant is Benjamin Valdez.

- B. Approving the **Consolidated Report of Trust and Agency Funds** of December 1, 2021 and stating for the record that as of October 31, 2021 receipts total \$20,435,748.76 and disbursements total \$17,390,280.25 (MRF #437)
- C. Approving the **Vice President of Finance and Operation’s Report** of December 1, 2021 in accordance with the SDCL §13-8-35 (MRF #ST438) and directing that detailed statement of receipts and balances on hand, as of October 31, 2021, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. Accepting the **Southeast Tech Personnel Report**, as follows:
- D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

| <u>Name</u>           | <u>Effective Location/Position</u> | <u>Date</u> |
|-----------------------|------------------------------------|-------------|
| Instructor, full-time |                                    |             |
| Lease, Sara           | 226 Day, Nursing                   | 12-03-21    |

**D1. Resignations** (continued)

|                                       |                  |          |
|---------------------------------------|------------------|----------|
| <b>Employment Contract, full-time</b> |                  |          |
| Struck, Kathryn*                      | 12 Month, HR     | 12-29-21 |
| <b>Student Help, part-time</b>        |                  |          |
| Thoendel, Phillip                     | IT, Student Tech | 11-02-21 |
| *Retirement                           |                  |          |

**D2. Employment Recommendations**

| <u>Name</u>   | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u>   |
|---|--------------------------|-----------------------|-----------------|
| <b>Instructor, Clinical Instructor/Other Instructor Activity, part-time, per hour</b> |                          |                       |                 |
| Willuweit, Bernadette   | Nursing                  | 01-04-22              | \$43.00/\$24.00 |
| <b>Instructor, Other Instructor Activity, part-time, per hour</b>                     |                          |                       |                 |
| Daugherty, Catherine  | Ag Business              | 12-01-21              | \$24.00         |
| Klann, Jody   | Gen Ed/Psychology        | 11-19-21              | 24.00           |
| Traylor, Michael  | CIS                      | 12-01-21              | 24.00           |
| Walton, Tarah   | Law Enforcement          | 10-04-21              | 24.00           |
| <b>Other Help, part-time, per hour</b>  |                          |                       |                 |
| Menholt, Jade   | Bookstore                | 11-16-21              | \$14.50         |
| <b>Student Help, part-time, per hour</b>  |                          |                       |                 |
| Allison, Jodie  | Tutor                    | 11-08-21              | \$12.00         |
| Liewer, Jackson   | IT, Student Tech         | 11-15-21              | 14.00           |

Action ST00593

VP of Academics Benjamin Valdez provided the New Academic Program Report. (see MRF #ST439) Southeast is requesting approval to add the following new academic programs:

- Associate of Applied Science in Human Resources Management – STC has identified the need for human resource generalists and entry level human resources staff in South Dakota to assist with meeting the needs of local businesses who are experiencing a shortage in the labor force. The academic program will be based on the Society of Human Resource Management’s (SHRM) certification program. The AAS from STC combined with industry experience will allow graduates to pursue SHRM certification.
- Associate of Applied Science in Behavior and Mental Health Technician - STC is seeking approval to start a new academic program – the AAS in Behavioral and Mental Health Technician (BMHT) is a partnership between STC and Avera Behavioral Health. The program will prepare students to enter the high demand career field of patient care. The focus of the degree will be to prepare entry level workforce that can support and assist within the mental health area.
- Certificate in Community Health Worker – STC is seeking approval to start a new academic program. The Community Health Care Worker Certificate is a partnership between STC, the South Dakota Department of Health, and the Community Health Worker Collaborative of South Dakota. The short-term certificate will allow graduates to provide the critical and needed services.

