

CLASS A CDL AND CLASS B CDL

COMMERCIAL MOTOR VEHICLE DRIVER TRAINING

ACCELERATED PATHWAY



SOUTHEAST
Technical College

2320 N Career Ave ■ Sioux Falls, SD 57107

ACCELERATED CDL PROGRAM HANDBOOK

Southeast Technical College

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Accelerated CDL Class A and Class B Program Overview

Southeast Technical College's Accelerated CDL training offers options to obtain a Class A CDL, a Class B CDL, as well as various endorsements as required by the Federal Motor Carrier Safety Administration (FMCSA) at a convenient, accelerated pace.

Participants complete the FMCSA Qualified Theory training through an in-person/remote learning hybrid format and schedule individual driving sessions with STC instructors. The Accelerated program can be completed in as little as 2 weeks, depending on previous experience, access to practice and motivation. The Accelerated CDL program is not a great fit for everyone. Individuals with employer support or some experience towing trailers or operating equipment do best in this program.

Accelerated CDL classes occur twice a month, every other week. Students enrolled in Accelerated CDL courses will meet with the instructor in-person to ensure they are able to access the ELDT Theory learning modules and myTech student portal, then complete training modules in an online learning format. During this in-person class, students will receive an introduction to Vehicle Inspections and schedule their Behind-the-Wheel Training with the instructor. Behind-the-Wheel Driving sessions are scheduled by the students in half-day and full-day Increments.



The Accelerated CDL Program is Administered in Two Parts

1. **ELDT Theory:** This course meets one time in person, then completed remotely in an online format using a smartphone, tablet or computer. The initial in-person session is offered twice a month. The date and time of the courses are available on the STC website. This course satisfies the ELDT requirements set forth by the FMCSA.
2. **Behind-the-Wheel Training:** Students schedule one-on-one Behind-the-Wheel Training with our instructor on a closed range, and on public roads.

During this time, students will receive the necessary ELDT as outlined by the FMCSA including straight line backing, left and right side offset backing, driver side and conventional parallel parking, ally dock backing, and public road driving procedures and operation in an automatic transmission vehicle. Additionally, students will work with their instructor to gain proficiency in vehicle inspections.

Testing and Licensing

STC's Accelerated CDL option provides only and exclusively the required theory and competencies as described in FMCSA regulations for ELDT requirements that qualify students to take a third-party CDL license test with the Department of Motor Vehicles. STC will provide equipment and assist in scheduling and provision of equipment for the third-party exam. Participants are responsible for exam fees.

QUESTIONS?

For more information, email cdl@southeasttech.edu or call 605-367-8439.

Course Descriptions

CDL 103 — FMCSA ELDT THEORY CURRICULUM

\$530

ELDT Theory meets in person one time in a two-hour class, and is then completed remotely from a smartphone, tablet or computer at the student's convenience. ELDT Theory is required to complete the Entry-Level Driver Training Program for first-time Class A CDL or Class B CDL applicants, or if you are upgrading an existing Class B CDL to a Class A CDL license. During the initial in-person session, students will log in to online content and complete one module. Instructors will demonstrate how to complete documentation and schedule drive times. The session will also include an inspection overview so students are ready for driving. This course meets the requirements set forth by the Federal Motor Carriers Safety Association. This course will help prepare the student for driving commercial motor vehicles. Course topics include, but are not limited to, basic vehicle operation, vehicle systems and malfunctions, vehicle controls, vehicle inspections and extreme driving conditions.

Pre-requisites: Valid Driver's License, Commercial Learners Permit (CLP) and completed registration requirements.

Objectives: Identify different vehicle systems and possible malfunctions and defects. Explain proper driving techniques in hazardous road conditions. Identify and explain cab and emergency controls. Discuss the skills needed for basic vehicle controls. The complete curriculum satisfies the FMCSA requirement for theory training and documents behind-the-wheel driving training.

CDL 106 — ELDT CLASS B: BEHIND-THE-WHEEL RANGE AND PUBLIC ROAD TRAINING

\$2,000

Behind-the-Wheel Range and Public Road Training are required to complete the Entry-Level Driver Training requirements of the FMCSA. The Accelerated CDL program provides one-on-one behind-the-wheel training in a closed range and on public roads in an automatic transmission vehicle. This class includes one full day or two half days of instruction and equipment use for the third-party CDL exam. Individuals enrolled in this course are responsible for the cost of the third-party exam. Additional training may be purchased as necessary.

Pre-requisites: Valid Driver's License, Commercial Learners Permit (CLP) and completed registration requirements.

Objectives: Provides students with the necessary ELDT as outlined and required by the FMCSA. Operational training for a Class B vehicle will be covered in this course and includes introduction to vehicle inspections, range driving (backing maneuvers) and open-road driving (operating on public roadways).

