

## Policies and Regulations

### NEPN Code: GBM/STI

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#### Personnel

#### Permanent Employees

#### Definitions

*Permanent Full-Time Employee.* “Permanent Full-Time Employee” for the purpose of the South Dakota Retirement System shall mean any person who is employed by Southeast Technical College and:

1. Is customarily employed at least twenty (20) hours per week;
2. Is customarily employed to work at least six (6) months a year; and
3. Is customarily employed in one of the following job classifications: Administrator, Clerical, Custodial Manager, Custodian, Executive Administrator, Executive Assistant, Specialist, Instructor, or is employed pursuant to an Employment Contract.

*Non-Permanent Employee.* “Non-Permanent Employee” for the purpose of the South Dakota Retirement System shall mean any person who is employed by STC who is not a “Permanent Full-Time Employee” and any employee hired/appointed to fill an interim position who was not under contract with STC at the time the interim position begins.

Legal Reference: SDCL 3-12-47 (54) – Permanent full-time employee  
3-12-62 – Employees included as members of system

Policy		Board Action
adopted:	06-26-06	34458
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