

## Policies and Regulations

### NEPN Code: JLCC-R/STI

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#### Students

#### Communicable/Infections Diseases

To provide a healthy environment for both students and employees, infection control practices are to be followed at Southeast Technical College. The following information outlines practices to be observed:

1. **Hand Washing** - After exposure to contamination, use soap and warm water to cleanse exposed surface of the body.
2. **Food Preparation and Personal Hygiene Care** - Sink and work areas for food preparation and for personal hygiene care must be separate.
3. **Maintenance Cleaning** - Work areas for students and teachers, where potential for contamination exists, must meet recommended procedures. Cleaning of student and instructor work areas must be appropriate to the use and types of interaction taking place in the area.
4. **Use of Personal Items** - Individuals should be discouraged from using each other's personal items.
5. **Personal Hygiene Measures** - Individuals should be encouraged to develop and be provided opportunities to practice commonly accepted personal hygiene habits.
6. **Routine Practices Relating to Body Fluids**
  - a. Individuals should wear approved disposable gloves when cleaning up bodily fluids.
  - b. When cleaning environmental surfaces, a freshly prepared solution of sodium hydrochloride (household bleach one part to ten parts water) or other approved disinfectant should be used.
  - c. When cleaning body fluids from an individual, soap and water should be used. In addition, an appropriate disinfectant may be used.
  - d. Special injuries such as to the eye and mouth should be treated as recommended by the Red Cross First Aid Manual available at each school.
  - e. Cleaning of carpets should be referred to the custodial service for extraction cleaning.

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