



## ONLINE/HYBRID/COMPETENCY-BASED COURSES

Southeast Technical College Policy STC 840

### 1. Purpose

Southeast Technical College (STC) believes that virtual, online, hybrid, or competency-based education courses can be an effective means of instruction for students. These four modalities of instruction will be part of STC's educational program delivery system to increase accessibility and flexibility in the delivery of instruction. Distance Education uses one or more of the following technologies to deliver instruction to students who are separated from the instructor or instructors and to support regular and substantive interaction between the students and the instructor(s), either synchronously or asynchronously. Technologies that may be used to offer distance education: 1) The Internet, 2) One-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite or wireless communications devices, audio conference or other media used in conjunction with any of the listed technologies.

### 2. General Statement of Policy

All virtual, online, hybrid, or competency-based education programs and courses will be consistent with STC's instructional goals, curriculum frameworks and assessments, and accredited as required by the Higher Learning Commission. The STC administration will periodically review instructional materials of courses to ensure they meet program standards. Further, such courses must provide the opportunity for rigor, and substantial, timely interactions among staff and students.

#### **Costs for Virtual Coursework:**

Additional fees related to virtual/online coursework will be established annually by the Sioux Falls School Board.

### 3. Definitions

#### **Competency-Based (CBEN)**

The **competency-based education (CBE)** approach allows students to advance based on their ability to master a skill or competency at their own pace regardless of environment. This method is tailored to meet different learning abilities and can lead to more efficient student outcomes.

#### **Online Courses**

Online course content, activities and assessments are completed in the asynchronous remote environment while meeting established due dates. Students will interact with the course content, instructor and other students in the online asynchronous environment. Online courses will require some

assessments be live proctored by the instructor or testing center, either on campus or through remote web conferencing. Student technology and Internet connectivity will need to support online learning, and remote proctoring if student meets remote proctoring criteria.

**Hybrid Courses** Hybrid courses interact and meet face-to-face with other students and the instructor during scheduled days/times per week, but the scheduled class time is less than a traditional course. Students are expected to complete activities and assignments outside of the scheduled class time to meet the same course outcomes as in traditional course delivery.

#### **Hyflex Courses**

Hyflex courses offer student choice in their participation mode for each class session as defined by the instructor: face-to-face on campus or synchronous online (remote). Some Hyflex courses offer a third option of asynchronous online participation. The availability of two or three options will be communicated by the instructor and noted in course notes at registration. Student technology and Internet connectivity will need to support online learning, and remote proctoring if student meets remote proctoring criteria.

#### 4. Reporting Procedures

None.

#### 5. Dissemination of Policy and Training

The policy is located on STC's website under Consumer Information – Southeast Tech Policies

#### Board Approved:

| Policy     |          | Board Action |                     |           |
|------------|----------|--------------|---------------------|-----------|
| Adopted:   | 06-11-07 | 34749        | (formerly IJNDB/STC | 07-01-25) |
| Reviewed:  | 06-28-10 | 35747        |                     |           |
| amended:   | 04-02-25 | ST00906      |                     |           |
| Regulation |          | Board Action |                     |           |
| Approved:  | 06-11-07 | 34749        |                     |           |
| Reviewed:  | 06-28-10 | 35747        |                     |           |