CDL 114 — ELDT CLASS A: BEHIND-THE-WHEEL RANGE AND PUBLIC ROAD TRAINING

\$3,800

Behind-the-Wheel Range and Public Road Training is required to complete the Entry-Level Driver Training requirements of FMCSA. The Accelerated CDL program provides one-on-one behind-the-wheel training in a closed range and on public roads in an automatic transmission vehicle. This class includes 2 full days or 4 half days of instruction and equipment use, and use of equipment for the South Dakota third-party exam. Individuals enrolled to this course are responsible for the cost of the third-party exam. Additional training may be purchased as necessary.

Pre-requisites: Valid Driver's License, Commercial Learners Permit (CLP) and completed registration requirements.

Objectives: Provide students with the necessary ELDT as outlined and required by FMCSA.

This course provides vehicle inspection training and safe and correct instruction for a Class A CMV on a closed range and on a public road.



Endorsements

CDL 112 — CDL HAZARDOUS MATERIALS ENDORSEMENT

\$230

The ELDT Hazardous Materials Endorsement course is a 12-module online course that satisfies the theory education requirements outlined by the FMCSA to obtain a Hazardous Materials Endorsement for a CDL. This course is self-paced and completed online.

Objectives:

In this course, participants will be educated on the following ELDT learning objectives:

- Basic hazardous materials requirement
- Reporting hazardous materials crashes and releases
- Tunnels and railroad highway grade crossing requirements
- Loading and unloading hazardous materials
- Hazardous materials on passenger vehicles
- Bulk (hazardous) packages



- Operating emergency equipment
- Emergency response procedures
- Engine fueling when carrying hazardous materials
- Tire inspection
- Routes and route planning
- Hazardous materials safety permits

Completion of these 12 learning objectives will satisfy the required ELDT Theory Training outlined by the FMCSA.

CDL 115 — ELDT CLASS A: BEHIND-THE-WHEEL MANUAL TRANSMISSION TRAINING

\$1,800

This course includes one full day or two half days of Behind-the-Wheel Training on how to operate a manual transmission properly and effectively with an unsynchronized gear box. Training in double clutching will be provided as necessary to remove an “E” - no manual transmission equipped Commercial Motor Vehicle (CMV) restriction. This training includes the use of the truck and trailer for the third-party exam upon completion of Behind-the-Wheel training. Cost of the third-party exam is not included; individuals are responsible for this cost.

Pre-requisites: Valid Driver’s License and Commercial Learners Permit (CLP). Must hold a current Class A CDL or be in process of obtaining one through STC’s Traditional or Accelerated CDL program.

Objectives: Provide students with the necessary ELDT to operate an unsynchronized gear box that requires double clutching. This course will provide training on how to operate a Class A CMV with manual transmission safely and correctly. An emphasis on double clutching will occur. Vehicle operation and training will occur in both a range and open road setting.

Frequently Asked Questions

HOW DO I OBTAIN AN INSTRUCTIONAL PERMIT?

An Instructional Permit may be obtained by studying the state Commercial Drivers License Manual. That manual may be picked up at the Department of Public Safety in Sioux Falls. You may also pick up a study manual at Southeast Technical College in the Ed Wood Trade and Industry Center, 2001 N. Career Ave. Contact our office at 605-367-5870 and we will make one available.

WHAT MATERIAL IN THE MANUAL DO I NEED TO STUDY?

You will need to study the state information in the front of the manual as well as sections: 1, 2, 3, 5 and 6. Additional study materials and practice tests may be available on request. Contact our instructors at cdl@southeasttech.edu or 605-367-5870

WHAT TESTS WILL I NEED TO TAKE?

You will need to take three tests. A **General Knowledge** test, a **Combination Vehicles** test and an **Air Brakes** test. These tests must be passed with a minimum score of 80%, make sure you know your material.

WHAT DO I NEED TO REGISTER FOR CLASS?

The following items will be needed to register for a training class:

- A valid driver's license with no disqualifying driving infractions. Consult FMCSA 383.51 section D, SD DMV, or contact our instructors for questions.
- A commercial learners' permit.
- A completed registration form.
- A signed release form.
- A Tuition Payment or third-party payment authorization form if an employer or funding agent is paying for the class.
- A drug screen that has been completed no more than 30 days before the first day of class indicating no positive test results. STC's preferred vendor is Sanford Occupational Medicine, 900 E. 54th St. Sioux Falls, SD 57104. 605-328-9300. Results must be sent to cdl@southeasttech.edu by the provider.

WHAT SOURCES OF TUITION FUNDING ARE AVAILABLE?

If you need assistance with tuition, funding for the training may be available through sources such as:

An employer who is seeking to train Class A CDL drivers. Local employers in Sioux Falls may be eligible for a grant from the Sioux Falls Development Foundation for up to 50% of employer payment. Contact Denise at 605-339-0103 or deniseg@siouxfalls.com.

South Dakota Department of Labor: Southeast Tech is a registered training provider with the South Dakota Department of Labor and Regulation (DLR). For qualified individuals in need of training to secure employment, there may be workforce training tuition assistance. For employers seeking to hire and train an employee, DLR offers employment and training programs designed to assist businesses in developing a skilled workforce.

