



## SCHOOL BOARD MEETINGS

Southeast Technical College Policy STC 240

### 1. Purpose

To establish the form and function of the School Board Meetings.

### 2. General Statement of Policy

#### School Board Meetings

An official meeting is any meeting of a quorum of the Board Members at which official business of that public body is discussed or decided, or public policy is formulated. The annual meeting of the School Board shall be the organizational meeting of the Board and will be held on the second Monday of July, unless otherwise designated by the Board at the prior regular meeting.

Regular Sioux Falls School Board/Southeast Technical College (STC) meetings are scheduled to occur on the first Wednesday of each month unless changed by an action of the Board. The time of the regular meetings will be designated by the Board.

Special meetings may be called by the Board president or by the Board vice president in the president's absence or a majority of the Board members.

Recessed meetings shall serve as a continuation of a regular or special meeting.

Executive or closed meetings shall be held only upon a majority vote of the members of such body present and voting, and discussion during the closed meeting is restricted to the legal basis specified in the closure motion. Executive meetings may be held for the sole purpose of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;
- (2) Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student;
- (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters;
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives;

- (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.
- (6) Discussing information pertaining to the protection of public or private property and any person on or within public private property specific to:
  - a. Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;
  - b. Emergency management or response;
  - c. Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;
  - d. Cyber security plans, computer, communications network schema, passwords, or user identification names;
  - e. Guard schedules;
  - f. Lock combinations;
  - g. Any blueprint, building plan, or infrastructure record regarding any building or facility that would expose or create vulnerability through disclosure of the location, configuration, or security of critical systems of the building or facility; and
  - h. Any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; any location or listing of weapons or ammunition; nuclear chemical, or biological agents; or other military or law enforcement equipment or personnel.

However, any official action concerning such matters discussed in an executive meeting shall be made at an open official meeting.

### 3. Dissemination of Policy and Training

This policy is on STC's website under Consumer Information – Southeast Tech Policies

#### Legal References:

SDCL	
13-8-10	Meetings of board – Election of officers – Designation of depository and newspaper – Quorum
1-25-1	Official meetings open to the public - Exceptions – Teleconferences – Violation as misdemeanor
1-25-2	Executive or closed meetings – Purposes – Authorizations - - Misdemeanor

#### Board Approved:

Policy		Board Action	(formerly 8341)
Adopted:	05-28-68		(formerly BE/STC 07-01-25)
amended:	10-25-93	27458.2c.	
amended:	11-08-04	33955	
amended:	09-14-09	35488	

amended:	09-13-10	35817
amended:	08-12-13	36693
reviewed:	08-13-18	38110
reviewed:	01.02.19	ST00358
revised	01.08.25	ST00883