

## Policies and Regulations

### NEPN Code: KEB/STI

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#### School/Community/Relations

##### Public Concerns/Complaints about Personnel

All employees have the responsibility to act in a professional manner when dealing with students, parents, other staff members and community members while representing Southeast Technical College. Constructive criticism is welcomed to improve the quality of the educational programs at Southeast Tech.

Concerns and complaints about professionalism or the job performance of employees need to be handled with care and discretion. Southeast Tech has the obligation to ensure that the behavior and conduct of employees is acceptable and conducive to learning. Concerns and complaints cannot be ignored. Due process rights of employees also need to be upheld. Specific personnel evaluations or disciplinary actions will not be disclosed.

The administration shall establish regulations for processing complaints regarding personnel. If a complaint is brought directly to the Sioux Falls School Board or an individual Board member, it shall be referred to the President. The President shall process the complaint according to regulation KEB-R/STI.

#### Related Policies/Regulations:

KE/STI – Public Concerns and Complaints

Policy	Board Action	(formerly 1312)
adopted: 05-23-68		
amended: 04-12-76		
amended: 04-08-91	26048C	
amended: 10-27-97	28911	
amended: 01-09-06	34305	
amended: 06-14-10	35734	
amended: 10-07-15	ST00079	