Financial Aid: CDL classes do not qualify for Federal Financial Aid, however there may be private or career education loans available. To find out if you qualify, contact STC Financial Aid Office at financialaid@southeasttech.edu or 607-367-7867.



FORMS/APPENDIX





CLASS A ACCELERATED CDL REGISTRATION FORM

TELL US ABOUT YOURSELF

Name: _____ Date: _____
Last First

☐ Male ☐ Female Birthdate: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Driver's License Number: _____

REQUIRED ELDT COURSES

- ☐ **CDL 103 — Entry-Level Driver Theory Training** **\$530** per student
An instructor-led online Driver Training course in compliance with Federal requirements. Students will have up to four weeks to complete the course and pass a final exam.
- ☐ **CDL 114 — Behind-the-Wheel (BTW) Driver Training — Range and Public Road** **\$3,800** per student
Two full days consisting of BTW training and use of equipment for license exam.

OPTIONAL ENDORSEMENTS

- ☐ **CDL 112 — ELDT Hazardous Materials Theory** **\$230** per student
A 12-module online course that satisfies requirements to obtain a Hazardous Materials Endorsement.
- ☐ **CDL 115 — Behind-the-Wheel (BTW) Driver Training — Manual Transmission** **\$1,800** per student
One day or two half days of BTW range training in a 10-speed manual transmission CMV. Current CDL or concurrent enrollment in traditional or flex path BTW training required.

Cancellations or rescheduling for driving training MUST be made 24 hours prior to the scheduled time with your instructor.

EMPLOYER INFORMATION

Will your employer be paying your tuition? ☐ Yes ☐ No

If yes, your employer must complete a Third-Party Payment Authorization form.



CLASS B ACCELERATED CDL REGISTRATION FORM

TELL US ABOUT YOURSELF

Name: _____ Date: _____
Last First

☐ Male ☐ Female Birthdate: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Driver's License Number: _____

REQUIRED ELDT COURSES

☐ **Entry-Level Driver Theory Training** **\$530** per student

An instructor-led online Driver Training course in compliance with Federal requirements. Students will have up to four weeks to complete the online course and pass a final exam.

☐ **Behind-the-Wheel Driver Training** **\$2,000** per student

One day or two half days of Behind-the-Wheel training, range skills and over-the-road driving.

EMPLOYER INFORMATION

Will your employer be paying your tuition? ☐ Yes ☐ No

If yes, your employer must complete a Third-Party Payment Authorization form.

CDL DISCLOSURE AND RELEASE

In connection with my application for training at Southeast Technical College, I understand and acknowledge the following upon enrollment in the Commercial Driver's License Course:

- _____

Initial

1. I understand that attendance in this program is of critical importance, and that failure to attend 80% of the scheduled program hours will result in not receiving a course completion certificate.
- _____

Initial

2. I understand and acknowledge that I must successfully pass a DOT drug screening at my own expense by the date given to me by Southeast Tech.
- _____

Initial

3. I understand that consumer reports that may contain public record information may be requested from HireRight, LLC. These reports may include the following types of information: names and dates of previous employers, reasons for termination of employment, work experience, accidents, etc. I further understand that such reports may contain public record information concerning my driving record, etc., from federal, state, and other agencies that may maintain such records; as well as information from HireRight concerning previous driving record requests made by others from such state agencies and providing driving records.
- _____

Initial

4. I understand failure to pass the drug screening, driving record check, or both, may result in my immediate termination from the program.
- _____

Initial

5. I understand that the results of a drug screening, criminal background check, or both, may affect my eligibility to gain employment in my desired program career field.
- _____

Initial

6. I understand that enrollment in my CDL course does not guarantee a license or future employment in the desired program field. The final determination for the granting of a Commercial Driver's License lies with the state or third-party CDL examiner.
- _____

Initial

7. I understand that the CDL program is designed with a 30-day course term. This means all theory and behind-the-wheel requirements should be completed within 30 days. If an extension is needed, it is my (the student's) responsibility to inform the Southeast Tech instructor of this need. NO extensions beyond 90 days are allowed. All courses expire 90 days from the first class session. Extensions are only available with instructor approval.

By signing below, I acknowledge I have read the above information and understand the general requirements and duties typically associated with participating in the Southeast Tech CDL course. I understand that this information is general in nature and actual conditions and duties may vary.

Printed Full Name

Date of Birth

Social Security Number

Driver's License Number

Address

State

Signature

Signature Dates



THIRD-PARTY PAYMENT AUTHORIZATION

EMPLOYER INFORMATION

Employer Name: _____ Employer Phone: _____

Employer Email: _____

Primary Contact Name: _____

Billing Address: _____
Street City State Zip Code

I authorize that the above employer will pay the tuition amount of \$_____ for

(Student Name)

(Employer Signature)

(Employer Printed Name)