Action ST00595, continued

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- Certificate in Allied Health – STC is establishing a common entry point for students who are interested in pursuing a health care degree at STC. The Allied Health Certificate will provide students the ability to start an academic health program without having to select a specific degree pathway. This offers students interested in health careers a knowledge base from which they may achieve their academic goals of entering a diploma or associates level program.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Reiter four (4) votes “yes” on roll call **approving and authorizing STC to submit an application for new program approval to the Higher Learning Commission for the following new academic programs – Associate of Applied Science in Human Resources Management, Associate of Applied Science in Behavior and Mental Health Technician, Certificate in Community Health Worker and Certificate in Allied Health.**

Action ST00594

VP of Academics Benjamin Valdez provided the Additional Locations Report. (MRF #ST440) Southeast Technical College is seeking permission to add the Career & Technical Education Academy as an additional location to Southeast Technical College. By adding CTE Academy as an additional location, students will have the ability to complete certificate programs while still enrolled as a high school student. STC is seeking permission to add Harrisburg High School as an additional location to Southeast Technical College. By adding Harrisburg High School as an additional location, students will have the ability to complete certificate programs while still enrolled as a high school student. The opportunity for students to earn college credit while in high school has tremendous benefits.

Following general discussion, a motion was made by Marc Murren and seconded by Carly R. Reiter four (4) votes “yes” on roll call **approving STC to submit an additional location application to the Higher Learning Commission for CTE Academy and Harrisburg High School.**

Action ST00595

VP of Academics Benjamin Valdez provided the Additional Location Approval Report (see MRF #ST441) Southeast Technical College requested Huron Community Center as an additional location. To meet the growing demand in our state for Nurses and Medical Assistants we are expanding our Associate of Applied Sciences degree in Registered Nursing (RN), Diploma in Licensed Practical Nursing (LPN), and Diploma in Medical Assisting to Huron, SD. Southeast Technical College requested Sanford Stevens Center as an additional location. This additional location will provide the equipment and facilities for the Associate of Applied Science degree in paramedic Science program to meet the demand for paramedics in South Dakota. On Friday, 19 November, Southeast Tech received notice from the Higher Learning Commission that both locations have received final approval.

Following general discussion, a motion was made by Marc Murren and seconded by Carly R. Reiter four (4) votes “yes” on roll call **acknowledging the approval from the Higher Learning Commission for the Huron Community Center and Sanford Stevens Center as additional locations of Southeast Technical College.**

Action ST00596

Nursing Instructors Jennifer Pottratz and Colette Schwartz provided the Nursing Program Overview Report. (see MRF #ST442) Information regarding the Licensed Practical Nursing Diploma and LPN to RN AAS Degree programs were reviewed.

- RN
  - LPN to RN program started in 2012
  - Huron RN program started in 2018
  - Retention rate consistently above goal of 75%
  - Board pass rate of 95.08% in 2020, consistently above national average
- LPN
  - LPN program started in 2001
  - Two full-time program starts for day groups: Fall and Spring
  - Two part-time program starts: Fall (day) and Spring (evening)
  - Huron program starts: Fall
  - Graduation rate consistently greater than 80%
  - 2020 board pass rates 91.96%; national average 83.08%

Following general discussion, a motion was made by Carly R. Reiter and seconded by Kate Parker four (4) votes “yes” on roll call **acknowledging the Nursing Programs Overview report.**

Action ST00597

Director of Access and Workforce Opportunity Marcella Prokop provided the Access and Workforce Opportunity Update Report. (See MRF #ST443) In July, Southeast Technical College hired a director of Access and Workforce Opportunity to help identify and address barriers to college entry and success faced by underserved populations in Sioux Falls. Since July, the Office of Access and Workforce Opportunity has assembled an advisory committee comprised of industry and community partners to help shape a vision and goals for this role and guide that vision and its outcomes. Six main themes or goals have developed based on discussions with staff, faculty, and the advisory committee. The Office of Access and Workforce Opportunity has been seeking and nurturing partnerships with industry, the Sioux Falls Community and the School District to define and reach these goals.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Baker, four (4) votes “yes” on roll call **acknowledging the Access and Workforce Opportunity Update Report.**

Action ST00598

On motion by Carly R. Reiter and seconded by Marc Murren, four (4) votes “yes” on roll call, the School board **adjourned** at 4:54 p.m.

CYNTHIA MICKELSON  
Presiding Officer

TODD VIK  
Business Manager