



2025 Annual Notice to Enrolled Students

Availability of Information

The Higher Education Act of 1965 (HEA), as amended, requires schools participating in Title IV financial aid programs to provide an annual notice to students and employees disclosing a wide range of consumer information. The purpose of this information is to help students and employees make informed decisions regarding their education or employment.

- The consumer information is organized into the following subject areas:
- Institutional Information
- Financial Aid Information
- Completion, graduation, transfer, retention, placement rates and student body diversity
- Annual Security and Fire Safety Reports
- Student and Parent Rights under the Family Education Rights and Privacy Act (FERPA)

The following pages describe consumer information and how students and employees can obtain that information.

The Annual Notice to Enrolled Students is published and distributed annually through email to all current students from the STC Compliance Office as well as linked online on [Southeast Technical College's Consumer Information](#) page. A paper copy of the annual notice will be provided upon request.

Availability of Employees

Southeast Technical College (STC) designates an employee or group of employees to be available on a full-time basis to assist enrolled and prospective students in obtaining the required consumer information related to financial assistance, information on STC, completion, graduation, transfer-out, retention rates, and STC security policies and crime statistics.

At STC you can contact any one of the following offices for more information:

Office of Financial Aid

- Email: financialaid@southeasttech.edu
- Phone: 605-367-5550
- Office Location: Mickelson Center 208

Student Success Center

- Email: studentsuccess@southeasttech.edu
- Phone: 605-367-7466
- Office Location: Mickelson Center 252

General Institution Information

Information about the college's academic programs, costs, facilities and policies.

Academic Programs

The following links provide information about educational programs, facilities, faculty and written arrangements.

- [Academic Programs](#)
- [Virtual Campus Tour](#)
- [Campus Map](#)
- [Campus Directory](#)

Accreditation and Licensure

Many of the academic programs at STC maintain specialized accreditation. In addition, several programs prepare students for industries that require certification or licensure. required license for various programs.

- [View Comprehensive List of Programmatic Accreditations](#)
- [View Programmatic Licensure Requirements](#)

Copyright Infringement

STC's policy regarding copyright infringement, including peer-to-peer file sharing, can be found on [STC Policy 531 – Copyright Compliance](#).

Costs

A detailed breakdown of the cost of attending STC—including tuition and fees for both full-time and part-time students, estimated expenses for books and supplies, and [housing costs](#) for those choosing STC's on-campus accommodation can be found on the [Net Price Calculator](#) and in the [Costs and Financial Aid](#) section of the website.

Accessibility Services

[Accessibility Services](#) provides accommodation, education, consultation and advocacy for qualified students with disabilities at STC.

Transfer of Credit Policy

The [Transfer of Credit](#) policy articulates the criteria for accepting credits earned at another postsecondary institution.

Student Withdrawal

The [procedures and guidelines for withdrawing from Southeast Tech](#) are available in the STC catalog.

Transferring Credits to Another Institution

Students wishing to transfer credits earned at Southeast Tech to another institution should review [Transferring Credits to Other Schools](#) and [Bachelor Degree Completion Options](#).

Refunds and Return of Financial Aid

STC's Academic Catalog outlines [Tuition Refund](#) procedures, a Refund Estimation Calculator, and information outlining the [Calculation of Refunds and Returned Financial Aid](#).

Vaccinations and Immunizations

Information on required immunizations to gain admittance to STC is found in the [academic catalog](#). Specific programs may require additional immunizations.

Financial Aid Information

Information regarding the federal, state, local and institutional student financial assistance programs available to STC students is provided through the following resources. These resources also outline the rights and responsibilities of students receiving financial aid, including those participating in federal aid programs.

Application for Financial Aid

The "Costs and Financial Aid" sections of the website and academic catalog [provide financial aid information](#), [instructions on applying](#), and [financial aid forms](#).

Awards

View information on [Federal Programs](#), including criteria for determining the amount of a student's financial aid award.

Eligibility

Learn about [eligibility requirements](#) for financial aid, the rights and responsibilities of students receiving financial and/or federal aid, and [Financial Aid Policies and Procedures](#).

Completion, Graduation, Transfer, Retention, Placement Rates and Student Body Diversity

Information on rates for full-time, first-time degree or certificate-seeking students.

Graduation Rate

STC monitors the progress of students who begin their studies as full-time, first-time degree or certificate-seeking students to determine whether they complete their program within 150% of the standard time expected for program completion. View [Graduation Rates](#).

Transfer Rate

The [transfer-out rate](#) of first-time degree or certificate-seeking students is available on the website under the Graduation and Retention Rates.

Retention Rate

[Retention Rates](#) represent the first- to second-year retention rates of first-time degree-seeking students as calculated by IPEDS.

Placement Rate

[Graduate Placement](#) information is gathered through surveys on the placement of graduates from STC.

Student Body Diversity

The [Fast Facts](#) document provides demographic information on the STC student body, including students from a wide range of backgrounds and perspectives.

Annual Security and Fire Safety Reports

Information on campus crime and fire safety.

Campus Security Report

Policies, procedures, and crime statistics reported from the last three years at Southeast Technical College are published through the [Annual Security Report](#). The Annual Security Report is a guide for how STC reports crimes and works to prevent crimes, including sexual assault, domestic violence, dating violence, and stalking. Arrests, disciplinary actions, drug and liquor violations and illegal weapons possession are all included in the Annual Security Report.

Students are emailed a copy of the Annual Security Report. It is also published on STC's website under Campus Safety & Security.

Fire Safety Report

The [Fire Safety Report](#) includes information on fires that occur in on-campus housing facilities.

Students are emailed a copy of the Fire Safety Report that is within the Annual Security Report. It is also published on Southeast Technical College's website.

Family Educational Rights and Privacy Act (FERPA)

Information about student and parent privacy rights.

Family Educational Rights and Privacy Act (FERPA) Notice

The privacy of a student's educational record, including the right to review and request amendments that the student believes are inaccurate or misleading, is protected through the [FERPA](#).

Release of Information

Students can access the Release of Information form on Southeast Technical College's [intranet portal](#). Navigate to Academic Information and select "Release of Information."